



School District 19
(Revelstoke)

Revelstoke Board of Education

Policy Manual

4.4. Fees and Deposits

The Board of Education provides, free of charge, to every student of school age, resident in the school district and enrolled in an educational program in a school operated by the Board:

1. instruction in an educational program to meet the general requirements for graduation set out in the Orders of the Minister;
2. instruction in an educational program after the student has met the general requirements for graduation; and
3. educational resource materials necessary to participate in an educational program in accordance with the School Act.

If the Board permits a student older than school age and is ordinarily resident in British Columbia to enrol in an educational program leading to graduation, the provisions of the School Act shall apply.

Special projects in an educational program, if optional, may incur cost recovery charges.

To ensure that fees and deposits do not become a barrier to student participation in educational programs, the Board will ensure fair, sensitive and confidential school-based procedures which will allow participation by students who would otherwise be excluded due to financial hardship.

Guidelines

1. Principals, in consultation with staff, are to determine and submit schedules for deposits for educational resource materials to the Superintendent for approval. Deposit schedules shall be published.
2. Extra-curricular trips or activities are not considered part of the educational program and do not relate to specific learning outcomes; therefore fees, which are limited to expenses, may be charged.

3. Each school shall advise parents how to access assistance to support participation in a course, class or program when there is financial hardship; such students are not exempt from charges relating to lost or damaged books, materials, supplies and equipment.
 - 3.1. All communications with students and parents regarding fees and deposits will include a statement explaining that fees will not be a barrier to student participation in school activities.
 - 3.1.1. In secondary schools, the statement explaining that no student will be denied educational program opportunities offered at the school, will be published along with the deposit schedule in the course selection and/or school handbook.
 - 3.1.2. In elementary schools, the procedure for addressing financial hardship will be included in the school agenda book or a newsletter in September.
 - 3.2. The Principal will receive and deal with all requests for support and consideration. In doing so, the Principal will consider scheduled payments, partial waiver, and/or full waiver
4. Home schooling students may be required to pay a deposit for the use of educational resource materials. The deposit is refundable upon return of the materials.
5. Fees can be levied and collected for activities and projects that exceed the basic program.