



School District 19
(Revelstoke)

Revelstoke Board of Education

Regular Board Meeting September 28th, 2016 Minutes

CALL TO ORDER

Trustee MacFarlane called the meeting to order at 5:01 p.m.

ACKNOWLEDGEMENT

We respectfully honour and acknowledge Aboriginal peoples, recognizing that our students come to us with Aboriginal ancestry from a variety of ancient homelands. We acknowledge and recognize the Métis people as one of Canada's distinct peoples. We would like to acknowledge and honour the four nations on whose traditional land we live and learn: the Sinixt, the Ktunaxa, the Secwepmec, and the Syilx.

ATTENDANCE

| | |
|------------------------|---|
| Trustees: | MacFarlane, Chell, Nicholson, Rorstad, and Savage |
| Senior Administration: | Superintendent Hooker and Secretary Treasurer Tisdale |
| and: | Administrative Secretary Magarian |
| Guests: | Bob Rogers, RTA President; 1 RTA members, 1 member of the media, Angie Spencer, Senior Manager, BDO Canada LLP, and Molly Pearce, Senior Manager, Office of the Auditor General |

APPROVAL OF AGENDA

16: R-68 Chell/Nicholson

“THAT the agenda be approved as presented by moving the presentation by Angie Spencer of BDO Dunwoody and Molly Pearce of the Office of the Auditor General of the 2015/16 Audited Financial Statements to item 8.1.1 A)”.

CARRIED

APPROVAL OF MINUTES

16: R-69 Rorstad/Savage

“THAT the minutes of the Regular Board meeting of June 15th, 2016, be approved as presented.”

CARRIED

DELEGATIONS

SPECIAL REPORTS

NEW BUSINESS

ADMINISTRATION REPORTS

SECRETARY TREASURER TISDALE

2015/2016 Audited Financial Statements

Angie Spencer of BDO Canada LLP presented the 2015/2016 Audited Financial Statements noting the audit was a clean audit. She added that the only significant changes from the prior year were due to the timing of grants received and the increase in wages due to salary increases and last fiscal year's teacher's strike. Overall revenues and expenses are consistent to last year.

Molly Pearce from the BC Auditor General's Office explained her presence in Revelstoke noting that as the Auditor General's Office relies on private accounting firms to audit school districts, the Auditor General's office has an oversight program. She added that Revelstoke was not chosen due to any risk factors but because the Auditor General's Office audits a cross section of school districts from around the province. She also noted that each district is audited for two budget years in a row and that the Auditor General's office will be involved again next year.

Trustees thanked Ms. Pearce and Ms. Spencer for their presentations and their involvement in the audit. Ms. Pearce and Ms. Spencer left the meeting at 5:12 pm.

16: R-70 Rorstad/Chell

"THAT the Board of Education of School District No. 19 (Revelstoke) approve the 2015/16 Audited Financial Statements as presented."

CARRIED

SUPERINTENDENT HOOKER

Administration Report: Superintendent Hooker

Received as information.

Superintendent Hooker provided a brief overview of his Administration Report highlighting the Teacher Mentoring Program which is now in its third year, the Education Insert the Revelstoke Review will be publishing in October, and the upgrades and expansion of the mobile lab project led by Michael Haworth, District Vice-Principal Technology. He also noted the formation of the Communicating Student Learning Committee which will be reviewing the Ministry's changes to the Reporting Order during the 2016/17 school year.

Middle Years Development Instrument (MDI) Results for Grades 4 and 7 in 2015/16

Superintendent Hooker presented the MDI results for 2015/16 highlighting noting that the results are shared with a number of committees such as the Social Development Committee which he presented to earlier in the day. He noted that the slides provided to trustees will be the slides the Revelstoke Secondary School students will be sharing with the elementary

students as part of the MDI process in the district. He added that Dr. Kimberley Schonert-Reichl, the Director of the Human Early Learning Partnership (HELP) and two members of her team from UBC will be in Revelstoke in November and will be engaging with teachers and the community.

2016/2017 Committee and Representative Appointments

Trustee MacFarlane reviewed the list noting that the only change is that he is now the British Columbia Public School Employers' Association (BCPSEA) representative.

16: R-71 Chell/Rorstad

“THAT the 2016/2017 Committee and Representative Appointments be received as presented.”

CARRIED

SECRETARY TREASURER TISDALE (continued)

Overview of 2015/2016 Audited Financial Statements

Secretary Treasurer Tisdale noted that the overview of the 2015/2016 Audited Financial Statements was done by Angie Spencer of BDO Dunwoody LLP at the beginning of the meeting.

Capital Project Bylaw No. 127066 (Annual Facility Grant)

Secretary Treasurer Tisdale presented the Capital Project Bylaw noting that the plans were provided to the Board at the September 13th, 2016 Finance and Facilities.

16: R-72 Rorstad/Nicholson

“THAT the Board of Education give first, second and third reading and adoption to the attached Capital Project Bylaw No. 127066 in the amount of \$246,611.”

CARRIED

OTHER

COMMITTEE REPORTS

Communications Advisory Committee Minutes of June 13th, 2016

Trustee Nicholson presented the minutes noting that the Committee drafted a calendar for presentations throughout the year and the calendar is undergoing revisions and will be reviewed by the Committee as its next meeting. He added that the Committee also discussed ways to encourage parent involvement especially at Revelstoke Secondary School.

16: R-73 Nicholson/Savage

“THAT the minutes of the Communications Advisory Committee meeting of June 13th, 2016 be received as presented.”

CARRIED

Finance and Facilities Committee Minutes of September 2nd, 2016

16: R-74 Rorstad/Chell

THAT the Report on Bills Paid for March and April 2016 in the amount of \$2,097,015.05 be approved."

CARRIED

16: R-75 Rorstad/Savage

THAT the Report on Bills Paid for May and June 2016 in the amount of \$2,599,960.87 be approved."

CARRIED

16: R-76 Rorstad/Nicholson

"THAT the minutes of the Finance and Facilities Committee meeting of September 2nd, 2016 be received as presented."

CARRIED

Finance and Facilities Committee Minutes of September 13th, 2016

School Enhancement Program (SEP)

16: R- 77 Rorstad/Chell

"THAT the Revelstoke Board of Education approve the School Enhancement Program for the replacement of fascia boards and soffits at Arrow Heights Elementary School in the amount of \$290,000."

CARRIED

Five Year Capital Plan (School Bus Replacement)

Secretary Treasurer Tisdale reviewed the plan noting the short timeline giving by the Ministry and that under the Ministry's criteria, the district's buses will age out by next school year.

16: R-78 Rorstad/Savage

"THAT the Revelstoke Board of Education approve the Capital Plan for School Bus Replacement."

CARRIED

16: R-79 Rorstad/Nicholson

"THAT the minutes of the Finance and Facilities Committee meeting of September 13th, 2016 be received as presented."

CARRIED

Policy Review Committee Minutes of September 19th, 2016

16: R-80 Nicholson/Savage

Trustee MacFarlane reviewed the minutes noting that the Early Years Office has suggested that district policies include a reference to Early Learning programs having priority use of district facilities.

"THAT the minutes of the Policy Review Committee meeting of September 19th, 2016 be received as presented."

CARRIED

TRUSTEE REPORTS

Early Childhood Development Committee Meeting of June 20th, 2016

Trustee Chell presented the minutes noting the new Toddler Development Instrument being developed by HELP.

CORRESPONDENCE

- A) Thank you letter dated September 16th, 2016 from the Revelstoke Teachers' Association regarding the new board policy 5.6 Sexual Orientation and Gender Identity.

Trustee MacFarlane welcomed Bob Rogers to his first board meeting as President of the Revelstoke Teachers Association (RTA). RTA President Rogers spoke to the thank you letter noting that the RTA felt it was important to acknowledge the work of the board in developing the district's Sexual Orientation and Gender Identity policy.

PUBLIC QUESTION PERIOD

Trustee MacFarlane invited members of the audience to ask questions related to items on the agenda.

ADJOURNMENT

The meeting adjourned at 5:52 p.m. on the motion of Trustee Chell.

CLOSED BOARD ITEMS

- Secretary Treasurer Recruitment Update

Chair

Secretary Treasurer

DATED: September 28th, 2016