



School District 19
(Revelstoke)

District Parent Advisory Council Meeting

Wednesday, March 5th, 2025

at 12:00 p.m.

AGENDA

Britt Hunchak (RSS)
Courtney Pinkenburg (CPE)
Colette Poirier (CPE)
Amy McGiven (AHE)
Courtney Beruschi (AHE)
Austin Luciw (BVE)
Sasha-Emily Walsh, Trustee
Roberta Kubik, Superintendent
Mireille Dufour (CSF)

1. Call to order and recognition of traditional territories.
We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.
2. Attendance
3. Agenda Additions
4. A review of the minutes dated February 5th, 2025.
5. Correspondence – Nil
6. Treasurer's Report
 - Funds in Regular Account _____
 - Funds in Gaming Account _____
7. Board of Trustees / District Administration News
 - 7.1 Policy 5.15 Personal Digital Device April Implementation Update
 - 7.2 Memo to DPAC Early Learning Connections
8. Old Business - Nil
9. New Business – Nil
 - 9.1 Artificial Intelligence in Secondary Schools
 - Awareness, Training and Disclosure
10. PAC News
 - 10.1 AHE
 - 10.2 BVE
 - 10.3 CPE
 - 10.4 RSS
 - 10.5 EDG
11. Adjournment

Tentative meeting dates for 2024/2025:

All meetings will be held at the school board office upstairs meeting room at noon.

- May 7th, 2025
- June 4th, 2025



School District 19
(Revelstoke)

Revelstoke Board of Education
District Parent Advisory Council Meeting
February 5th, 2025

Minutes

1. **Call to Order and Acknowledgement**

Call to order 12:03 pm

We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.

2. **Attendance**

Britt Hunchak (RSS), Colette Poirier (CPE), Austin Luciw (BVE), Roberta Kubik (Superintendent), Mireille Dufour (CSF), Courtney Pinkenburg (CPE), Sasha-Emily Walsh (School Board Trustee), Emily Grady (BVE), Courtney Beruschi (AHE), Amy McGiven (AHE) (attended virtually over the phone)

Regrets: Austin Luciw

3. **Agenda Additions - Nil**

4. **Adoption of the Agenda**

Agenda for adoption as amended to include items 9.1 BCPAC AGM and item 9.2 Gaming Grant

Moved by C. Poirier

Seconded by C. Pinkenburg

THAT the agenda be adopted as amended to include items: 9.1 BCPAC AGM, 9.2 Gaming Grant

CARRIED

5. **Review of Minutes Dated December 4th, 2024**

Accepted as presented – no errors or omissions.

Moved by C. Poirier

Seconded by A. Luciw

THAT the minutes dated December 4th, 2024, be adopted as presented.

CARRIED

6. **Correspondence**

6.1 BCTF Magazine – Jan/Feb Edition

The BCTF Magazine was shared with the group for information.

7. **Treasurer's Report**

Amy was called in via phone on speaker to present the treasurer's report.

- Fund in the Regular Account - \$2036.62
- Funds in the Gaming Account - \$217.39

The committee is still awaiting last year's Gaming Funds – Applications still states PENDING.

The missing 2023 gaming report has been filed.

BCEid has begun to be created for DPAC. Awaiting a letter in the mail to come to the District office addressed to the Chief Financial Officer with the code needed to complete the account set-up.

Amy will call this month to inquire as to why the gaming account is still stating pending, and the gaming grant not being received.

Courtney B will assist Amy in the Gaming Report application for the next year.

8. **Board of Trustees/District Administration News**

7.1 Personal Digital Devices Update

7.2 Strategic Plan/ Learning Pathways Initiative Update

7.3 Draft 2025-2026 Calendar for Review

9. **Old Business**

- Mountain West Photography Update
Principal & District discussion to be completed.
- Skiing Letter to RMR
A. Pfeiffer was connecting with RMR (no update at this time). Follow-up to come from principal discussions in the months to come for ski program costs.

10. **New Business**

9.1 BCPAC AGM

Hosted in Prince George & Virtually on May 23rd to May 25th. E. Grady is not able to attend, if another member could attend. There are lots of great committees and initiatives that the BCPAC are working towards for all families. Initiatives such as EA, Teachers, Classroom support (mandate letters), school exclusion research and information.

9.2 Treasurer Support

Treasurer support will be completed by C. Beruschi.

9.3 Inquiry about Grade 7 to 8 Transition

Grade 8 transitions similar to the Early years into kindergarten, is there any improved plan to support the high school transition? There will be an update at the next meeting on March 5th, 2025.

11. **PAC News**

AHE

- Wild schools grant applied for \$1500 (using these funds to purchase trees/plants)
- Date night fundraiser – February 14th
- March 13th talent show
- Games donation to Hawthorne's class
- PAUSE 21st and 27th
- Renovations are about to resume
- Legacy project for gaming funds being planned

BVE

- Family dance – February 21st – DJ, Auction items, \$2.00 entry fee?
- Math Fair – April 8th
 - 3-6 games and numeracy activities
 - All schools – Austin is baking with the Grade 4&5's
 - Daycare students who are transitioning into Kindergarten are supported by Jo Gawler and SEY2KT Committee.

CPE

- Mud kitchen – wood donation from Home Hardware – RSS student built it and parents donated items to play with. It is a huge and fun success.
- Gingerbread houses were successful
- March 7th CPE carnival (5-8) all community members welcome
- Pop up shop replaced craft fair and was a success (\$1000 raised)
- Most calendars sold at the winter concert (90/150)
- February 13th Chinese food hot lunch – PAC
- Grade 7 fundraising committee starting to plan for Sunnybrae (Grad) – Potential gift.
- Community kitchen – February 7th soup and February 21st pulled pork
- Grade 4 Nordic Ski – February 4th and 11th
- Grade 3 Alpine Ski – February 5th and 12th
- Caribou cup – February 12th and 13th

EDG

- Letter to CFS for virtual learning options for post-secondary students
- X-mas party went well
- Hoodies for Grade 12 and gifts being planned
- Vice versa grants for francophone communities applied for
- Coffee fundraiser went well
- Science and Architect activities for the Post Secondary students planned

RSS

- RSS Grad Scholarship meeting for parents and students this week
- Did not have a PAC meeting in December due to school holidays (usually last Monday of the Month)
- The RSS music classes presented concerts on the first week of December. They were a great success. A very large Senior Concert/Community Band also performed.
- The RSS Leadership class facilitated a dodgeball league at lunch throughout December.
- The week before the holidays were filled with fun events planned by the RSS Leadership class. There were theme days during the week.
- There was a drama production in mid-January for two evenings. The actors did an amazing job during the performance!
- The final project/final exam week went well. Second semester has started.
- Emily Schutz was hired to teach English and Social Studies for the second semester.

- School Psychologist, Andrew Sykes, retired at the end of January. SD19 is in the process of looking for his replacement.
- In response to the question from last meeting around whether the old outdoor beach volleyball court could be rehabilitated, the answer was no. That area will be the spot for an Indigenous project.
- The request that was discussed at the last meeting regarding a Teen Playground option will go on the Capital Fund Request for RSS.
- RYSA donated a new foosball table to RSS.
- Funding request: 30 outdoor seats for sustainability clubs – up to \$450 was approved.

Adjourned:

Meeting ended at 12:51 pm.

Next meeting dates:

All meetings will be held at the school board office upstairs meeting room at noon.

- February 5th, 2025
- March 5th, 2025
- May 7th, 2025
- June 4th, 2025



School District 19
(Revelstoke)

Revelstoke Board of Education

Policy Manual

5.15 Personal Digital Device Policy (Section 5 Health and Safety)

The Revelstoke Board of Education believes that equitable and safe access to technology is an integral part of our students' education. While acknowledging the important role that technology can play in enhancing learning opportunities, the Revelstoke Board of Education also has an obligation to promote optimal learning environments. Restricting the use of students' personal digital devices in schools helps ensure that our schools are environments that support cognitive development, foster healthy social interactions, and promote self-regulation while at the same time helping to safeguard the physical, mental and emotional safety of our students.

Guidelines:

Elementary Schools: Restrictions on Personal Digital Devices

1. For the elementary schools (district-wise), personal digital devices will not be used by students on school property between school commencement and end-of-day. Student personal digital devices will not be used in any school space: hallways, bathrooms, during school-sponsored trips and activities. If personal digital devices are brought onto school property, students will keep their personal digital devices turned off or on airplane mode and stored off their body and out of sight.

High School: Restrictions on Personal Digital Devices

2. For the high school, personal digital devices will not be used by students on school property during instructional time, including off-timetable courses. During instructional time, including 10-minute breaks between blocks, personal digital devices will not be used in any school spaces: including hallways, bathrooms, lockers, classrooms, indoor and outdoor common areas, etc. The Board may consider a bell-to-bell restriction in the future.
 - At this time, students in grades 8-12 may only use their devices in designated areas during these non-instructional times:
 - Before school starts at 8:45 am
 - Between 11:35 am – 12:25 pm
 - After school ends at 3:10 pm

- The high school administration will designate personal device free area(s) to give students during lunch time, a place to be that is free from personal digital device usage.
- Use of personal digital devices during school-sponsored events or extracurriculars will be at the discretion of the supervising teacher or designate.

Exceptions:

- Exceptions will be made for students with documented medical conditions that require the use of a personal digital device.
- Students with a documented educational need that outlines the necessity of a device for accessibility may also be given an exception. These accommodations will be reviewed and approved on a case-by-case basis by the School Based Teams or the individual school administrators.
- Students with approved accommodations are required to adhere to specific guidelines that ensure appropriate use of their devices during school hours.
- This policy applies to school-sponsored trips and activities. A school may make exceptions for specific out of town trips.

Guidelines:

Each school will develop guidelines that define the steps that will be taken to enforce compliance with this policy. Those steps will be clearly communicated to students, staff and the community.

Schools are expected to:

- Establish a tiered approach for addressing non-compliance, such as verbal warnings, parent/guardian notification, and escalating consequences for repeated violations.
- Provide guidelines for staff on how to consistently embrace the policy and handle exceptions (e.g., educational use, medical needs).
- Regularly communicate the expectations and consequences to students, staff and the broader school community through school signage/visuals, assemblies and meetings, newsletters, and other appropriate channels.
- Review and update policy application procedures annually to ensure alignment with evolving technology and student needs.

School hours should be dedicated to learning, personal growth, and fostering connections among students, peers, and adults. In recognizing the negative impact that misuse or overuse of personal digital devices can have on both education and mental health of

students, the Revelstoke Board of Education is committed to creating a learning environment that offers a break from the pressures and distractions associated with constant access to these devices. It is the shared responsibility of district staff, caregivers and the community as a whole to promote awareness of the cognitive, social and mental health impacts of excessive device use.

Glossary:

Personal Digital Device – includes but is not limited to cell phones, smart watches, smart glasses, portable gaming devices, laptops/desktop computers and tablets/iPads.

School Day – Regular hours 8:30 am – 2:20 pm (Elementary), 8:45 am – 3:10 pm (High School)

THE REVELSTOKE BOARD OF EDUCATION SCHOOL DISTRICT NO. 19

TO: DPAC

FROM: Roberta Kubik, Superintendent of Schools

DATE: March 5th, 2025

INFORMATION/ACTION: Early Learning Connections



SEY2KT (Strengthening Early Years to Kindergarten Transitions)

This is the first year of SEY2KT in Revelstoke! Our wonderful SEY2KT team consists of 21 members from the school district and community. The focus of SEY2KT is around creating seamless transitions for children and families through strengthening relationships and connections between community partners and educators in the two systems.

Our SEY2KT journey began by coming together and brainstorming around the current reality, as well as our hopes and dreams, for kindergarten transitions. 3 key themes emerged:

- **Facilitating smooth transitions to kindergarten**
- **Strengthening relationships between ECEs and kindergarten teachers**
- **Increasing awareness of the importance of early childhood experiences.**
We put our heads back together and came up with 3 action items for the current school year.
- **Pre-K Play!**
Revelstoke children coming to Kindergarten in September 2025 are invited to visit their neighbourhood Kindergarten classroom for a play in the K from 4-5pm on Feb 27th, April 24th, May 29th! All 3 schools will open their doors on these days to:
 - Play and explore
 - Meet a Kindergarten teacher
 - Meet neighbourhood families
 - Ask questions
- **Childcare/preschools visiting K classrooms** (during school hours)
 - Ten community childcare/preschool centers are participating in all 3 elementary schools. This is part of an effort to help foster strong connections and provide valuable opportunities for all children in our community. These visits will give the younger children a chance to experience what kindergarten is like, while allowing our kindergarteners to model their learning and share their experiences with the younger students. It's a wonderful opportunity to promote a sense of leadership, community, and kindness within our classroom.
- **Earlier K registration (October)**
 - Move Kindergarten registration to earlier in the year, which gives us all the gift of time, allowing us to connect with families and get to know children who will be coming to Kindergarten.

Lastly, we are breathing some life back into the meaning of "every door is the right door" by hosting a SEY2KT gathering/sharing event on Feb. 20th. This is an opportunity for the SEY2KT team and early years community to learn about the wonderful work we all do, ask questions, and connect. Much gratitude to Vice Principal Naomi Ford for leading this initiative in her new role.



School District 19
(Revelstoke)

Pre-K Play!

Revelstoke children born in 2020 and their parents or caregivers are invited to visit their neighbourhood Kindergarten classroom!
Come and play in the K!



Visit Kindergarten

- Play and explore
- Meet a Kindergarten teacher
- Meet neighbourhood families
- Ask questions

Save the dates:

4:00-5:00 PM
February 27, 2025
April 24, 2025
May 29, 2025

Please note: Kindergarten orientation will still take place in June 2025

Register starting Jan. 27, 2025 and join us at your school:

Arrow Heights Elementary, 1950 Park Drive
Begbie View Elementary, 1001 Mackenzie Ave
Columbia Park Elementary, 120 Colbeck Road

Call 250-837-2101 for more information