



School District 19
(Revelstoke)

Revelstoke Board of Education

Policy Manual

2.4. District Policy Development and Review

The most significant responsibility of the Board of Education is the determination and development of policies.

Statements of policy are based on the Board's guiding principles. Policy will be broad enough to allow discretionary action, yet specific enough to provide clear direction to those responsible for implementing policy decisions of the Board. Policy is dynamic and evolving.

The Board has a standing Policy Committee comprised of trustees, the Superintendent of Schools, administrative staff, the President of CUPE and the President of the RTA.

The review of existing policies is the responsibility of the Policy Committee of the Board and policies should be reviewed every three years.

Each policy will conform to a standard format which includes: legal references, cross-references and a log of dates of approval and revision.

Guidelines

1. The Board, the Policy Committee, any Board Committee, staff or any interested party may make a recommendation to create a new policy, change a policy or review an existing policy.
2. The Policy Committee will research and consult as appropriate, develop or amend policy and provide draft policy for approval of the Board.
3. The Board, upon approval of the draft or amended policy, will circulate the policy as appropriate.
4. The Policy Committee will review and make modifications as necessary, based on feedback from the draft.
5. The Board will approve final adoption of the policy.