



School District 19  
(Revelstoke)

## Revelstoke Board of Education

### Regular Board Meeting March 24<sup>th</sup>, 2015 Minutes

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#### CALL TO ORDER

Trustee Chell called the meeting to order at 5:00 p.m.

#### ATTENDANCE

Trustees: Chell, Nicholson, Rorstad, Savage and MacFarlane  
Senior Administration: Superintendent Hooker and Secretary Treasurer Tisdale  
Principals/Vice-Principals: Michael Haworth, District Vice-Principal Technology  
and: Confidential Secretary Magarian  
Guests: Jennifer Wolney, RTA President; 1 RTA member, 1 member of the public, and 1 member of the media

#### APPROVAL OF AGENDA

15: R-28 MacFarlane/Nicholson

“THAT the agenda be approved as presented”

CARRIED

#### APPROVAL OF MINUTES

15: R-29 Nicholson/Rorstad

“THAT the minutes of the Regular Board meeting of February 25<sup>th</sup>, 2015, be approved as presented.”

CARRIED

#### DELEGATIONS

Garry Pendergast and Janet Lemieux both of GRP Educational Services presented the results of the Revelstoke Workforce Survey noting that data is still being compiled. Garry Pendergast, using a power point presentation, reviewed the survey results noting that 150 businesses covering 3,260 jobs were surveyed. One of the questions asked of businesses was whether they anticipated increasing the number of their employees, maintaining the status quo, or decreasing their number of employees. Of the businesses surveyed, 45% anticipate expanding the number of employees, 49% maintaining the status quo and 6% anticipate reducing their workforce. Mr. Pendergast reviewed some of items that employers requested such as expanded trades training/apprenticeships and employee training in customer service, life skills and retail behaviour. He advised trustees that once the report is complete, it will be listed on the Revelstoke Chamber of Commerce's facebook page and the City of Revelstoke's website. Trustees thanked Mr. Pendergast and Ms. Lemieux for the informative presentation.

## SPECIAL REPORTS

### NEW BUSINESS

### ADMINISTRATION REPORTS

#### SUPERINTENDENT HOOKER

##### Administration Report: Superintendent Hooker

Received as information.

Superintendent Hooker presented his Administration Report highlighting the “Pink Day” activities held at each of the schools and the “Investigating our Practice” presentation Colleen Wall and Pam Mair, Begbie View Elementary School teachers, will be giving at the University of British Columbia, Vancouver Campus, on Saturday, May 2<sup>nd</sup>. He also noted the success of the Ready, Set, Learn event held at Begbie View Elementary School which highlighted the many services available to Revelstoke families.

##### 15: R-30 MacFarlane/Rorstad

“THAT Revelstoke Board of Education send a letter to Administrators, Staff and Students of each school congratulating them on the celebrations that took place in their schools on “Pink Day”.

CARRIED

##### Policy 2.4 District Policy Development and Review

Superintendent Hooker reviewed the revisions made to the policy.

##### 15: R-31 MacFarlane/Nicholson

“THAT the Revelstoke Board of Education circulate Policy 2.4 District Policy Development and Review in accordance with Board Policy 2.4 District Policy Development and Review.”

CARRIED

##### Policy 5.8 Child Protection

Superintendent Hooker advised trustees that the only changes made to the Policy were those made to paragraph 3. The changes were suggested by the Ministry of Children and Family Development to ensure that the policy is in full compliance with the *Child, Family and Community Service Act*. Once the policy has received board approval, it will be sent to the Ministry of Children and Family Development and the RCMP, Revelstoke Detachment for signature.

##### 15: R-32 MaFarlane/Savage

“THAT the Board of Education approve the changes to Policy 5.8 Child Protection.”

CARRIED

## 2015/2016 District Calendar

Superintendent Hooker reviewed the process that was followed in establishing the calendar for 2015/16. He explained that the Ministry of Education sets minimum hours of instruction rather than days of instruction and noted that the district continues to maintain and protect instructional time for students. Superintendent Hooker explained that the draft calendar was circulated to the District Parent Advisory Council, each school's Parent Advisory Council, the Revelstoke Teachers' Association and CUPE for feedback several months ago and he encouraged anyone with concerns to email him. There was considerable feedback, which is represented in this proposed calendar.

This calendar makes provision for a two-week spring break without days of instruction dropping below the historical cycle of total annual days of instruction. This is due to the addition of two summer non-instructional days, and due to Good Friday and Easter Monday coming in the middle of the two week vacation period. The 2016/17 draft calendar will revert to the traditional one week vacation period and will go through the full consultation process before being brought to the Board in March of 2016.

15: R-33      Nicholson/Rorstad

“THAT the Revelstoke Board of Education adopt the 2015/2016 District Calendar as presented.”

CARRIED

## **SECRETARY TREASURER TISDALE**

### 2015/16 Provincial Funding Announcement

Secretary Treasurer Tisdale reviewed the 2015/16 Provincial Funding Announcement made by the Ministry of Education on March 12<sup>th</sup>, 2015 noting that the district will be facing significant cost pressures next year as it attempts to meet the administrative savings target mandated by the Ministry.

## **OTHER**

## **COMMITTEE REPORTS**

### Policy Review Committee Minutes of February 23<sup>rd</sup>, 2015

15: R-34      MacFarlane/Nicholson

“THAT the minutes of the Policy Review Committee meeting of February 23<sup>rd</sup>, 2015 be received as presented.”

CARRIED

### Ad Hoc Strategic Planning Committee Minutes of March 2<sup>nd</sup>, 2015

15: R-35      MacFarlane/Savage

“THAT the minutes of the Ad Hoc Strategic Planning Committee meeting of March 2<sup>nd</sup>, 2015 be received as presented.”

CARRIED

District Parent Advisory Council Minutes of March 4<sup>th</sup>, 2015

15: R-36 Savage/Nicholson

“THAT the minutes of the District Parent Advisory Council meeting of March 4<sup>th</sup>, 2015 be received as presented.”

CARRIED

Aboriginal Education Advisory Committee Minutes of March 5<sup>th</sup>, 2015

15: R-37 Savage/MacFarlane

“THAT the minutes of the Aboriginal Education Advisory Committee meeting of March 5<sup>th</sup>, 2015 be received as presented.”

CARRIED

**TRUSTEE REPORTS**

British Columbia School Trustees’ Association Thompson Okanagan Branch Meeting of February 27<sup>th</sup> – 28<sup>th</sup>, 2015

Trustees Chell, MacFarlane, Nicholson, and Savage attended the event participating in the tours offered as well as a series of meetings. Trustee Nicholson noted the great variety of programs addressing specific local needs which offered by school districts. Trustee MacFarlane added that although there are many similarities among trustees, each district is unique.

Early Childhood Development Committee Minutes of February 23<sup>rd</sup>, 2015

Received as information.

**CORRESPONDENCE**

**PUBLIC QUESTION PERIOD**

Trustee Chell invited members of the audience to ask questions related to items on the agenda.

**ADJOURNMENT**

The meeting adjourned at 6:15 p.m. on the motion of Trustee MacFarlane.

**CLOSED BOARD ITEMS**

- Capital Project Contract Close Out and Total Completion Update
- Revelstoke Schools Project Risk Reserve Funds

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Chair

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Secretary Treasurer

DATED: March 24<sup>th</sup>, 2015