



**The Board of Education of  
School District No. 19 (Revelstoke)  
Regular Board Meeting  
Held at Revelstoke Secondary School  
Tuesday, June 17<sup>th</sup>, 2025  
5:00 p.m.**

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**A G E N D A**

**1 CALL TO ORDER AND RECOGNITION OF TRADITIONAL TERRITORIES**

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

**Sarah Zimmer**

**2 ATTENDANCE**

Trustees: \_\_\_\_\_

Sr. Admin.: \_\_\_\_\_

Principals/Vice Principals: \_\_\_\_\_

**REGRETS:**

\_\_\_\_\_

**3 APPROVAL OF AGENDA:**

\_\_\_\_\_

**4 APPROVAL OF MINUTES:**

Regular Meeting of May 27<sup>th</sup>, 2025

**5 DELEGATIONS:**

\_\_\_\_\_

**6 SPECIAL REPORTS:**

\_\_\_\_\_

**7 BUSINESS ARISING - Nil**

**8 NEW BUSINESS**

**8.1 ADMINISTRATION REPORTS:**

**8.1.1 SUPERINTENDENT KUBIK**

- A) Superintendent's Administration Report to the Board
- B) Superintendent's Strategic Plan Report to the Board
- C) Superintendent's Memo to the Board – MDI Data
- D) Superintendent's Memo to the Board – Draft 2025/2026 Meeting Dates

**8.1.2 SECRETARY TREASURER REPORTS**

- A) Annual Budget Update
- B) Major Capital Plan

8.2 **OTHER - Nil**

8.3 **COMMITTEE REPORTS**

- A) DPAC Minutes June 4<sup>th</sup>, 2025
- B) Policy Committee Minutes May 26<sup>th</sup>, 2025
- C) Finance & Facilities Committee Meeting Minutes June 10<sup>th</sup>, 2025

8.4 **TRUSTEE REPORTS**

- A) Trustee Roundtable

8.5 **CORRESPONDENCE - Nil**

9 **FUTURE AGENDA ITEMS**

10 **PUBLIC QUESTION PERIOD**

11 **RECESS**

\_\_\_\_\_ TIME: \_\_\_\_\_



School District 19  
(Revelstoke)

## Revelstoke Board of Education

### Regular Board Meeting May 27<sup>th</sup>, 2025 Minutes

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#### **CALL TO ORDER**

Trustee Zimmer called the meeting to order at 5:01 p.m.

#### **ACKNOWLEDGEMENT**

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

#### **Alan Chell**

*Upcoming Sinixt canoe journey from Revelstoke to Kettle falls is a collaborative effort of several tribes. It is a great event that we get to be apart of. The event begins on June 10<sup>th</sup> with a ceremony and then a dinner, the group will then set off on the river the next day.*

#### **ATTENDANCE**

Trustees:	Chell, Zimmer, Rota and Walsh
Senior Administration:	Secretary Treasurer Tisdale, Superintendent Kubik
and:	Executive Assistant Fowlie
Guests:	Jason Stevens - RTA President, Evert Lindquist - Revelstoke Review Editor
Regrets:	Trustee Allen

#### **APPROVAL OF AGENDA**

24: R-130 Zimmer/Walsh

"THAT the agenda be approved as presented."

**CARRIED**

#### **APPROVAL OF MINUTES**

24: R-131 Rota/Walsh

"THAT the minutes of the Regular Board meeting of May 6<sup>th</sup>, 2025, be approved as presented."

**CARRIED**

#### **DELEGATIONS - Nil**

#### **SPECIAL REPORTS - Nil**

#### **NEW BUSINESS**

## **8.1 ADMINISTRATION REPORTS**

### **SUPERINTENDENT KUBIK**

#### **8.1.1 Administration Reports: Superintendent Kubik**

##### **A) Superintendent's Administration Report to the Board**

Superintendent Kubik presented her Administration Report highlighting:

- Community partner engagement, Revelstoke Museum and archives put together and honorary day for the Japanese community, the presentation and poem reading was very well done.
- School visit at RSS for the health fair and prom.
- The district scholarship presentations were amazing, how the students communicated and interacted with the adults during their presentations were phenomenal. Presentations were very well done and were very inspiring.
- Meeting with the Minister of Education and the Board, it was a very positive meeting. The board requested that budget increases be kept in line with inflation increases so that funding can continue to support students where they need.

Superintendent Kubik's Administration Report was received as information.

##### **B) Superintendent's Strategic Plan Report to the Board.**

Superintendent Kubik presented the Strategic Plan Report to the Board for information, highlighting:

- Band trip for Grade 8 to Calgary, the students fundraised for the trip. 53 grade 8 students and 2 seniors went on the trip.
- Band trip for Grade 9-12 students to Calgary and Edmonton. 36 Students went on the trip.

##### **C) Superintendent's Memo to the Board – FSA Report**

Superintendent Kubik presented the FSA Report memo to the Board for information, highlighting:

- Foundations Skills Assessment for Grades 4 & 7. The grey is the typical range for the province, the orange is the range that shows districts results and the range for our district. Areas that require improvement in our district is diverse abilities and literacy for grade 4.
- Years ago the focus was on numeracy as the FSA numbers showed that was an area requiring improvement, since then we have implemented numeracy programs and have seen great improvements in the FSA results for numeracy showing that the FSA data helps to improve education for our children.

##### **D) Superintendent's Memo to the Board – Student Enrollment Projected Numbers**

Superintendent Kubik presented the Student Enrollment Projected Numbers Memo to the Board for information, highlighting:

- Projected enrollment numbers are currently showing 1080 students for next year.

- Enrollment is down approximately 25 students.

## **SECRETARY TREASURER TISDALE**

### **A) Budget Update - Verbal**

Secretary Treasurer Tisdale updated the board on the Budget for 2025/2026:

- There are budget implications for lower enrollment which will affect some staffing levels. Layoffs are not anticipated.

### **B) Capital Budget Update – Verbal**

Secretary Treasurer Tisdale updated the board on the Capital Budget for 2025/2026:

- Farwell renovations are moving along.
- Arrow heights renovations will be starting soon. They will be building everything on site.
- Bussing issues this year, one of the busses needed repairs and another is no longer operational. The new busses are coming in this fall. One of the new busses is electric to help reduce our carbon footprint.

## **8.2 OTHER - Nil**

## **8.3 COMMITTEE REPORTS**

### **A) DPAC Minutes May 7<sup>th</sup>, 2025**

Trustee Walsh updated the committee on the DPAC minutes. Vice Principal Haworth presented to DPAC on the current Tech plan. Arrow Heights had a fable book swap. BVE had a math fair. Grade 7s are going on their Sunnybrae field trip this weekend. RSS is looking to get a new mascot (funding is available for that).

24: R-132 Walsh/Rota

“THAT the minutes of the DPAC minutes of May 7<sup>th</sup>, 2025, be received as presented.”

**CARRIED**

### **B) Education Committee Minutes May 20<sup>th</sup>, 2025**

Trustee Walsh updated the committee on the Education Advisory Committee meeting minutes. The Committee discussed inviting a grade 7 student to join the committee to encourage increased attendance of grade 8 students.

24: R-133 Walsh/Zimmer

“THAT the minutes of the Education Committee of May 20<sup>th</sup>, 2025, be received as presented.”

**CARRIED**

C) Policy Committee Minutes April 28<sup>th</sup>, 2025

Trustee Zimmer updated the Board on the Policy Committee minutes. There are several policies that will be new for creation, the committee is waiting to receive the Audit report for recommendations prior to the creation of those policies. The Policy Committee had their last meeting on May 26<sup>th</sup>, 2025, the next meeting will be held at the start of the school year after summer break.

24: R-134 Zimmer/Rota

“THAT the minutes of the Policy Committee of April 28<sup>th</sup>, 2025, be received as presented.”

**CARRIED**

**TRUSTEE REPORTS**

A) Trustee Roundtable

- Right Extremist movement that was discussed at DPAC – DPAC requested that the district support some presentation regarding Right Extremist movements. Superintendent Kubik contacts Scott Rothermel (School District 8's Manager of Safe Schools) who suggested some resources from Ontario, he can also do presentations.
- The Grade 12 student's capstone presentations were fantastic, wildly different and very inspiring.

**CORRESPONDENCE - Nil**

**PUBLIC QUESTION PERIOD**

Questions from the Media – Question to clarify the name of the provincial grant available.

RTA questions – Rough idea when the Arrow Heights renovations should be complete, estimated completion is August 1<sup>st</sup>. Thank you to the Board for bringing up inflation increases during the meeting with Minister Beare.

**ADJOURNMENT**

The meeting adjourned at 5:46 p.m. on the motion of Trustees Rota/Zimmer.

**CLOSED BOARD ITEMS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

DATED: May 27<sup>th</sup>, 2025

## Superintendent's Report to the Board – June 17, 2025

### Community Partner Engagement

Along with District Principal Wallach, shared a Dinner with Sinixt Community Members and Youth Paddlers  
*Gathered in welcome and connection as we shared a meal with Sinixt community members and the ten youth paddlers upon their arrival in Revelstoke—marking the beginning of their journey for the Sinixt Canoe Journey.*

*Excerpt: Everyone is welcome to join the Sinixt Canoe Journey from Revelstoke B.C. to Kettle Falls WA. Paddle with us to Sx̣w̓nitk̓, building connections not only with the water but with each other. This collective paddle embodies the ongoing revitalization of culture and unity among the Columbia River Tribes. The canoe journey culminates with the [Kettle Falls Salmon Ceremony](#) on June 20, 2025.*



Attended the Celebratory Dinner and Presentation Honouring the Sinixt Paddlers

*Held at the Community and Aquatic Centre, the evening brought together community members in a spirit of gratitude and recognition. Stories were shared, paddlers were honoured, and the journey along the Sinixt Canoe Journey was celebrated with warmth and deep appreciation.*

Witnessed the Launch of the Sinixt Canoe Journey at Martha's Creek

*Gathered with community members to witness the powerful and meaningful launch of the Sinixt Canoe Journey. The send-off at Martha's Creek marked the beginning of the paddlers' journey, grounded in connection to land, water, and ancestral pathways.*

Community Social Development Committee meeting. Highlights from the meeting include,

*Food Security Coordinator year end presentation*

*Community Connector role: Supporting Seniors through Social Prescribing*

*Wildfire week update*

Attended the Teacher Inquiry Project Wrap-Up

*This inspiring event marked the culmination of a professional learning partnership between the School District and the BC Teachers' Federation. The collaborative work of educators was on full display—highlighting deep inquiry, reflection, and growth. See the Strategic Plan for key highlights and connections.*

Participated in the BCSSA Learning Partners series.

### SD 19 District Meetings

Held regular meetings with:

- o CUPE President Celes Lucius and CUPE Vice-President Yvette Pendergast
- o RTA President Jason Stevens
- o BCTF Health and Wellness Consultants
- o Executive Assistant Fowlie (weekly)





Collaborated with Secretary-Treasurer Tisdale to prepare for upcoming budget meetings.

Participated in the three-part budget meeting series.

Met with 3 teachers on careers pathways.

Attended the Policy Committee meeting (minutes appear later in the agenda).

Attended the DPAC meeting (minutes appear later in the agenda).

Coordinated and led the CPE Principalship interview process.

Attended the Educational Assistant (EA) bidding meeting. This meeting allows for EA CUPE members to solidify positions for the upcoming school year.

Along with Principal Mair conducted a successful TTOC interview.

Attended the Finance and Facilities meeting.

Participated in the District Counsellor interviews led by District Principal Wallach.

Commenced two Leadership meetings that focused on staffing plans for the upcoming school year, along with scheduling key dates for meetings, events, and professional learning. The collaboration among the team has been strong, with thoughtful discussion to ensure staffing decisions are aligned with student-centered priorities.

### Framework for Enhancing Student Learning

Held weekly coordination meetings with District Principal Wallach, Vice Principal Ford, Vice Principal Fransoo, and Vice Principal Haworth to support the district learning agenda.

Attended the Pre-Kindergarten Play Session at AHE

*Families joined us for a joyful visit to the AHE playgrounds and Kindergarten classrooms, where incoming students explored, played, and connected. Books were read, stories shared, and outdoor adventures created meaningful opportunities for children to build comfort with the space—and for early connections to form among students, parents/ caregivers, and teachers.*

Attended the Indigenous Students and Family Picnic and Milestone Celebration.

*It was a beautiful day filled with drumming, songs, and storytelling—an uplifting celebration of culture, community, and student milestones. A big thank-you to Ms. Avery's foods class for their wonderful catering, which added a special touch to the event.*

### School Visits

Engaged in various school activities across the district, including:

Attended the District Elementary Track Day. The weather and student enthusiasm made for a great day of fun.

Attended the BVE Kindergarten Orientation session.





Visited StrongStart to read *Don't Wake the Dragon*

*This engaging, action-filled story brought smiles and giggles as we read, moved, and imagined together. It was an absolute joy to spend time with the littlest learners—sharing a story, some laughter, and meaningful moments.*

Attended the RSS Evening Art Show

*Students truly shone as they showcased their creativity across a range of mediums—including pottery, photography, painting, sketches, and design. The evening was a wonderful celebration of student voice and artistic expression. Big shout out to Art/ Drama teacher T. Browning.*



Attended the Evening Community Carnival Hosted by the Leadership Class

*This lively event was a wonderful way for the Leadership students to give back to the community. With activities for all ages—from the littles to the bigs—it was a joyful evening of connection and fun. A shout-out to Principal Kenyon, who fired up the BBQ and kept everyone well fed! The community's appreciation was clear, and the students' tremendous effort truly shone. A big shout out to the Leadership teachers, G. McLay and G. Trepanier*

RSS – attended a retirement lunch for Liz Malencia. We look forward to honoring Liz at the Retirement Tea, June 16<sup>th</sup>.

Met with CPE staff to announce the upcoming CPE principalship.

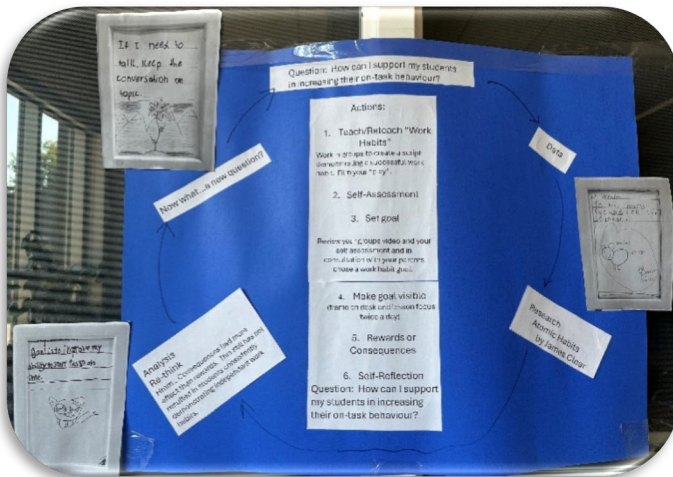
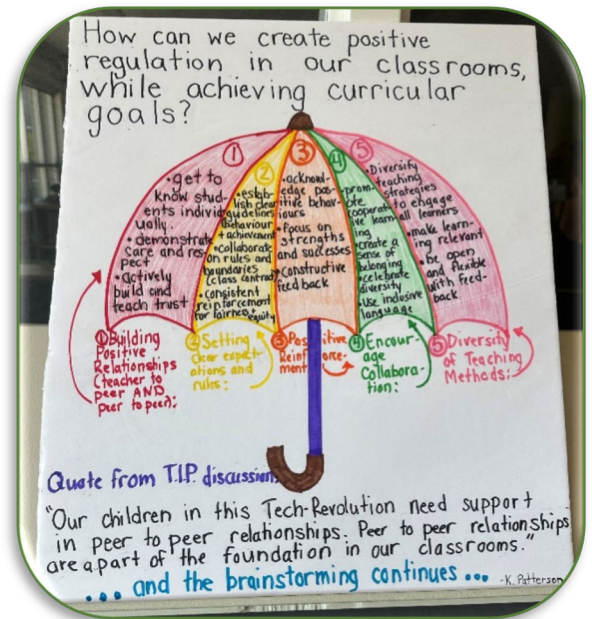
Attended the District Field event day hosted at CPE

**This report underscores our continued commitment to nurturing a supportive environment for students, staff, and the broader community, aligned with the Student Learning Goal and Learning Pathways articulated in the new Student Strategic Plan**

## Teacher Inquiry Program in partnership with Revelstoke School District

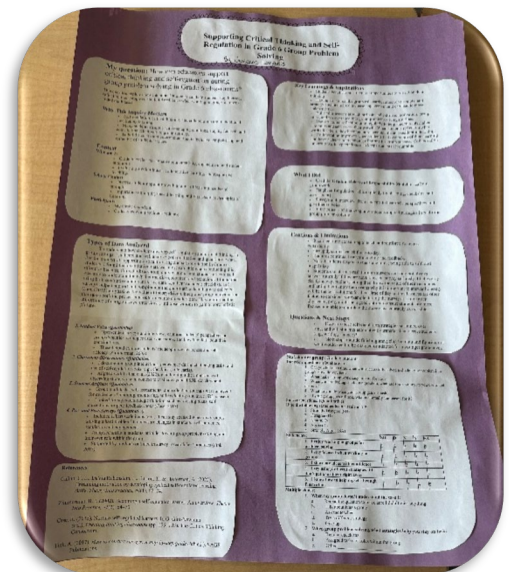
### What is Teacher Inquiry?

- The BCTF Teacher Inquiry Program provides teachers, through the process of collaboration and classroom action research, a framework for ongoing professional inquiry and growth—thus influencing the basis upon which changes occur in teaching. It is to promote continuous professional development in teaching practices by fostering a structured process of investigation and reflection. Inquiry-based processes enable teachers to rediscover and reflect upon the social significance of their teaching in relation to their own values and personal sense of meaning. It is through this approach to inquiry into teaching that new educational knowledge, based on the experiences of practitioners, will most likely emerge for the benefit of teachers and others.
- It includes a process that involves professional learning communities where participants decide on the focus of the inquiry.
- The Teacher Inquiry Program (TIP) involves reflection of lived experiences, open-ended questions, collaboration of colleagues, professional conversations,



extending understanding of practice through critical discourse, planning and initiating action for change, and distributed leadership.

- BCTF facilitators help guide participants through the inquiry process in six half-day sessions: Introduction to the teacher inquiry process, Teachers develop and refine an inquiry question, Teachers carry out the inquiry question (research / data collection), Teachers synthesize and analyze the findings of the inquiry project, Teachers plan, prepare, and finalize the project, Teachers share / present and celebrate the inquiry project process.



Grateful for the privilege to live and learn on the unceded traditional territories of the Sinixt, Secwepemc, Ktunaxa, and Sylix Okanagan who have been stewards of this land since time immemorial.

Weý (Nsyilxcen), Weyt-K (Secwepenemc), Ki?su?k kyukyit (Ktunaxa), Taanishi (Michif), Hello

## Our school district believes in:

The pursuit of excellence while nurturing a joy for lifelong learning.

Fostering the physical, mental, and emotional well-being of our school community.

Supporting the development of diverse communication skills, creative thinking, and critical reasoning.

Living the journey of Truth and Reconciliation.

Upholding the ideals of social and environmental responsibility at both the individual and societal levels.



**Student Learning Focus and Pathways** We will create purposeful learning environments that incorporate the Core Competences into every facet of the curricula.

We will prepare students to enter the next steps of their lives as educated citizens equipped with resilience, self-worth, and pathways for a fulfilling future.

**Grounded in the Belief Statement:** The pursuit of excellence while nurturing a joy for lifelong learning.

Fostering the physical, mental, and emotional well-being of our school community.

Supporting the development of diverse communication skills, creative thinking, and critical reasoning.



## COME CELEBRATE OUR LEARNING

*SD19/BCTF*

*Teacher Inquiry Project on Behaviour*

**JUNE 9, 2025 FROM 4:30 – 5:30**

**@ B.V.E LIBRARY**

We have been working on our inquiry all year long and would like to share what we have tried, our successes and next steps. Tasty treats guaranteed!

Ainslee Atamanuk, Margaret Bafaro, Josianne Langlois, Joelle Malcolm, Krista Patterson, Emily Schutz, Colleen Wall and Eleanor Wilson.

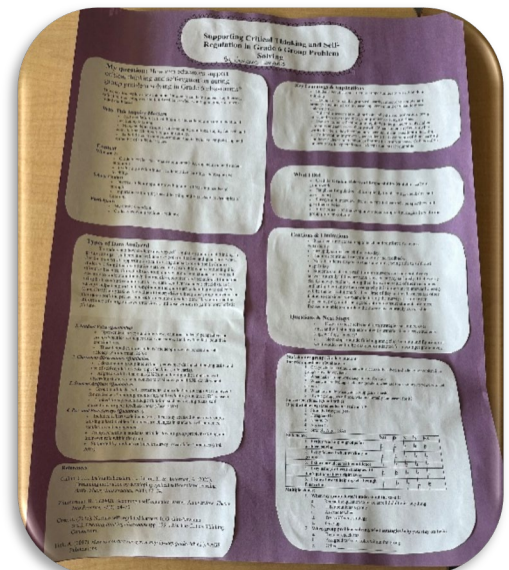
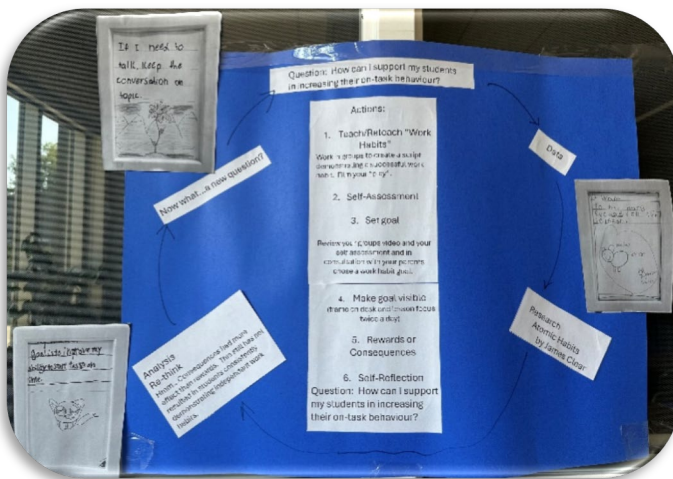
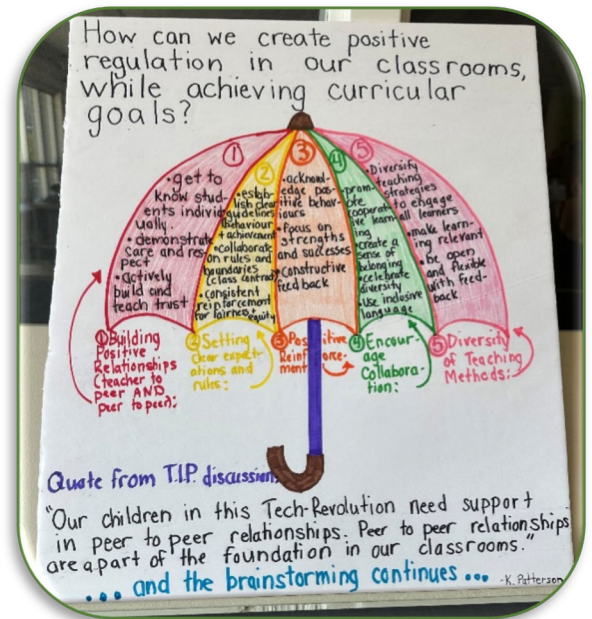
**ram (TIP)**





## What is Teacher Inquiry?

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# THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees

FROM: Roberta Kubik, Superintendent of Schools

DATE: June 17, 2025

INFORMATION/ MDI Data  
ACTION:



## Middle Years Development Instrument (MDI) Report

This report summarizes the 2023/24 to 2024/25 trends in student perceptions of feeling welcome, safe, and connected, as captured by the Middle Years Development Instrument (MDI) in Grades 5 and 8.

### Introduction

The MDI assesses student well-being through dimensions such as connection with adults at school, in the community, and at home, as well as peer and school belonging. This report analyzes year-to-year changes within each grade and compares Grade 5 and Grade 8 results to identify strengths and areas for growth.

### Connections with Adults and Peers / Grade 5

Adults at School	
2023/24	2024/25
High 65%	High 71%
Medium 29%	Medium 26%
Low 6%	Low 3%
Adults in the Neighborhood / Community	
2023/24	2024/25
High 69%	High 63 %
Medium 25%	Medium 28%
Low 6%	Low 9%
Adults at Home	
2023/24	2024/25
High 77%	High 90%
Medium 66%	Medium 8 %
Low 7%	Low 2 %
Peer Belonging	
2023/24	2024/25
High 67%	High 73 %
Medium 20%	Medium 20%
Low 13%	Low 7%

School Belonging	
2023/24	2024/25
High 68%	High 74%
Medium 19%	Medium 10%
Low 13%	Low 16%

### Connections with Adults and Peers /Grade 8

Adults at School	
2023/24	2024/25
High 70%	High 58%
Medium 25%	Medium 29%
Low 5%	Low 12%
Adults in the Neighborhood / Community	
2023/24	2024/25
High 70%	High 65%
Medium 19%	Medium 19%
Low 11%	Low 16%
Adults at Home	
2023/24	2024/25
High 82%	High 81%
Medium 15%	Medium 16%
Low 3%	Low 2%
Peer Belonging	
2023/24	2024/25
High 57%	High 60%
Medium 35%	Medium 20%
Low 8%	Low 21%
School Belonging	
2023/24	2024/25
High 39%	High 45%
Medium 38%	Medium 35%
Low 26%	Low 20%

### Grade 5: Year-over-Year Analysis

Domain	2023/24 (High)	2024/25 (High)	Change
Adults at School	65%	71%	+6%
Adults in Community	69%	63%	-6%
Adults at Home	77%	90%	+13%
Peer Belonging	67%	73%	+6%
School Belonging	68%	74%	+6%



## Grade 8: Year-over-Year Analysis

Domain	2023/24 (High)	2024/25 (High)	Change
Adults at School	70%	58%	-12%
Adults in Community	70%	65%	-5%
Adults at Home	82%	81%	-1%
Peer Belonging	57%	60%	+3%
School Belonging	39%	45%	+6%

## Grade 5 vs. Grade 8 Comparison (2024/25)

Domain	Grade 5	Grade 8
Adults at School	71%	58%
Adults in Community	63%	65%
Adults at Home	90%	81%
Peer Belonging	73%	60%
School Belonging	74%	45%

### ■ Grade 5 Year-to-Year Highlights (2023/24 → 2024/25)

- **Adults at School:** Increase in high connections (65% → 71%) and drop in low connections (6% → 3%) suggests stronger school-based adult relationships.
- **Adults in the Community:** Slight decline in high connections (69% → 63%) and increase in low connections (6% → 9%) indicates reduced community engagement.
- **Adults at Home:** Notable improvement in high connection (77% → 90%) and sharp drop in medium support (16% → 8%) and low (7% → 2%)—strong positive trend at home.
- **Peer Belonging:** Growth in high peer belonging (67% → 73%) and halved low peer belonging (13% → 7%)—a clear improvement in peer relationships.
- **School Belonging:** Increase in high belonging (68% → 74%) but a slight rise in low belonging (13% → 16%) suggests polarized experiences.

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### ■ Grade 8 Year-to-Year Highlights (2023/24 → 2024/25)

- **Adults at School:** Noticeable decline in high connection (70% → 58%) and rise in low (5% → 12%)—a concern for middle school relationships.
- **Adults in the Community:** Small drop in high connection (70% → 65%) and increase in low (11% → 16%)—similar trend as Grade 5 but with slightly larger low group.
- **Adults at Home:** Stable with high connection remaining strong (82% → 81%), and very low percentages in the “low” category.

- **Peer Belonging:** Modest increase in high belonging (57% → 60%) but a notable rise in low belonging (8% → 21%)—more students feeling disconnected.
- **School Belonging:** Improvement in high belonging (39% → 45%) and drop in low belonging (26% → 20%)—positive trend but still lags behind Grade 5 levels.

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### ◆ Grade 5 vs. Grade 8 (2024/25) – Key Comparisons

- **Adults at School:** Grade 5 students feel more supported by school adults (71%) than Grade 8 students (58%).
  - **Adults in the Community:** Grade 5 slightly ahead (63%) in high connection compared to Grade 8 (65%)—but both show a decline from last year.
  - **Adults at Home:** Both grades report very high support at home—Grade 5 at 90% and Grade 8 at 81%.
  - **Peer Belonging:** Grade 5 has stronger peer belonging (73%) compared to Grade 8 (60%), with fewer students feeling low peer belonging (7% vs. 21%).
  - **School Belonging:** Grade 5 reports significantly stronger belonging (74% high) compared to Grade 8 (45% high).
- 

### Observations and Key Insights

Grade 5 students reported improved feelings of connection across nearly all categories, especially at home (+13%) and with peers (+6%).

Grade 5 trends show a strong upward movement in feeling connected to adults and peers, particularly at home and school.

Grade 8 students showed gains in school belonging (+6%) and peer belonging (+3%), but experienced significant declines in connection to adults at school (-12%).

Grade 5 students consistently report higher levels of connection and belonging compared to Grade 8 peers in 2024/25, especially in areas like adults at home (+9%) and school belonging (+29%).

The drop in peer belonging and adult connections for Grade 8 students suggests a need to strengthen middle years transitions and community support.

Across all domains, Grade 5 students report stronger feelings of connection and safety than Grade 8 students, especially in peer and school belonging.

Note: Page 16, 17 and 18 of the Enhancing Student Learning Report September 2024 speaks to the interpretation of the results

# THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees

FROM: Roberta Kubik, Superintendent of Schools

DATE: June 17<sup>th</sup>, 2025

INFORMATION/ ACTION: Draft 2025/2026 Meeting Dates



<b>Board Meetings (Tuesdays @ 5:00 pm – every three weeks)</b> September 16 <sup>th</sup> , 2025 October 7 <sup>th</sup> , 2025 October 28 <sup>th</sup> , 2025 November 18 <sup>th</sup> , 2025 December 9 <sup>th</sup> , 2025 January 13 <sup>th</sup> , 2026		February 10 <sup>th</sup> , 2026 March 3 <sup>rd</sup> , 2026 April 7 <sup>th</sup> , 2026 at _____ April 28 <sup>th</sup> , 2026 at _____ May 19 <sup>th</sup> , 2026 at _____ June 9 <sup>th</sup> , 2026 at _____	
<b>Policy (Mon @ 3:45 pm – 4<sup>th</sup> Monday of the Month)</b> Sept 22 <sup>nd</sup> , 2025 Oct 27 <sup>th</sup> , 2025 Nov 24 <sup>th</sup> , 2025 Jan 26 <sup>th</sup> , 2026 Feb 23 <sup>rd</sup> , 2026 April 27 <sup>th</sup> , 2026 May 25 <sup>th</sup> , 2026		<b>DPAC (Weds @ 12:00 pm – First Wednesday of the Month)</b> Oct 1 <sup>st</sup> , 2025      May 6 <sup>th</sup> , 2026 Nov 5 <sup>th</sup> , 2025      June 3 <sup>rd</sup> , 2026 Dec 3 <sup>rd</sup> , 2025 Jan 7 <sup>th</sup> , 2026 Feb 4 <sup>th</sup> , 2026 Mar 4 <sup>th</sup> , 2026 April 1 <sup>st</sup> , 2026	
<b>Indigenous (Thurs @ 4:00 pm – First Thursday of the month)</b> Oct 2 <sup>nd</sup> , 2025 Nov 6 <sup>th</sup> , 2025 Dec 4 <sup>th</sup> , 2025 Feb 5 <sup>th</sup> , 2026 Mar 5 <sup>th</sup> , 2026 April 2 <sup>nd</sup> , 2026 May 7 <sup>th</sup> , 2026 June 4 <sup>th</sup> , 2026		<b>Education (Tues @ 3:30 pm – last Tuesday of the month)</b> Sept 23 <sup>rd</sup> , 2025 Oct 28 <sup>th</sup> , 2025 Nov 25 <sup>th</sup> , 2025 Jan 27 <sup>th</sup> , 2026 Feb 24 <sup>th</sup> , 2026 March 31 <sup>st</sup> , 2026 Apr 28 <sup>th</sup> , 2026 May 26 <sup>th</sup> , 2026 June 23 <sup>rd</sup> , 2026	
<b>Safety (Mon @ 3:45 – last Monday of the Month)</b> Sept 29 <sup>th</sup> , 2025      March 30 <sup>th</sup> , 2026 Oct 27 <sup>th</sup> , 2025      April 27 <sup>th</sup> , 2026 Nov 24 <sup>th</sup> , 2025      May 25 <sup>th</sup> , 2026 Jan 26 <sup>th</sup> , 2026      June 22 <sup>nd</sup> , 2026 Feb 23 <sup>rd</sup> , 2026			

## **Upcoming Trustee Dates June 2025**

June 17<sup>th</sup>, 2025 – AHE Grade 7 Grad Ceremony

June 18<sup>th</sup>, 2025 – CPE Grade 7 Grad Ceremony

June 19<sup>th</sup>, 2025 – BVE Grade 7 Grad Ceremony (6:30 to 8:00 p.m.)

June 19<sup>th</sup>, 2025 – AHE Kindergarten Graduation (1:00 to 2:30 p.m.)

June 24<sup>th</sup>, 2025 – Jazz Performance at the Hillcrest @ 6:00 p.m.

June 25<sup>th</sup>, 2025 – BVE Whole School Fun Day (water play stations, music, games all afternoon – 1:00 to 2:30 p.m.)

June 26<sup>th</sup>, 2025 – Last Day of School & Early Dismissal for all Elementary Schools at 12:00 p.m.

June 26<sup>th</sup>, 2025 – Grad BBQ Hosted by RSS Staff (12:00 to 1:00 p.m.)

June 27<sup>th</sup>, 2025 – Grad Photo at Grizzly Plaza (10:00 a.m.), Grad Parade to RSS (10:15 a.m.), Graduation Ceremony at RSS (11:00 a.m.), Graduation Tea – Common Area at RSS (1:00 to 2:00 p.m.)

August 27<sup>th</sup>, 2025 – Grade 8 orientation (6:30 – 8:00 p.m.)

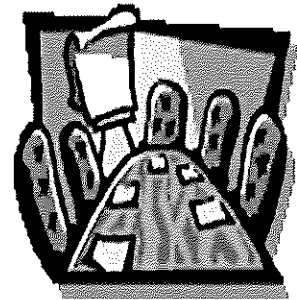
## SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees

FROM: Bruce Tisdale, Secretary Treasurer

DATE: June 10<sup>th</sup>, 2025

ACTION: 2025/2026 Annual Operating Budget



---

Attached is the 2025/2026 Annual Operating Budget for your review.

The annual budget process is now complete. The details of the Draft 2025/2026 Annual Operating Budget have been reviewed at a Finance and Facilities meeting held on June 10<sup>th</sup>, 2025. Details of that meeting are included in the minutes on this agenda.

The budget information was also posted on the district's website from June 11<sup>th</sup> to June 20<sup>th</sup> for the public to review and provide feedback.

Funding for student enrolment is based on the actual students in attendance on September 30<sup>th</sup>, 2025. The budget will continue to be modified as enrolment projections get closer to being finalized. The board will be advised of any significant changes.

As indicated at the June 10, 2025, meeting, changes would be made to this budget if projected enrolment changed. The budget is now based on 1,080 fte students, down approximately 24 students from the current year. The 2025/2026 Amended Annual Budget will be modified as changes are made and will be brought to the board for approval by February 28, 2026. Expenditures for exempt and principal/vice principal salaries have not been included in this budget nor have the corresponding grants from MOECC.

### **RECOMMENDATION**

This is the 2025/2026 Operating Budget that is being recommended by the Budget Committee and the Finance and Facilities Committee.

"THAT the Revelstoke Board of Education give first, second, and third reading and adoption to the attached 2025/2026 Annual Budget and Bylaw in the amount of \$21,418,459."

Annual Budget

## **School District No. 19 (Revelstoke)**

June 30, 2026

# School District No. 19 (Revelstoke)

June 30, 2026

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.



## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 19 (Revelstoke) Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$21,418,459 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025;

\_\_\_\_\_  
Chairperson of the Board

( Corporate Seal )

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 19 (Revelstoke) Annual Budget Bylaw 2025/2026, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Secretary Treasurer

# School District No. 19 (Revelstoke)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	1,080,000	1,103,938
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>1,080,000</b>	<b>1,103,938</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education and Child Care	17,643,273	17,642,066
Other	70,000	107,570
Other Revenue	806,617	785,995
Rentals and Leases	245,896	239,131
Investment Income	175,000	170,000
Amortization of Deferred Capital Revenue	2,053,295	2,054,352
<b>Total Revenue</b>	<b>20,994,081</b>	<b>20,999,114</b>
<b>Expenses</b>		
Instruction	15,563,271	15,799,454
District Administration	1,059,657	995,439
Operations and Maintenance	4,328,361	4,285,269
Transportation and Housing	427,170	436,929
<b>Total Expense</b>	<b>21,378,459</b>	<b>21,517,091</b>
<b>Net Revenue (Expense)</b>	<b>(384,378)</b>	<b>(517,977)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>270,098</b>	<b>412,551</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(114,280)</b>	<b>(105,426)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(114,280)	(105,426)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(114,280)</b>	<b>(105,426)</b>

# School District No. 19 (Revelstoke)

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

Statement 2

	2026 Annual Budget	2025 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	17,095,511	17,390,159
Operating - Tangible Capital Assets Purchased	40,000	30,000
Special Purpose Funds - Total Expense	1,795,373	1,657,154
Capital Fund - Total Expense	2,487,575	2,469,778
<b>Total Budget Bylaw Amount</b>	<b>21,418,459</b>	<b>21,547,091</b>

Approved by the Board

Signature of the Chairperson of the Board	Date
Signature of the Superintendent	Date
Signature of the Secretary/Treasurer	Date

**DRAFT**

**School District No. 19 (Revelstoke)**  
Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(384,378)	(517,977)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(40,000)	(30,000)
From Deferred Capital Revenue	(1,300,000)	(1,800,000)
Total Acquisition of Tangible Capital Assets	(1,340,000)	(1,830,000)
Amortization of Tangible Capital Assets	2,257,575	2,244,778
Total Effect of change in Tangible Capital Assets	917,575	414,778
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	533,197	(103,199)

**School District No. 19 (Revelstoke)**

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget \$	2025 Amended Annual Budget \$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	15,642,900	15,809,912
Other	45,000	57,570
Other Revenue	806,617	785,995
Rentals and Leases	245,896	239,131
Investment Income	150,000	140,000
<b>Total Revenue</b>	<b>16,890,413</b>	<b>17,032,608</b>
<b>Expenses</b>		
Instruction	13,916,019	14,212,300
District Administration	983,536	995,439
Operations and Maintenance	1,841,560	1,825,282
Transportation and Housing	354,396	357,138
<b>Total Expense</b>	<b>17,095,511</b>	<b>17,390,159</b>
<b>Net Revenue (Expense)</b>	<b>(205,098)</b>	<b>(357,551)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>270,098</b>	<b>412,551</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(40,000)	(30,000)
Local Capital	(25,000)	(25,000)
<b>Total Net Transfers</b>	<b>(65,000)</b>	<b>(55,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 19 (Revelstoke)**

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	15,889,327	15,530,345
Other Ministry of Education and Child Care Grants		
Pay Equity	101,498	101,498
Student Transportation Fund	49,847	49,847
Support Staff Benefits Grant	12,429	12,429
FSA Scorer Grant	4,094	4,094
Labour Settlement Funding	-	156,699
Projected Adjustment due to the Compliance Audit	-	(45,000)
Reduction for February Enrolment Grant	(80,740)	
Reduction to Reflect Actual Student Enrolment - Less 35 Students	(333,555)	
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>15,642,900</b>	<b>15,809,912</b>
<b>Provincial Grants - Other</b>	<b>45,000</b>	<b>57,570</b>
<b>Other Revenues</b>		
Other School District/Education Authorities	516,717	496,095
Miscellaneous		
Miscellaneous	5,000	5,000
Art Starts	5,400	5,400
School Generated Revenue	275,000	275,000
Band Instrument Rental	4,500	4,500
<b>Total Other Revenue</b>	<b>806,617</b>	<b>785,995</b>
<b>Rentals and Leases</b>	<b>245,896</b>	<b>239,131</b>
<b>Investment Income</b>	<b>150,000</b>	<b>140,000</b>
<b>Total Operating Revenue</b>	<b>16,890,413</b>	<b>17,032,608</b>

**School District No. 19 (Revelstoke)**

Annual Budget - Schedule of Operating Expense by Object  
 Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	6,852,801	6,985,750
Principals and Vice Principals	1,057,231	1,158,226
Educational Assistants	1,075,507	1,069,610
Support Staff	1,164,797	1,230,416
Other Professionals	747,086	747,086
Substitutes	612,500	643,500
<b>Total Salaries</b>	<b>11,509,922</b>	<b>11,834,588</b>
<b>Employee Benefits</b>	<b>3,266,846</b>	<b>3,174,395</b>
<b>Total Salaries and Benefits</b>	<b>14,776,768</b>	<b>15,008,983</b>
<b>Services and Supplies</b>		
Services	742,738	713,998
Student Transportation	60,960	45,960
Professional Development and Travel	178,321	189,521
Rentals and Leases	2,400	2,400
Dues and Fees	70,587	70,587
Insurance	78,646	72,146
Supplies	705,251	817,224
Utilities	479,840	469,340
<b>Total Services and Supplies</b>	<b>2,318,743</b>	<b>2,381,176</b>
<b>Total Operating Expense</b>	<b>17,095,511</b>	<b>17,390,159</b>



# School District No. 19 (Revelstoke)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	5,066,046	304,110		44,223	61,844	466,700	5,942,923
1.03 Career Programs	209,157						209,157
1.07 Library Services	261,061	21,798		79,745		1,300	363,904
1.08 Counselling	110,568			2,660			113,228
1.10 Inclusive Education	1,098,650	226,738	1,075,507	18,681	109,520	42,000	2,571,096
1.30 English Language Learning	78,727						78,727
1.31 Indigenous Education	28,592			75,587			104,179
1.41 School Administration		460,989		205,452		24,000	690,441
<b>Total Function 1</b>	<b>6,852,801</b>	<b>1,013,635</b>	<b>1,075,507</b>	<b>426,348</b>	<b>171,364</b>	<b>534,000</b>	<b>10,073,655</b>
<b>4 District Administration</b>							
4.11 Educational Administration				9,341	200,138		209,479
4.40 School District Governance					90,127		90,127
4.41 Business Administration				104,385	125,073	500	229,958
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>113,726</b>	<b>415,338</b>	<b>500</b>	<b>529,564</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration		43,596			115,561		159,157
5.50 Maintenance Operations				497,280		52,000	549,280
5.52 Maintenance of Grounds				34,043		11,000	45,043
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>43,596</b>	<b>-</b>	<b>531,323</b>	<b>115,561</b>	<b>63,000</b>	<b>753,480</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					44,823		44,823
7.70 Student Transportation				93,400		15,000	108,400
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>93,400</b>	<b>44,823</b>	<b>15,000</b>	<b>153,223</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>6,852,801</b>	<b>1,057,231</b>	<b>1,075,507</b>	<b>1,164,797</b>	<b>747,086</b>	<b>612,500</b>	<b>11,509,922</b>

# School District No. 19 (Revelstoke)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2026 Annual Budget \$	2025 Amended Annual Budget \$
<b>1 Instruction</b>						
1.02 Regular Instruction	5,942,923	1,672,977	7,615,900	666,479	8,282,379	8,624,551
1.03 Career Programs	209,157	55,440	264,597	29,765	294,362	291,294
1.07 Library Services	363,904	112,040	475,944	21,200	497,144	490,304
1.08 Counselling	113,228	29,967	143,195		143,195	141,415
1.10 Inclusive Education	2,571,096	790,897	3,361,993	80,455	3,442,448	3,336,611
1.30 English Language Learning	78,727	21,273	100,000		100,000	95,374
1.31 Indigenous Education	104,179	34,675	138,854	15,279	154,133	204,072
1.41 School Administration	690,441	191,613	882,054	120,304	1,002,358	1,028,679
<b>Total Function 1</b>	<b>10,073,655</b>	<b>2,908,882</b>	<b>12,982,537</b>	<b>933,482</b>	<b>13,916,019</b>	<b>14,212,300</b>
<b>4 District Administration</b>						
4.11 Educational Administration	209,479	48,892	258,371	35,040	293,411	295,980
4.40 School District Governance	90,127	11,452	101,579	114,725	216,304	215,806
4.41 Business Administration	229,958	40,915	270,873	202,948	473,821	483,653
<b>Total Function 4</b>	<b>529,564</b>	<b>101,259</b>	<b>630,823</b>	<b>352,713</b>	<b>983,536</b>	<b>995,439</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	159,157	40,148	199,305	55,861	255,166	247,126
5.50 Maintenance Operations	549,280	158,872	708,152	234,632	942,784	945,442
5.52 Maintenance of Grounds	45,043	9,627	54,670	109,100	163,770	163,374
5.56 Utilities	-	-	-	479,840	479,840	469,340
<b>Total Function 5</b>	<b>753,480</b>	<b>208,647</b>	<b>962,127</b>	<b>879,433</b>	<b>1,841,560</b>	<b>1,825,282</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	44,823	10,796	55,619	2,315	57,934	57,393
7.70 Student Transportation	108,400	37,262	145,662	150,800	296,462	299,745
<b>Total Function 7</b>	<b>153,223</b>	<b>48,058</b>	<b>201,281</b>	<b>153,115</b>	<b>354,396</b>	<b>357,138</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>11,509,922</b>	<b>3,266,846</b>	<b>14,776,768</b>	<b>2,318,743</b>	<b>17,095,511</b>	<b>17,390,159</b>

**School District No. 19 (Revelstoke)**  
 Annual Budget - Special Purpose Revenue and Expense  
 Year Ended June 30, 2026

Schedule 3

	2026 Annual Budget \$	2025 Amended Annual Budget \$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	1,770,373	1,607,154
Other	25,000	50,000
<b>Total Revenue</b>	<b>1,795,373</b>	<b>1,657,154</b>
<b>Expenses</b>		
Instruction	1,647,252	1,587,154
District Administration	76,121	
Operations and Maintenance	72,000	70,000
<b>Total Expense</b>	<b>1,795,373</b>	<b>1,657,154</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 19 (Revelstoke)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead		Classroom Enhancement Fund - Staffing		Classroom Enhancement Fund - Remedies	
							\$		\$		\$	
Deferred Revenue, beginning of year	25,000	-	45,000	11,000	-	51,500	-	-	-	-	-	-
<b>Add: Restricted Grants</b>												
Provincial Grants - Ministry of Education and Child Care	65,380	54,927	32,000	7,350	10,489	118,513	76,121	76,121	555,764	555,764	-	-
	65,380	54,927	32,000	7,350	10,489	118,513	76,121	76,121	555,764	555,764	-	-
<b>Less: Allocated to Revenue</b>												
Deferred Revenue, end of year	72,000	54,927	46,234	11,000	10,489	135,658	76,121	76,121	555,764	555,764	-	-
	18,380	-	30,766	7,350	-	34,355	-	-	-	-	-	-
<b>Revenues</b>												
Provincial Grants - Ministry of Education and Child Care	72,000	54,927	46,234	11,000	10,489	135,658	76,121	76,121	555,764	555,764	-	-
Provincial Grants - Other	72,000	54,927	46,234	11,000	10,489	135,658	76,121	76,121	555,764	555,764	-	-
<b>Expenses</b>												
Salaries												
Teachers												
Principals and Vice Principals					8,040	15,306			452,518	452,518		
Educational Assistants												
Support Staff		42,422	32,004			69,037						
Other Professionals												
Substitutes												
Employee Benefits		42,422	32,004	-	8,040	84,343	49,980	49,980	452,518	452,518	-	-
Services and Supplies	72,000	12,505	9,230	11,000	2,449	35,888	16,646	16,646	103,246	103,246	-	-
	72,000	54,927	46,234	11,000	10,489	135,658	76,121	76,121	555,764	555,764	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-	-	-	-

# School District No. 19 (Revelstoke)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

Deferred Revenue, beginning of year

Add: Restricted Grants

Provincial Grants - Ministry of Education and Child Care

Less: Allocated to Revenue

Deferred Revenue, end of year

Revenues

Provincial Grants - Ministry of Education and Child Care

Provincial Grants - Other

Expenses

Salaries

Teachers

Principals and Vice Principals

Educational Assistants

Support Staff

Other Professionals

Substitutes

Employee Benefits

Services and Supplies

Net Revenue (Expense)

Mental Health in Schools	Changing Results for Young Children	Early Childhood Education Credit Program	Student & Family Affordability	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	Professional Learning Grant	Columbia Basin Trust
\$	\$	\$	\$	\$	\$	\$	\$	\$
21,500	31,000	-	91,000	9,500	-	199,000	245,000	71,000
57,000	11,250	-	-	19,000	175,000	350,000	-	-
57,000	11,250	-	45,000	20,600	175,000	359,497	139,833	25,000
21,500	31,000	-	46,000	7,900	-	189,503	105,167	46,000
57,000	11,250	-	45,000	20,600	175,000	359,497	139,833	25,000
57,000	11,250	-	45,000	20,600	175,000	359,497	139,833	25,000
38,360	-	-	-	7,500	131,840	54,880	30,000	-
9,938	11,250	-	45,000	2,100	32,927	14,617	24,563	25,000
8,702	11,250	-	45,000	11,000	10,233	290,000	20,000	25,000
57,000	11,250	-	45,000	20,600	175,000	359,497	139,833	25,000
-	-	-	-	-	-	-	-	-

**School District No. 19 (Revelstoke)**

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	<b>TOTAL</b>
	\$
Deferred Revenue, beginning of year	800,500
<b>Add: Restricted Grants</b>	
Provincial Grants - Ministry of Education and Child Care	1,532,794
	<u>1,532,794</u>
<b>Less: Allocated to Revenue</b>	
Deferred Revenue, end of year	<u>1,795,373</u>
	<u>537,921</u>
<b>Revenues</b>	
Provincial Grants - Ministry of Education and Child Care	1,770,373
Provincial Grants - Other	25,000
	<u>1,795,373</u>
<b>Expenses</b>	
Salaries	
Teachers	514,224
Principals and Vice Principals	244,284
Educational Assistants	111,459
Support Staff	39,710
Other Professionals	14,980
Substitutes	72,500
	<u>997,157</u>
Employee Benefits	264,109
Services and Supplies	534,107
	<u>1,795,373</u>
<b>Net Revenue (Expense)</b>	<u>-</u>

**School District No. 19 (Revelstoke)**

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education and Child Care	230,000		230,000	225,000
Investment Income		25,000	25,000	30,000
Amortization of Deferred Capital Revenue	2,053,295		2,053,295	2,054,352
<b>Total Revenue</b>	<b>2,283,295</b>	<b>25,000</b>	<b>2,308,295</b>	<b>2,309,352</b>
<b>Expenses</b>				
Operations and Maintenance	230,000		230,000	225,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,184,801		2,184,801	2,164,987
Transportation and Housing	72,774		72,774	79,791
<b>Total Expense</b>	<b>2,487,575</b>	<b>-</b>	<b>2,487,575</b>	<b>2,469,778</b>
<b>Net Revenue (Expense)</b>	<b>(204,280)</b>	<b>25,000</b>	<b>(179,280)</b>	<b>(160,426)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	40,000		40,000	30,000
Local Capital		25,000	25,000	25,000
<b>Total Net Transfers</b>	<b>40,000</b>	<b>25,000</b>	<b>65,000</b>	<b>55,000</b>
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(164,280)</b>	<b>50,000</b>	<b>(114,280)</b>	<b>(105,426)</b>



# THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees  
Superintendent of Schools

FROM: Bruce Tisdale, Secretary Treasurer

DATE: June 12, 2025

ACTION: 2026-2027 Major Capital Plan



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Attached is a By-Law recommending approval of the district's 2026/2027 Major Capital program.

The recommended project is for the expansion of Begbie View Elementary School. This four-classroom expansion has been the focus of our major capital program requests for the last several years. There is a change this year in that my information is that there is a greater potential for approval if the district would accept a modular or prefabricated option.

The main reason is that this option is significantly lower in cost which means more projects can be approved provincially.

The cost for the project would be \$5,124, 866 with a proposed start date in 2027/28 with a projected occupancy date of September 2029 at the latest. The district is reviewing the structural requirements for this type of construction versus a stick build. In the meantime, this request supports the past requests for this project.

It is recommended that the attached motion be approved.

## **RECOMMENDATION:**

"In accordance with the provisions under Section 142(4) of the *School Act*, the Board of Education of School District No. 19 (Revelstoke) hereby approves the proposed Five-Year Capital Plan (Major Capital Programs) for 2026/2027, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care."



**School District 19**  
(Revelstoke)

In accordance with provisions under section 142 (4) of the *School Act*,  
the Board of Education of School District No. 19 (Revelstoke)  
hereby approves the proposed Five-Year Capital Plan (Major Capital Programs)  
for 2026/2027, as provided on the Five-Year Capital Plan Summary for  
2026/2027 submitted to the Ministry of Education and Child Care.

I hereby certify this to be a true copy of the resolution for the approval of the  
proposed Five-Year Capital Plan (Major Capital Programs) for 2026/27 adopted  
by the Board of Education,  
on this the \_\_\_\_ – day of \_\_\_\_\_ 20\_\_.

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Secretary-Treasurer Signature

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Secretary-Treasurer Name



**School District 19**  
(Revelstoke)

**Revelstoke Board of Education**  
**District Parent Advisory Council Meeting**  
**June 4<sup>th</sup>, 2025**

**Minutes**

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1. **Call to Order and Acknowledgement**

Call to order 12:01 pm

*We would like to respectfully honour the four nations on whose land we live and learn:  
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

2. **Attendance**

Courtney Pinkenburg (CPE), Colette Poirier (CPE), Amy McGiven (AHE), Sasha-Emily Walsh (School Board Trustee), Mireille Dufour (CSF), Emily Grady (BVE), Roberta Kubik (Superintendent), Britt Hunchak (RSS)

Regrets: Courtney Beruschi (AHE), Austin Luciow (BVE)

3. **Adoption of the Agenda**

Agenda for adoption as amended to include items: 6.1) BCEID Letter

**Moved** by C. Poirier

**Seconded** by S. Walsh

**THAT** the agenda be adopted as amended.

**CARRIED**

4. **Old Business – Nil**

5. **Review of Minutes Dated May 7<sup>th</sup>, 2025**

Accepted as presented – no errors or omissions.

**Moved** by C. Poirier

**Seconded** by B. Hunchak

**THAT** the minutes dated May 7<sup>th</sup>, 2025, be adopted as presented.

**CARRIED**

6. **Correspondence**

6.1 BCEID

Letter received and provided to the A. McGiven. Login details will be provided to the Chair E. Grady and added to the DPAC binder. A new grant application will be submitted in June, due date to submit is June 30<sup>th</sup>.

7. **Treasurer's Report**

- Fund in the Regular Account - \$2036.62
- Funds in the Gaming Account - \$2717.39
- 50 cheques were ordered which cost \$102.57.
- BCCPAC membership renewal of \$200.00 is due for payment.
- Gaming grant application will be completed this week.

**Moved** by C. Poirier

**Seconded** by C. Pinkenburg

**THAT** a cheque be written to BCCPAC to pay the \$200.00 membership renewal.

**CARRIED**

8. **Board of Trustees/District Administration News**

8.1 Restriction of Personal Digital Device Policy Implementation Update

- The introduction at the Elementary level has gone very well.
- Grade 12 students would like devices to be available during spares.

8.2 Middle Years Development Instrument (MDI) Follow-up

- Superintendent Kubik reviewed the MDI data with the committee.
- Discussion around grade 8 student decline in feeling connected to peers and adults. Ideas on how to build connections for grade 7's before they move to grade 8.
- Framework for enhancing student learning is available on the website under reporting.
- Students are surveyed continuously to make sure we continue to see where the trends are. When concerns are noticed, strategies and budget alignments can change to facilitate addressing concerns.

8.3 Milestone Ceremony

- The Indigenous gathering called the milestone ceremony will be held at Queen Elizabeth Park for the incoming Kindergarten students, Grade 7 students and graduating students.

9. **Old Business**

9.1 Artificial Intelligence in Secondary Schools

- Scott Rothman discussion re: white supremacy education.
- In 2025/2026 school year the district will look at bringing in more education for students regarding online safety.
- Request for Michael Haworth to attend October 25<sup>th</sup> meeting to discuss software collaboration request. PAC reps will ask for input and will bring input to the October DPAC meeting.

## 9.2 BCCPAC AGM

- The AGM will be a mix of in-person and virtual.
- The AGM will take place on May 24<sup>th</sup> and 25<sup>th</sup>
- C. Pinkenburg may be able to attend virtually.

**Moved** by C. Poirier

**Seconded** by B. Hunchak

**THAT** the DPAC pay for the BCCPAC AGM fee.

**CARRIED**

## 10. New Business - Nil

## 11. PAC News

### AHE

- Legacy projects for gaming funds
- Dance – June 6<sup>th</sup> from 7-9 pm. All schools' grades 5, 6 & 7
- Some staff changes for the 2025/2026 year
- June activity day at Williamson Lake

### BVE

- No updates for BVE

### CPE

- Some staff changes for the 2025/2026 school year
- Sports are on going
- PAC funded grade 7 trip to go to the climbing gym
- Learning ceremony potluck lunch
- Discussion about changing day of meeting to align with other school meetings

### EDG

- Photoshoot fundraiser
- Grand Rendezvous at Blanket Creek with surrounding francophone schools
- June 24<sup>th</sup> afternoon activity
- Bike club Tuesday nights
- 3 classes for the 2025/2026 year
- Grade 12 grads holding ceremony at the Revelstoke Golf Course.

### RSS

- District Authority Scholarship presentations were held on May 6<sup>th</sup>. Over 30 grade 12 students presented with only 7 scholarships available.
- Grade 12 Capstone presentations occurred on May 14<sup>th</sup>
- More than \$87,000 have been committed to local scholarships for our students.
- RSS Sr. Girls Soccer, RSS Jr. Girls Soccer, the RSS Track and Field Team and the Mountain Biking Team competed this spring. The Mountain Biking team won the Valley Championships for the third year in a row. Several finished in the top 10 at the recent Provincial Championships. Approximately 18 members of the track team qualified for Provincial Championships beginning on June 5<sup>th</sup>.

- Currently, admin is in the middle of creating a schedule for next year, and staffing news will follow that exercise.
- Due to budgetary pressure, RSS is looking closely at class sizes
- Prom was on May 10<sup>th</sup>
- Drama Production was held on May 28<sup>th</sup> and 29<sup>th</sup>
- Athletic Baquet was on May 27<sup>th</sup>
- RSS Art Show on June 4<sup>th</sup> at 6:30 pm in the RSS Common Area Some art will be for sale.
- Music productions will be on June 10<sup>th</sup> and 11<sup>th</sup>
- Awards ceremony will be on June 12<sup>th</sup>
- Project completion days will begin on the afternoon of June 20<sup>th</sup>
- Parent brought back info on Youth and Misogynistic Culture (online resources, speakers, and podcasts). Encouraged training of teachers and parents as they are often not aware of the language that is being used. Principal Kenyon will speak with District Principal Wallach about this topic for a Caregiver Series next year as well as approach the RTA for it to be included in Professional Development Opportunities.
- Funding Requests: Transportation for the Track Team for Provincials was approved (\$750.00)
- School t-shirts were discussed. There is not much left in the funding accounts this year. A parent will look into pricing for t-shirts for both students and teachers and give a cost. PAC will determine how much they will be able to support. Parent will look into other funding sources to cover the cost.

**Adjourned:**

Meeting ended at 1:05 pm.

**Next meeting dates:**

Tentative meeting dates for 2025/2026 All meetings will be held at the school board office upstairs meeting room at noon). No more meetings for the 2024/2025 school year.

- October 1<sup>st</sup>, 2026
- November 5<sup>th</sup>, 2025
- December 3<sup>rd</sup>, 2025
- January 7<sup>th</sup>, 2026
- February 4<sup>th</sup>, 2026
- March 4<sup>th</sup>, 2026
- April 1<sup>st</sup>, 2026
- May 6<sup>th</sup>, 2026
- June 3<sup>rd</sup>, 2026



School District 19  
(Revelstoke)

# Revelstoke Board of Education Policy Review Committee May 26<sup>th</sup>, 2025 Minutes

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

## **Attendance:**

Trustee Zimmer, RTA President Stevens, CUPE Representative McNutt, Principal Representative McDowell, Superintendent Kubik

Regrets: Trustee Allen

### **1. CALL TO ORDER**

Meeting called to order at 3:45 p.m.

### **2. ADDITIONS TO THE AGENDA**

**Moved** by S. Zimmer

**Seconded** by J. McNutt

**THAT** the agenda be adopted as presented.

### **3. ADOPTION OF THE MINUTES**

**Moved** by S. Zimmer

**Seconded** by A. McDowell

**THAT** the Minutes dated April 28<sup>th</sup>, 2025, be adopted as presented.

### **4. STATUS OF POLICIES**

a. Status of policies undergoing revision as of May 26<sup>th</sup>, 2025.

Policy # - Policy Name	Status	Timeline
New Policy – Board Authority Authorized Courses	Create	Waiting for Audit Report
New Policy – Student Withdrawal	Create	Waiting for Audit Report
New Policy - Normal Resident	Create	Waiting for Audit Report
New Policy – Board Guidelines for Careers and Work Experience	Create	Waiting for Audit Report
1.1 Guiding Principles	For Committee Review	Winter 2025
2.10 Organizational Chart	For Committee Review	Spring 2025
4.1 Fiscal Management Goals	For Committee Review	Spring 2025
4.7 Facilities	For Committee Review	Spring 2025

## **5. REVIEW OF POLICIES**

### **a. 1.1 Guiding Principles**

The committee reviewed the changes from the previous meeting. The Committee approved the changes.

### **b. 4.1 Fiscal Management Goals**

The committee reviewed the changes from the previous meeting. The Committee approved the changes.

### **c. 4.7 Facilities**

The committee reviewed the changes from the previous meeting. The Committee approved the changes.

### **d. 2.10 Organizational Chart**

The committee reviewed the changes from the previous meeting. The Committee approved the changes.

## **6. Review of Policy Manual to Select Policies for Review**

### **a) Superintendent Kubik to review the current policy manual with committee members to select policies for review.**

The committee reviewed the current policy manual and identified the following policies for review:

- Policy 4.8 Transportation to and from School
- Policy 7.4 Travel to Student Activities
- Policy 7.8 School Choice
- Policy 5.2 Student Transportation
- New Policies for Creation that were identified during the audit:
  - Careers
  - Normal Resident
  - Board Authority
  - Student Withdrawal

## **7. Meeting Dates for 2024/2025 (4<sup>th</sup> Monday of each month at 3:45 pm) at the School Board Office.**

- No more meetings for the 2024/2025 school year
- Tentative meeting dates for review for the 2025/2026 school year
  - September 22<sup>nd</sup>, 2025
  - October 27<sup>th</sup>, 2025
  - November 24<sup>th</sup>, 2025
  - January 26<sup>th</sup>, 2026
  - February 23<sup>rd</sup>, 2026
  - April 27<sup>th</sup>, 2026
  - May 25<sup>th</sup>, 2026

## **8. ADJOURNMENT**

Meeting adjourned at 4:30 PM.





**School District 19**  
(Revelstoke)

## Revelstoke Board of Education

### Finance/Facilities Committee of the Whole June 10<sup>th</sup>, 2025

#### Minutes

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#### 1. Call to Order

Trustee Allen called the meeting to order at 12:00 p.m.

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

#### 2. Attendance

Trustees: Allen, Chell, Rota and Zimmer

Senior Administration: Superintendent Kubik and Secretary Treasurer Tisdale

Regrets: Trustee Walsh

#### 3. Review of the Minutes

Minutes dated December 2<sup>nd</sup>, 2024, were reviewed for adoption as presented.

**Moved Trustee Zimmer**  
**Seconded Trustee Chell**

**THAT** the minutes dated December 2<sup>nd</sup>, 2024, be adopted as presented.

**CARRIED**

### FINANCE

#### 4. Agenda Additions – Nil

#### 5. New Business

##### 5.1 Historical Expense Flow Report (Information)

The district is within the normal range as of April 30 budget to continued high costs for staff replacement. There are still SPF transfers that haven't been finished and will impact final costs.

##### 5.2 Year to Date Program Expenses for November to April (Information)

The committee reviewed the year-to-date program expenses for November to April.

5.3 Report on Bills Paid for November and December 2024(Action)

The committee reviewed the report for bills paid for November and December 2024. Questions were raised on a number of various payments with the Superintendent and Secretary Treasurer providing the information requested.

Trustees agreed to recommend:

**“THAT** the Report on Bills Paid for November and December 2024 in the amount of \$3,465,295.55 be approved as presented at the next regular board meeting.”

5.4 Report on Bills Paid for January and February 2025 (Action)

The committee reviewed the report for bills paid for January and February 2025. Questions were raised on a number of various payments with the Superintendent and Secretary Treasurer providing the information requested.

Trustees agreed to recommend:

**“THAT** the Report on Bills Paid for January and February 2025 in the amount of \$3,484,831.47 be approved as presented at the next regular board meeting.”

5.5 Report on Bills Paid for March and April 2025 (Action)

The committee reviewed the report for bills paid for January and February 2025. Questions were raised on a number of various payments with the Superintendent and Secretary Treasurer providing the information requested.

Trustees agreed to recommend:

**“THAT** the Report on Bills Paid for March and April 2025 in the amount of \$3,558,257.27 be approved as presented at the next regular board meeting.”

5.6 2025/2026 Annual Budget (Action)

The committee reviewed the Budget updated provided by Secretary Treasurer Tisdale, highlighting the following:

- Report of moving up position to the Professional Learning Fund.
- Staffing changes were reviewed.
- Superintendent Kubik reviewed the enrolment fluctuations.
- Art starts no longer providing grant, the performing arts program will be reduced.
- Secretary Treasurer Tisdale reviewed the Budget and supporting documents and answered questions raised by the Committee.
- Trustee Allen reviewed the committee discussion regarding the budget.

Trustees agreed to recommend:

**“THAT** the Board of Education give first, second and third reading and adoption to the attached 2025/2026 Annual Budget and Bylaw in the amount of \$21,418,459 at the next regular board meeting.”

**6. Audit - Nil**

**7. New Business - Nil**

**Facilities**

**8. Agenda Additions - Nil**

**9. New Business**

9.1 Farwell Project Update (Verbal)

- The Farwell Project is on schedule for a December completion.

9.2 Arrow Heights Capital Project Update (Verbal)

- There may be a completion delay due to delivery of some hardware and some electrical fixtures. There are no other issues at this time.

9.3 2025/2027 Minor Capital Plan Update (Verbal)

- Secretary Treasurer Tisdale reviewed two projects currently in the minor capital plan. Ideas from the committee can be sent to the Secretary Treasurer for consideration. The deadline for submission is September 30, 2025.

9.4 Bussing and Miscellaneous Facility Updates (Verbal)

- Secretary Treasurer provided information on current issues with availability of busses and mechanical problems with current busses.
- Two new busses are due this summer.
- A recommendation may be brought to the board in September regarding the purchase of a used activity bus with the funding to come from local capital.
- Reviewed the eight large projects that will require the manager to oversee this summer. This combined with the absence of the district's groundskeeper leave a significant impact on the manager's time. This will be a burden in adding additional projects and maintenance issues for the foreseeable future.

**Adjournment**

The meeting adjourned at 12:50 p.m. on the motion of Trustee Allen/Zimmer.