

## Revelstoke Board of Education

## **Policy Manual**

## 6.11 Job Descriptions

The Revelstoke Board of Education recognizes its responsibility to establish job descriptions and to revise them to reflect changed needs or circumstances.

The Board also recognizes that job descriptions provide statements clarifying the responsibilities, duties and requirements for positions. Copies of all job descriptions will be kept for public access and available upon request.

The Board further recognizes that any significant changes to approved job descriptions will be reviewed through a consultative process.

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