



School District 19
(Revelstoke)

School District No. 19 (Revelstoke)

Policy Manual

8.3 Inquiries and Concerns

The Revelstoke Board of Education encourages input from the public, parents, and students and recognizes that concerns, misunderstandings and disagreements will occasionally arise. In the process of resolving a concern, only facts directly related to the issue raised will be considered.

Guidelines

1. Parents, students and/or the public are encouraged to take concerns directly to the staff member involved where appropriate. The Principal will address concerns in the event there has been a communication breakdown.
2. Staff are encouraged to take concerns to the staff member involved or to notify the staff member that they intend to take their concern to the staff member's supervisor.
3. Concerns regarding school level matters directed to District Office will be referred to the Principal.
4. Concerns directed to a Trustee will be referred to the Superintendent.
5. Concerns directed to a Parent Advisory Committee executive member will be referred to the Principal.
6. In the event a concern remains unresolved at the school level, it will be addressed by the Superintendent.