



Revelstoke Board of Education

Regular Board Meeting
November 17th, 2025

Minutes

CALL TO ORDER

Trustee Chell called the meeting to order at 5:20 p.m.

ACKNOWLEDGEMENT

*We would like to respectfully honour the four nations on whose land we live and learn:
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

Jodie Allen

At the BCSTA Branch meeting in Kamloops I had the opportunity of touring the Kamloops Indian Residential School. The residential school system has left lasting impacts on the Indigenous people and their families. It was one of the largest residential schools in Canada and was designated as National Historic site in 2024. Trustee Allen acknowledged the four nations whose land we live on.

ATTENDANCE

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
and:	Executive Assistant Salon
Guests:	Jason Stevens, RTA President

APPROVAL OF AGENDA

Add: 8.4 a) Branch Meeting

25: R-162 Zimmer/Walsh

“THAT the agenda be approved as amended.”

CARRIED

APPROVAL OF MINUTES

25: R-163 Allen/Walsh

“THAT the minutes of the Regular Board meeting of October 28th, 2025, be approved as presented.”

CARRIED

DELEGATIONS - Nil

SPECIAL REPORTS – Nil

BUSINESS ARISING - Nil

NEW BUSINESS

ADMINISTRATION REPORTS

SUPERINTENDENT KUBIK

Administration Report to the Board

Superintendent Kubik presented her Administration Report to the Board highlighting:

- The Thompson Okanagan BC School Superintendent Chapter conference presentation - the Graduate Pathways into post-secondary school
- BCCA Conference in Vancouver – presentation on “How to Human” in an age of Collapsing Global Structure
- School visits at CPE and AHE

Strategic Plan Report to the Board

Superintendent Kubik presented the Strategic Plan Report to the Board and highlighted that the schools' goals are aligned with the Provincial mandate, focusing on the Core Competencies through an equity lens and Intellectual Human/Social and Career Development. R. Kubik also noted AHE's approach on embracing core competencies in the foundations of learning.

RSS Out-of-Town Trip to Algonquin Park, Ontario – September 1st – 6th, 2026

Superintendent Kubik presented a memo from RSS requesting approval for the Algonquin Park Outdoor Education Trip on September 1st – to 6th, 2026. There was discussion and concern raised regarding risks, safety, and affordability. It was noted that the school has developed risk assessments and safety plans for the student's well-being. It was also noted that the trip should be open to students interested and that affordability should not be an issue.

It was recommended that the Board approve the above noted Outdoor Educational Trip for RSS students.

25: R-164 Walsh/Allen

“THAT the Revelstoke Board of Education approve the Out-of-Town trip for Revelstoke Secondary Students to Algonquin Park, Ontario on September 1st – 6th, 2026.”

CARRIED

SECRETARY TREASURER TISDALE

Finance & Facilities – Farwell Project

Secretary Treasurer Tisdale presented a memo regarding the completion of the siding for the Farwell building. It was recommended that the Board approve the use of \$134,542.50 from Local Capital Funding to complete the siding at Farwell Elementary School.

25: R-165 Allen/Rota

“THAT the Revelstoke Board of Education of School District No. 19 (Revelstoke) approve the use of \$134,542.50 from Local Capital Funding to complete the siding at Farwell Elementary School.”

CARRIED

OTHER

School Learning Plans

Earlier, all four Principals presented their School Learning Plans for 2025-2026, to the Board of Trustees. Each school focused on the same priorities – numeracy, literacy, social emotional, and reconciliation. Trustees appreciated hearing information on what's going on in our schools and appreciated the work they put into the learning plans.

COMMITTEE REPORTS

Trustee Walsh presented the updated Policies for review: 2.10 Organizational Chart, 4.1 Fiscal Management Goals, and 4.7 Facilities.

25: R-166 Zimmer/Walsh

“THAT the Board of Trustee approve the updates to the above noted policies as presented.”

CARRIED

Trustee Walsh also presented Policy 5.16 Response to Unexpected Health Emergencies. The Board approved the new policy as presented and recommended that Admin circulate the policy for feedback.

25: R-167 Zimmer/Rota

“THAT Admin circulate Policy 5.16 Response to Unexpected Health emergencies received for feedback and then finalize the policy by December 31st, 2025.”

CARRIED

Policy Review Committee Minutes of October 27th, 2025

Trustee Walsh presented the minutes.

25: R-168 Zimmer/Allen

“THAT the minutes of the Policy Review Committee meeting of October 27th be received as presented.”

CARRIED

Education Advisory Committee Minutes of October 28th, 2025.

Trustee Walsh presented the minutes noting:

- Free lunches/dietary options
- Cell phone policy
- Engagement with parents and students

25: R-169 Zimmer/Walsh

“THAT the minutes of the Education Committee meeting of October 28th be received as presented.”

CARRIED

DPAC Committee Minutes of November 5th, 2025.

Trustee Walsh presented the minutes noting:

- AGM Election
- AI presentation
- Christmas presentations

25: R-170 Zimmer/Walsh

“THAT the minutes of the DPAC Committee meeting of November 5th be received as presented.”

CARRIED

TRUSTEE REPORTS

TRUSTEE ROUNDTABLE

Branch Meeting

Trustee Rota highlighted a number of items that were discussed at the recent Board Chair meeting:

- increase AI education to staff, parents, and public
- potential policy review templates that may be coming from the BCSTA
- regional reps

CORRESPONDENCE – Nil

FUTURE AGENDA ITEMS – Nil

PUBLIC QUESTION PERIOD

RTA questions

- RSS Class Size Averages

Superintendent Kubik reported that the actual class size at RSS is 21. RTA President Stevens appreciated the information and questioned what the class size averages were from year to year.

- How many Education Assistant positions are unfilled – 1 position.

ADJOURNMENT

The meeting adjourned at 6:15 p.m. on the motion of Trustees Walsh/Zimmer.

CLOSED BOARD ITEMS

Chair

Secretary Treasurer

DATED: November 17th, 2025