



School District 19
(Revelstoke)

Revelstoke Board of Education

Policy Manual

6.13 Volunteers

The Board recognizes and values the contributions of the volunteers to the school community.

The *School Act* specifies that a community member may volunteer services at, or for a school. The Board provides the following guidelines regarding volunteer services.

Guidelines

1. Volunteers will not be given duties involving confidential information and will be screened by the principal for general suitability.
2. Concerns regarding volunteers will be handled by a supervising teacher or the school principal.
3. Should the principal determine that a volunteer is unsuitable, the volunteer will be notified that their service is no longer required.
4. Where an incident or accident occurs that may conceivably give rise to a claim against a volunteer or the school board, the volunteer must promptly provide all information to the school enabling the school to inform its insurers. Failure to do so may prejudice coverage.
5. Overnight trips will require a Police Information Check for volunteers.