



**The Board of Education of  
School District No. 19 (Revelstoke)  
Regular Board Meeting  
Tuesday, February 11<sup>th</sup>, 2025  
5:00 p.m.**

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**A G E N D A**

**1 CALL TO ORDER AND RECOGNITION OF TRADITIONAL TERRITORIES**

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

**Sarah Zimmer**

**2 ATTENDANCE**

Trustees: \_\_\_\_\_

Sr. Admin.: \_\_\_\_\_

Principals/Vice Principals: \_\_\_\_\_

**REGRETS:**

\_\_\_\_\_

**3 APPROVAL OF AGENDA:**

\_\_\_\_\_

**4 APPROVAL OF MINUTES:**

Regular Meeting of January 21<sup>st</sup>, 2025

**5 DELEGATIONS:**

\_\_\_\_\_

**6 SPECIAL REPORTS:**

\_\_\_\_\_

**7 BUSINESS ARISING - Nil**

**8 NEW BUSINESS**

**8.1 ADMINISTRATION REPORTS:**

**8.1.1 SUPERINTENDENT KUBIK**

- A) Superintendent's Administration Report to the Board
- B) Superintendent's Strategic Plan Report to the Board
- C) Superintendent's Memo to the Board – Early Learning Connections

**8.1.2 SECRETARY TREASURER TISDALE**

- A) Budget Update and Timelines Verbal Update
- B) Major Capital Projects Verbal Update

**8.2 OTHER - Nil**

**8.3 COMMITTEE REPORTS**

A) Policy Review Committee Minutes

**8.4 TRUSTEE REPORTS**

A) Trustee Roundtable

**8.5 CORRESPONDENCE - Nil**

**9 FUTURE AGENDA ITEMS**

**10 PUBLIC QUESTION PERIOD**

**11 RECESS**

\_\_\_\_\_ TIME: \_\_\_\_\_



School District 19  
(Revelstoke)

## Revelstoke Board of Education

### Regular Board Meeting January 21, 2025 Minutes

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#### **CALL TO ORDER**

Trustee Chell called the meeting to order at 5:00 p.m.

#### **ACKNOWLEDGEMENT**

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

**JODIE ALLEN**

*"Last week, I had a unique task: to create a job description for an Indigenous Liaison Officer. This position had been filled by a contractor for the past two years, but with their departure, we decided to bring it in-house and make it part of the bargaining unit." I learnt that for Indigenous specific roles, we must recognize that traditional hiring practices may not reflect Indigenous values or experiences and that we must adapt the process to ensure it's culturally safe and inclusive – the goal is to remove as many barriers as possible. "This process not only helped me develop the job description but also challenged me to think critically about how we can make hiring practices more inclusive across the board. It was an eye-opening experience, and I am grateful for the guidance I received."*

*Trustees also acknowledged the passing of Linda Nicholson who was a gifted educator and who encouraged many young students to pursue teaching as their profession.*

#### **ATTENDANCE**

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Secretary Treasurer Tisdale, Jodi Wallach District Principal of Indigenous Education and K-12 Well-being
and:	Executive Assistant Fowlie
Guests:	Jason Stevens, RTA President & Evert Lindquist, Revelstoke Times Review Journalist
Absent:	Superintendent Kubik

#### **APPROVAL OF AGENDA**

24: R-98 Rota/Zimmer

"THAT the agenda be approved as presented."

**CARRIED**

## **APPROVAL OF MINUTES**

24: R-99 Walsh/Rota

“THAT the minutes of the Regular Board meeting of December 17<sup>th</sup>, 2024, be approved as presented.”

**CARRIED**

## **DELEGATIONS - Nil**

## **SPECIAL REPORTS - Nil**

## **NEW BUSINESS**

### **8.1 ADMINISTRATION REPORTS**

#### **SUPERINTENDENT KUBIK**

##### **8.1.1 Administration Reports: Superintendent Kubik**

##### **A) Superintendent's Administration Report to the Board**

Jodi Wallach presented the Superintendent's Administration Report highlighting:

- Community partner engagement – parent caregiver series (4 sessions) teen sexual health was one of the best attended sessions so far in the series. Hannah Beach is the next session presenter who has been highly anticipated.
- Jodi Wallach has been working on the audit this week, it has been an interesting process where staff are learning and finding ways to improve on in the future.

Superintendent Kubik's Administration Report was received as information.

##### **B) Superintendent's Strategic Plan Report to the Board.**

Jodi Wallach presented the Superintendent's Strategic Plan Report for the Board

- Roberta visited RSS to meet with Sarah Vincent and Mary Catherine LaForest who presented to staff on student voice, discussed eloping from class (withdrawing or leaving class sometimes voluntarily or involuntarily) and ran an activity with staff on how to ask questions to help students and reimagine what their classrooms could look like. (Question – will street data be added to the website so that it is accessible to the parents and guardians).
- Susan Leslie has given 2 keynote speeches on Indigenous Knowing and Ways of Being. Meghan Doeber, Kindergarten teacher at BVE, has continued to meet with Susan to work to embed the Indigenous Ways of Knowing and Being into Early Learning through Numeracy circles.

##### **C) Superintendent's Memo to the Board – Draft Restriction of Personal Digital Device Policy for Final Reading**

The Policy Committee has requested the Superintendent inform the students and staff that that the policy will be rolled-out after spring break.

## 24: R-100 Zimmer/Rota

“THAT in accordance with the Board Policy 2.4 District Policy Development and Review the Revelstoke Board of Education give final reading of the new Restriction of Personal Digital Devices Policy.”

**CARRIED**

### D) Superintendent's Memo to the Board – How Are We Doing Report (HAWD)

The report has just come out this week, we recognize that the Revelstoke school district is a unique situation. Our indigenous students are outperforming our non-indigenous students in many areas.

## **SECRETARY TREASURER TISDALE**

### A) Secretary Treasurer's Memo to the Board – Arrow Heights Project Results

- Five tenders were received with one contractor ruled ineligible due to missing documentation.
- The successful contractor (TKI Construction Ltd.) has been selected.
- The planning process will start once a letter of intent has been sent to the successful contractor.

### B) MOECC Final Funding Verbal Update

Mid-December is when the final funding is usually announced but that has been delayed until the end of January. There have been no dates provided so far for the extension of amended budget submissions, so the deadline is still February 28<sup>th</sup>. If the deadline is not changed a special Board meeting may be required to adopt the amended budget.

### C) Compliance Audit Verbal Update

The compliance audit is done by the ministry, they are looking to make sure that the district is supporting the students with the money that they are claiming. They are looking for documentation to ensure that students are receiving cultural and academic supports are being claimed. Jodi Wallach has exceeded expectations during this process and the district thanks her for her dedication.

## **TRUSTEE ROTA**

### A) Ono Cho Visit Verbal Update

The visit is on track – 12 students, 4 delegates. The schedule has been tweaked to accommodate budget. They arrive in Revelstoke on Friday morning on January 31<sup>st</sup> and then a formal welcome ceremony at 5:00 PM, the farewell will take place at 5:00 PM on Monday night.

## **8.2 OTHER - Nil**

## **COMMITTEE REPORTS - Nil**

## **TRUSTEE REPORTS**

### **TRUSTEE ROUNDTABLE**

The kindergarten classes have been attending the library, so good to see them learning and growing. The climate action working group report is now on the BCSTA website. March 6<sup>th</sup> & 7<sup>th</sup> BCSTA meetings in Vancouver.

## **CORRESPONDENCE**

- A) 2024 Enhancing Student Learning Report Feedback  
The board received the new Deputy Minister's report on the 2024 Enhancing Student Learning Report which provides feedback.

## **PUBLIC QUESTION PERIOD**

Trustee Chell invited members of the audience to ask questions related to items on the agenda. No questions were asked.

## **ADJOURNMENT**

The meeting adjourned at 5:44 p.m. on the motion of Trustee Walsh/Sasha.

## **CLOSED BOARD ITEMS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

DATED: January 21<sup>st</sup>, 2025

# Superintendent's Report to the Board - February 11<sup>th</sup>, 2025

## Community Partner Engagement

BCSSA Zoom call.

Attended a Bargaining Sector professional learning presentation.

Ono-Cho Japan students and delegates visit and activities beginning on Friday, January 31<sup>st</sup> to early morning on Tuesday, February 4<sup>th</sup>.

## SD 19 District Meetings

Held regular meetings with:

- CUPE President Celes Lucius and CUPE Vice-President Yvette Pendergast
- RTA President Jason Stevens
- BCTF Health and Wellness consultants
- Weekly meeting with Executive Assistant Fowlie



Along with Secretary Treasurer Tisdale, participated in the third Bargaining Session with the Revelstoke Teachers Association.

Met with Audit Lead District Principal Wallach and Secretary Tisdale to review Audit. Once the provincial audit report is submitted to SD 19, it will be further reviewed.

Met with Trustee Walsh to review Education Committee Agenda.

Met with Vice Principal Haworth to review to review the student level data 1701 February 2025 collection. Reviewed the new education data exchange program that is now used for submission. Reviewed the SD 19 1701 guidelines prepared by Vice-Principal Haworth.



Attended the DPAC meeting. Minutes will appear in the March 4<sup>th</sup> agenda.

Attended the Education Committee meeting. Minutes will appear in the March 4<sup>th</sup> agenda.

## Framework for Enhancing Student Learning

Weekly meetings with District Principal Wallach, Vice-Principal Ford, Vice-Principal Fransoo and Vice-Principal Haworth to review the learning agenda.

## School Visits

Engaged in various school activities, including:

- Attended the RSS Drama Department Production, it was a sheer delight to watch out students on stage and behind the scenes bring to life the drama production "A Murder Mystery in a Murder Mystery". A shout out to Mrs. Browning for this production.
- Early Learning Center tour and BVE school with Ono-Cho Japan delegates
- CPE check-ins with acting Principal Tompkins



This report highlights our ongoing commitment to fostering a supportive environment for students, staff, and the community, in alignment with the Student Learning Goal and Learning Pathways outlined in the new Student Strategic Plan.

Grateful for the privilege to live and learn on the unceded traditional territories of the Sinixt, Secwepemc, Ktunaxa, and Sylix Okanagan who have been stewards of this land since time immemorial.

Weý (Nsyilxcen), Weyt-K (Secwepenemc), Ki?su?k kyukyit (Ktunaxa), Taanishi (Michif), Hello

## Our school district believes in:

The pursuit of excellence while nurturing a joy for lifelong learning.

Fostering the physical, mental, and emotional well-being of our school community.

Supporting the development of diverse communication skills, creative thinking, and critical reasoning.

Living the journey of Truth and Reconciliation.

Upholding the ideals of social and environmental responsibility at both the individual and societal levels.



**Student Learning Focus and Pathways** We will create purposeful learning environments that incorporate the Core Competences into every facet of the curricula.

We will prepare students to enter the next steps of their lives as educated citizens equipped with resilience, self-worth, and pathways for a fulfilling future.

## Connections to Community and Real-world Learning

### Ono-Cho, Japan Student and Chaperone visit to Revelstoke - A Heartwarming Exchange Experience

I am thrilled to share the recent visit from our sister city, Ono-Cho, Japan, as part of our ongoing cultural exchange that has flourished for over 20 years. From January 31st to February 4th, a group of 12 secondary students, along with 4 dedicated chaperones, enjoyed an unforgettable visit to Revelstoke, deepening the ties between our two communities.

The students were warmly welcomed by host students, experiencing life in Revelstoke and participating in various activities that highlighted the best of our town. Highlights of their visit included:

- Day 1: The group arrived at Revelstoke Secondary School (RSS), where they were introduced to the school with a special Welcome Ceremony, followed by a tour of the school and student integration to classes. The day continued for the chaperones with a visit to City Hall, a community tour, and a delicious lunch hosted by Mayor Gary Sulz. Later in the day students enjoyed time getting to know their host families and chaperones were treated to a welcome dinner.
- Day 2: The delegates group embarked on a snowshoeing tour and attended a thrilling Grizzlies hockey game in the evening. Dinner that evening was hosted by Roberta Kubik, Superintendent of School District #19. Students engaged in activities with their host families.
- Day 3: The delegates took a scenic gondola ride at Revelstoke Mountain Resort. The afternoon included curling, a favorite Canadian pastime. A lovely dinner hosted by Alan and Linda Chell rounded off the evening. Students engaged in activities with their host families.
- Day 4: The chaperones toured RSS, BVE and the Early Years Center. Students participated in a full day of school integration, attending classes, preparing for the Cultural Fair, and engaging in various activities. The Cultural Fair was an inspiring event where students showcased their heritage, followed by a Farewell Gathering presentation by the Ono-Cho students in the evening to honor the host families and the Revelstoke School District.

Throughout their visit, the students were immersed in our community's culture, making lasting memories and friendships. The farewell gathering was a beautiful conclusion to the exchange, leaving everyone eagerly anticipating the next chapter in this long-standing exchange program.

As always, our partnership with Ono-Cho is a testament to the power of cultural exchange and the importance of fostering global connections. We are deeply grateful to the host families, school staff, and the Revelstoke community for making this visit a truly special experience.

Thank you all for your ongoing support and for being part of this incredible journey.



## **Upcoming Trustee Dates February 2025 – April 2025**

February 12<sup>th</sup> – Extraordinary Motions Deadline for BCSTA

February 14<sup>th</sup>, 2025 – Pro-D Day

February 17<sup>th</sup>, 2025 – Family Day

February 21<sup>st</sup>, 2025 – 10(d) Substantive Motion Deadline for BCSTA AGM

February 22<sup>nd</sup>, 2025 – BCSTA Provincial Council

February 24<sup>th</sup>, 2025 – Policy Committee Meeting

February 25<sup>th</sup>, 2025 – Education Committee

February 28<sup>th</sup> to March 1<sup>st</sup>, 2025 – BCSTA Branch Meeting in Penticton

March 4<sup>th</sup>, 2025 – Board Meeting

March 5<sup>th</sup> & 6<sup>th</sup> – Early Dismissal for RSS

March 5<sup>th</sup>, 2025 – DPAC Meeting

March 6<sup>th</sup> – BCSTA Board Chairs Meeting

March 6<sup>th</sup> – Secretary Treasurers Meeting

March 6<sup>th</sup> – All Superintendent's Meeting

March 7<sup>th</sup> – BCSTA MOECC Partner Liaison Meeting

March 17<sup>th</sup> to 28<sup>th</sup> – Spring Break

March 25<sup>th</sup>, 2025 – Policy Committee Meeting

March 25<sup>th</sup>, 2025 – 10(b) Extraordinary Motions from Board of Directors to Provincial Council  
Deadline (BCSTA AGM)

March 25<sup>th</sup>, 2025 – Nomination of Candidates Deadline (BCSTA AGM)

March 15<sup>th</sup>, 2025 – Education Committee

April 2<sup>nd</sup>, 2025 – DPAC Meeting

April 15<sup>th</sup>, 2025 – Board Meeting

April 18<sup>th</sup>, 2025 – Good Friday

April 21<sup>st</sup>, 2025 – Easter Monday

April 28<sup>th</sup>, 2025 – Policy Committee Meeting

April 29<sup>th</sup>, 2025 – Education Committee Meeting

# THE REVELSTOKE BOARD OF EDUCATION SCHOOL DISTRICT NO. 19

TO: All Trustees

FROM: Roberta Kubik, Superintendent of Schools

DATE: February 11, 2025

INFORMATION/ACTION: Early Learning Connections



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## SEY2KT (Strengthening Early Years to Kindergarten Transitions)

This is the first year of SEY2KT in Revelstoke! Our wonderful SEY2KT team consists of 21 members from the school district and community. The focus of SEY2KT is around creating seamless transitions for children and families through strengthening relationships and connections between community partners and educators in the two systems.

Our SEY2KT journey began by coming together and brainstorming around the current reality, as well as our hopes and dreams, for kindergarten transitions. 3 key themes emerged:

- **Facilitating smooth transitions to kindergarten**
- **Strengthening relationships between ECEs and kindergarten teachers**
- **Increasing awareness of the importance of early childhood experiences.**  
We put our heads back together and came up with 3 action items for the current school year.
- **Pre-K Play!**  
Revelstoke children coming to Kindergarten in September 2025 are invited to visit their neighbourhood Kindergarten classroom for a play in the K from 4-5pm on Feb 27<sup>th</sup>, April 24<sup>th</sup>, May 29<sup>th</sup>! All 3 schools will open their doors on these days to:
  - Play and explore
  - Meet a Kindergarten teacher
  - Meet neighbourhood families
  - Ask questions
- **Childcare/preschools visiting K classrooms** (during school hours)
  - Ten community childcare/preschool centers are participating in all 3 elementary schools. This is part of an effort to help foster strong connections and provide valuable opportunities for all children in our community. These visits will give the younger children a chance to experience what kindergarten is like, while allowing our kindergarteners to model their learning and share their experiences with the younger students. It's a wonderful opportunity to promote a sense of leadership, community, and kindness within our classroom.
- **Earlier K registration (October)**
  - Move Kindergarten registration to earlier in the year, which gives us all the gift of time, allowing us to connect with families and get to know children who will be coming to Kindergarten.

Lastly, we are breathing some life back into the meaning of "every door is the right door" by hosting a SEY2KT gathering/sharing event on Feb. 20th. This is an opportunity for the SEY2KT team and early years community to learn about the wonderful work we all do, ask questions, and connect. Much gratitude to Vice Principal Naomi Ford for leading this initiative in her new role.



**School District 19**  
(Revelstoke)

# Pre-K Play!

Revelstoke children born in 2020 and their parents or caregivers are invited to visit their neighbourhood Kindergarten classroom!  
**Come and play in the K!**



## Visit Kindergarten

- Play and explore
- Meet a Kindergarten teacher
- Meet neighbourhood families
- Ask questions

## Save the dates:

4:00-5:00 PM

February 27, 2025

April 24, 2025

May 29, 2025

*Please note: Kindergarten orientation will still take place in June 2025*

**Register starting Jan. 27, 2025 and join us at your school:**

Arrow Heights Elementary, 1950 Park Drive  
Begbie View Elementary, 1001 Mackenzie Ave  
Columbia Park Elementary, 120 Colbeck Road

**Call 250-837-2101 for more information**



School District 19  
(Revelstoke)

# Revelstoke Board of Education Policy Review Committee January 27<sup>th</sup>, 2025 Minutes

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

## **Attendance:**

Trustee Zimmer, Trustee Allen, RTA President Stevens, CUPE Representative McNutt, Principal Representative McDowell, Secretary Treasurer Tisdale

## **Regrets:**

Superintendent Kubik

### **1. CALL TO ORDER**

Meeting called to order at 3:45 p.m.

### **2. ADDITIONS TO THE AGENDA**

a. Confirmation that there are 3 meetings left for the 2024/2025 year.

### **3. ADOPTION OF THE MINUTES**

Minutes dated November 25<sup>th</sup>, 2024, were adopted as amended to include to update the attendance list to remove Jana McNutt from the regrets and move to present and remove Bruce Tisdale from Regrets list.

The Committee confirmed the process which that was followed to create and adopt the Restriction of Personal Digital Device Policy, that process was as follows:

- The Policy committee introduced the draft policy on September 23<sup>rd</sup>, 2024
- The draft policy was introduced to the Board of Education at the regular meeting on October 16<sup>th</sup>, 2024
- The Community meeting took place at RSS on October 22<sup>nd</sup>, 2024, to discuss the draft policy and hear community feedback
- The Policy Committee met on October 28<sup>th</sup>, 2024, to review feedback from the October 22<sup>nd</sup> community meeting.
- The Policy Committee requested that the Board of Education circulate the policy for feedback on November 5<sup>th</sup>, 2024
- The Policy Committee met on November 25<sup>th</sup>, 2024, to complete final updates and review feedback
- The Board of Education met on December 17<sup>th</sup>, 2024, for a first reading.
- The Board of Education met on January 21<sup>st</sup>, 2025, for final reading and adoption of the policy.

#### 4. STATUS OF POLICIES

- a. Status of policies undergoing revision as of October 28<sup>th</sup>, 2024.

Policy # - Policy Name	Status	Timeline
1.1 Guiding Principles	Review Policy	Fall 2024
Draft Restriction of Personal Digital Devices	Under Review	December 2024
4.1 Fiscal Management Goals	Review Summary	Fall 2024
4.7 Facilities	Review Summary	Fall 2024

#### 5. REVIEW OF POLICIES

- a. 1.1 Guiding Principals

The committee will take the Guiding Principals from the new Strategic Plan and insert them in this policy.

- b. 4.1 Fiscal Management Goals

The committee discussed changes including reference to the after-school programs. consensus is to leave the policy as is for now. The draft changes were supported. Noted that the committee appreciates the punctuation change. Bruce Tisdale to send out to committees for review and feedback before the next meeting.

- c. 4.7 Facilities

Jodie Allen presented proposed wording. Bruce Tisdale to send out to committees for review and feedback before the next meeting.

- d. Policies/Protocols Recommended for Compliance Audit Team

- i. Board Authority Authorized Courses
- ii. Student Withdrawal
- iii. Normally Resident
- iv. Board Guidelines for Careers and Work Experience

Bruce Tisdale circulated examples of policies in some other districts for information. The committee raised questions regarding the difference between Policy and Protocols, why admin protocols have restricted access, and requested clarification on what is needed.

This was referred to Roberta Kubik for discussion at the next Policy meeting.

6. **Meeting Dates for 2024/2025** (4<sup>th</sup> Monday of each month at 3:45 pm) at the School Board Office.

- February 24<sup>th</sup>, 2025
- April 28<sup>th</sup>, 2025
- May 26<sup>th</sup>, 2025

#### 7. ADJOURNMENT

Meeting adjourned at 5:00 PM.