



# Revelstoke Board of Education

Regular Board Meeting  
November 17<sup>th</sup>, 2025

## Minutes

---

### **CALL TO ORDER**

Trustee Chell called the meeting to order at 5:20 p.m.

### **ACKNOWLEDGEMENT**

*We would like to respectfully honour the four nations on whose land we live and learn:  
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

**Jodie Allen**

At the BCSTA Branch meeting in Kamloops I had the opportunity of touring the Kamloops Indian Residential School. The residential school system has left lasting impacts on the Indigenous people and their families. It was one of the largest residential schools in Canada and was designated as National Historic site in 2024. Trustee Allen acknowledged the four nations whose land we live on.

### **ATTENDANCE**

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
and:	Executive Assistant Salon
Guests:	Jason Stevens, RTA President

### **APPROVAL OF AGENDA**

Add: 8.4 a) Branch Meeting

25: R-162 Zimmer/Walsh

"THAT the agenda be approved as amended."

**CARRIED**

### **APPROVAL OF MINUTES**

25: R-163 Allen/Walsh

"THAT the minutes of the Regular Board meeting of October 28<sup>th</sup>, 2025, be approved as presented."

**CARRIED**

## **DELEGATIONS - Nil**

## **SPECIAL REPORTS – Nil**

## **BUSINESS ARISING - Nil**

## **NEW BUSINESS**

### **ADMINISTRATION REPORTS**

#### **SUPERINTENDENT KUBIK**

##### **Administration Report to the Board**

Superintendent Kubik presented her Administration Report to the Board highlighting:

- The Thompson Okanagan BC School Superintendent Chapter conference presentation - the Graduate Pathways into post-secondary school
- BCCA Conference in Vancouver – presentation on “How to Human” in an age of Collapsing Global Structure
- School visits at CPE and AHE

##### **Strategic Plan Report to the Board**

Superintendent Kubik presented the Strategic Plan Report to the Board and highlighted that the schools’ goals are aligned with the Provincial mandate, focusing on the Core Competencies through an equity lens and Intellectual Human/Social and Career Development. R. Kubik also noted AHE’s approach on embracing core competencies in the foundations of learning.

##### **RSS Out-of-Town Trip to Algonquin Park, Ontario – September 1<sup>st</sup> – 6<sup>th</sup>, 2026**

Superintendent Kubik presented a memo from RSS requesting approval for the Algonquin Park Outdoor Education Trip on September 1<sup>st</sup> – to 6<sup>th</sup>, 2026. There was discussion and concern raised regarding risks, safety, and affordability. It was noted that the school has developed risk assessments and safety plans for the student’s well-being. It was also noted that the trip should be open to students interested and that affordability should not be an issue.

It was recommended that the Board approve the above noted Outdoor Educational Trip for RSS students.

##### **25: R-164 Walsh/Allen**

“THAT the Revelstoke Board of Education approve the Out-of-Town trip for Revelstoke Secondary Students to Algonquin Park, Ontario on September 1<sup>st</sup> – 6<sup>th</sup>, 2026.”

**CARRIED**

## **SECRETARY TREASURER TISDALE**

### **Finance & Facilities – Farwell Project**

Secretary Treasurer Tisdale presented a memo regarding the completion of the siding for the Farwell building. It was recommended that the Board approve the use of \$134,542.50 from Local Capital Funding to complete the siding at Farwell Elementary School.

#### **25: R-165 Allen/Rota**

“THAT the Revelstoke Board of Education of School District No. 19 (Revelstoke) approve the use of \$134,542.50 from Local Capital Funding to complete the siding at Farwell Elementary School.”

**CARRIED**

## **OTHER**

### **School Learning Plans**

Earlier, all four Principals presented their School Learning Plans for 2025-2026, to the Board of Trustees. Each school focused on the same priorities – numeracy, literacy, social emotional, and reconciliation. Trustees appreciated hearing information on what's going on in our schools and appreciated the work they put into the learning plans.

## **COMMITTEE REPORTS**

Trustee Walsh presented the updated Policies for review: 2.10 Organizational Chart, 4.1 Fiscal Management Goals, and 4.7 Facilities.

#### **25: R-166 Zimmer/Walsh**

“THAT the Board of Trustees approve the updates to the above noted policies as presented.”

**CARRIED**

Trustee Walsh also presented Policy 5.16 Response to Unexpected Health Emergencies. The Board approved the new policy as presented and recommended that Admin circulate the policy for feedback.

#### **25: R-167 Zimmer/Rota**

“THAT Admin circulate Policy 5.16 Response to Unexpected Health emergencies received for feedback and then finalize the policy by December 31<sup>st</sup>, 2025.”

**CARRIED**

### Policy Review Committee Minutes of October 27<sup>th</sup>, 2025

Trustee Walsh presented the minutes.

#### 25: R-168 Zimmer/Allen

“THAT the minutes of the Policy Review Committee meeting of October 27<sup>th</sup> be received as presented.”

CARRIED

### Education Advisory Committee Minutes of October 28<sup>th</sup>, 2025.

Trustee Walsh presented the minutes noting:

- Free lunches/dietary options
- Cell phone policy
- Engagement with parents and students

#### 25: R-169 Zimmer/Walsh

“THAT the minutes of the Education Committee meeting of October 28<sup>th</sup> be received as presented.”

CARRIED

### DPAC Committee Minutes of November 5<sup>th</sup>, 2025.

Trustee Walsh presented the minutes noting:

- AGM Election
- AI presentation
- Christmas presentations

#### 25: R-170 Zimmer/Walsh

“THAT the minutes of the DPAC Committee meeting of November 5<sup>th</sup> be a received as presented.”

CARRIED

## **TRUSTEE REPORTS**

### TRUSTEE ROUNDTABLE

#### Branch Meeting

Trustee Rota highlighted a number of items that were discussed at the recent Board Chair meeting:

- increase AI education to staff, parents, and public
- potential policy review templates that may be coming from the BCSTA
- regional reps

**CORRESPONDENCE – Nil**

**FUTURE AGENDA ITEMS – Nil**

**PUBLIC QUESTION PERIOD**

RTA questions

- RSS Class Size Averages

Superintendent Kubik reported that the actual class size at RSS is 21. RTA President Stevens appreciated the information and questioned what the class size averages were from year to year.

- How many Education Assistant positions are unfilled – 1 position.

**ADJOURNMENT**

The meeting adjourned at 6:15 p.m. on the motion of Trustees Walsh/Zimmer.

**CLOSED BOARD ITEMS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

DATED: November 17<sup>th</sup>, 2025