



School District 19  
(Revelstoke)

The Board of Education of  
School District No. 19 (Revelstoke)  
Regular Board Meeting  
Board Office  
Tuesday, January 13<sup>th</sup>, 2026  
5:00 p.m.

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**A G E N D A**

**1 CALL TO ORDER AND RECOGNITION OF TRADITIONAL TERRITORIES**

*We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

**Sasha-Emily Walsh**

**2 ATTENDANCE**

Trustees: \_\_\_\_\_

Sr. Admin.: \_\_\_\_\_

Principals/Vice Principals: \_\_\_\_\_

**REGRETS:**

\_\_\_\_\_

**3 APPROVAL OF AGENDA:**

\_\_\_\_\_

**4 APPROVAL OF MINUTES:**

Regular Meeting of December 10<sup>th</sup>, 2025

**5 DELEGATIONS:**

\_\_\_\_\_

**6 SPECIAL REPORTS:**

Potential AI Directions and Guidelines

**7 BUSINESS ARISING - Nil**

**8 NEW BUSINESS**

**8.1 ADMINISTRATION REPORTS:**

**8.1.1 SUPERINTENDENT KUBIK**

- a) Superintendent's Administration Report to the Board
- b) Superintendent's Strategic Plan Report to the Board
- c) Memo – RSS Bamfield Science Trip April 12-16, 2026
- d) BVE Sunnybrae Year End Overnight Trip Correspondence
- e) Up coming Trustee Dates

**8.1.2 SECRETARY TREASURER REPORT**

- a) Capital Projects Update
- b) 2025/2026 Final Funding

**8.2 OTHER - Nil**

**8.3 COMMITTEE REPORTS- Nil**

**8.4 TRUSTEE REPORTS**

- a) Trustee Roundtable

**8.5 CORRESPONDENCE - Nil**

**9 FUTURE AGENDA ITEMS**

**10 PUBLIC QUESTION PERIOD**

**11 RECESS**

\_\_\_\_\_ TIME: \_\_\_\_\_



School District 19  
(Revelstoke)

# Revelstoke Board of Education

Regular Board Meeting  
December 10<sup>th</sup>, 2025

## Minutes

### CALL TO ORDER

Trustee Chell called the meeting to order at 5:00 p.m.

### ACKNOWLEDGEMENT

*We would like to respectfully honour the four nations on whose land we live and learn:  
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

**Sarah Zimmer**

Trustee Zimmer acknowledged the four nations whose land we live on. She recently attended the BCSTA Trustee Academy and shared information received on how non-Indigenous people can support Truth and Reconciliation: listen to their stories impacting Indigenous people, learn their history, support Indigenous rights, respect their culture and traditions, and support their initiatives.

### ATTENDANCE

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
and:	Executive Assistant Salon
Guests:	Jason Stevens, RTA President

### APPROVAL OF AGENDA

Amend: 8.3 b) DPAC Minutes of December 3<sup>rd</sup>, 2025

25: R-173 Zimmer/Walsh

“THAT the agenda be approved as amended.”

CARRIED

### APPROVAL OF MINUTES

25: R-174 Zimmer/Rota

“THAT the minutes of the Regular Board meeting of November 17<sup>th</sup>, 2025,  
be approved as presented.”

CARRIED

### DELEGATIONS - Nil

### SPECIAL REPORTS – Nil

## BUSINESS ARISING - Nil

### NEW BUSINESS

#### ADMINISTRATION REPORTS

##### SUPERINTENDENT KUBIK

###### Administration Report to the Board

Superintendent Kubik presented her Administration Report to the Board highlighting:

- Framework for Enhancing Student Learning  
Grade 11 Speed Networking session for Career Education – Students rotated through tables every seven minutes networking and sharing interests in careers.
- Attended the Indigenous Family Gathering lunch catered by the senior foods class at the Community Centre. Kenthen Thomas from the Secwepemc Nation was there to share his stories.

Trustees asked a number of questions which were answered.

###### Trustee Dates

Thompson Okanagan Branch meeting will be in Oliver, BC on February 20<sup>th</sup>-21<sup>st</sup>, 2026.

###### Strategic Plan Report to the Board

Superintendent Kubik presented the Strategic Plan Report to the Board highlighting how Revelstoke Secondary School creates learning environments that incorporate the Core Competencies into every curriculum. They focus on literacy, numeracy, and SEL, preparing students for next steps in life.

###### CPE Sunnybrae Year End Overnight Trip

Received as information - the Grade 7 trip to Sunnybrae is planned for May 28<sup>th</sup> to May 29<sup>th</sup>, 2025.

##### SECRETARY TREASURER TISDALE

###### Amended Minor Capital Plan

Secretary Treasurer Tisdale presented a memo recommending an amendment the Minor Capital Budget. It was recommended that the Board approve the use of \$257,749.00 to support the purchase of the replacement accessible bus.

###### 25: R-175 Allen/Rota

“THAT Capital Plan Bylaw No. 2025/26-CPSD19-02 approve in the amount of \$1,233,999 be read a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time finally passed and adopted on the 10<sup>th</sup> day of December 2025.”

CARRIED

OTHER - Nil

COMMITTEE REPORTS

Policy Review Committee Minutes of November 24<sup>th</sup>, 2025

Trustee Zimmer presented the Policy Review Committee Minutes of November 24<sup>th</sup>, 2025 noting that Policy 5.16 Unexpected Health Emergencies is due on December 31<sup>st</sup>, 2025. It is being circulated for feedback until December 12<sup>th</sup>. Once circulation is complete it will be emailed to the Board for final approval.

25: R-176 Zimmer/Allen

“THAT the Board of Trustee approve the Policy Review Committee Minutes be received as presented.”

CARRIED

DPAC Minutes of December 3<sup>rd</sup>, 2025

Trustee Walsh presented the DPAC Minutes of December 3<sup>rd</sup>, 2025 noting:

- The AI presentation – members provided input
- School activities
- School fundraisers
- Christmas concerts

25: R-177 Walsh/Zimmer

“THAT the minutes of the DPAC Committee Minutes of December 3<sup>rd</sup>, 2025 be a received as presented.”

CARRIED

Education Advisory Committee Minutes of November 25<sup>th</sup>, 2025.

Trustee Walsh presented the minutes noting:

- o The Committee is interested in creating a local video addressing the effects of screen time and social media.
- o There was discussion on AI and how to provide information to parents and the public. It was suggested to discuss the possibility of organizing an AI presentation for parents and the public. It will be discussed further at the January Board meeting.

25: R-178 Zimmer/Walsh

“THAT the minutes of the Education Committee minutes of November 25<sup>th</sup> be received as presented.”

CARRIED

**TRUSTEE REPORTS**

Trustee Roundtable

BCSTA Trustee Academy

Trustees highlighted a number of items that were discussed at the BCSTA Trustee Academy conference:

- o A BC Lions representative’s presentation on racism and gender-based violence
- o Education funding for Screen Smart
- o Naloxone and Training session – kits to be available at all schools and the importance of how to use them

**CORRESPONDENCE – Nil**

**FUTURE AGENDA ITEMS – Nil**

**PUBLIC QUESTION PERIOD**

RTA President J. Stevens commented that teachers are struggling to return to work from maternity leave due to a shortage of childcare, an issue that seems to be common at other workplaces.

**ADJOURNMENT**

The meeting adjourned at 5:35 p.m. on the motion of Trustees Walsh/Zimmer.

**CLOSED BOARD ITEMS**

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary Treasurer

DATED: December 10<sup>th</sup>, 2025

## **Proposed Purpose Statement for the Use of Artificial Intelligence in School District #19 (Revelstoke)**

### **Purpose Statement:**

School District #19 (Revelstoke) is committed to fostering innovative, ethical, and inclusive learning environments. The integration of Artificial Intelligence (AI) technologies within our schools aims to enhance educational outcomes, support personalized learning, and improve operational efficiency. Our purpose is to ensure that AI is used responsibly, transparently, and ethically to engage students, empower educators, and uphold district values of equity, privacy, and humanity.

We recognize the transformative potential of AI in education and strive to implement its use in ways that:

- **Support student learning** through district supported adaptive AI tools and personalized feedback.
- **Protect human creativity and cultural expression**, including the unique and sacred contributions of Indigenous peoples.
- **Enhance teaching practices** by supporting data-informed insights, teacher-led pedagogical insights, and reducing administrative burdens.
- **Promote digital literacy** and critical thinking about emerging technologies while providing a safe and structured environment to explore their use in teaching and learning.
- **Safeguard personal data** and ensure compliance with privacy and ethical standards and applicable laws.
- **Encourage collaboration** among educators, students, families, and community stakeholders in shaping AI use.

This purpose statement guides our ongoing development of policies, professional learning, and evaluation frameworks to ensure AI serves as a tool for inclusive and meaningful education for all.

### **Framework for AI Implementation in School District #19 (Revelstoke)**

#### **1. Equity and Inclusion**

AI tools must be used to support equitable access to learning opportunities for all students. AI should not reinforce bias or discrimination and instead promotes

inclusive practices.

**2. Human-Centered Learning**

AI will be used to enhance rather than replace human relationships in education. The learning community including teachers, educational assistants, administration, students, and families remain at the heart of learning, with AI serving as a supportive tool to amplify and enrich instruction and engagement.

**3. Honouring Cultural Integrity and Intellectual sovereignty** must be respected in all uses of AI. Human authorship and voice must be acknowledged and preserved, and AI-generated content should never be used to replace or falsely represent authentic human expression. Indigenous knowledge systems are not to be replicated or represented by AI without direct collaboration, permission, and guidance from our Indigenous communities.

**4. Transparency and Accountability**

The use of AI must be transparent to all district stakeholders. Application of AI within the district must be cited by the user to sustain transparency and accountability. Decisions made or supported by AI systems must be explainable, and educators and administrators remain accountable for outcomes.

**5. Privacy and Data Protection**

Data privacy is of paramount importance. Use of AI systems must comply with all relevant provincial and federal privacy laws and with district policies. Data collection and usage by AI systems will be minimized and secure.

**6. Ethical Use and Oversight**

As well as ensuring school appropriateness, AI technologies will be evaluated for ethical implications before implementation. The district will review all AI systems prior to and continue to monitor AI use after implementation.

**7. Professional Learning and Support**

Professional learning and ongoing support is important for all district educational staff, including training to understand, evaluate, and effectively use AI tools. The district will foster a culture of curiosity, critical thinking, and responsible innovation when using AI.

## 8. Continuous Improvement and Community Engagement

AI practices will be regularly reviewed and refined based on feedback from students, families, educators, and community partners. The district values ongoing collaboration and involvement in shaping the future of AI in education in Revelstoke.

### Supporting Sources:

“Artificial Intelligence.” *Focused Education Resources*, <https://focusedresources.ca/artificial-intelligence#framework>. Accessed 15 Oct. 2025.

“TeachAI Toolkit.” *TeachAI*, <https://www.teachai.org/toolkit>. Accessed 15 Oct. 2025.

“AI Policy and Education Resources from British Columbia, Ontario, and North Carolina School Districts.” *Google Drive*, <https://drive.google.com/drive/folders/1Z2lB-7PVnYvMB6g-Rtft1loCoFeOXp62>. Accessed 15 Oct. 2025.

*Artificial Intelligence Framework*. Kamloops-Thompson School District No. 73, 30 May 2025.

# **AI in K-12 Education in Canada, British Columbia, and in Revelstoke**

**Framing a Discussion for Further  
Steps in Revelstoke**

# AI in Education - Background

- Personalized learning paths for students.
- Automated grading and feedback systems.
- AI-powered tutoring and support tools.
- Data-driven insights for educators and administrators.
- Generally falls into categories including generative, assistive, predictive, agentic

# **BC Education Ministry Approach**

- Focus on ethical, inclusive, and transparent AI use.
- Resources for educators, students, and parents.
- Professional development and curriculum integration support.

# Real-World Examples of AI in K-12 Classrooms

- **Personalized Learning Platforms:** AI adapts content to individual student needs and learning styles.
- **AI Tutors:** Tools like Squirrel AI and Carnegie Learning provide real-time feedback and support.
- **Automated Grading:** AI systems assist teachers by grading multiple-choice and short-answer questions.
- **Speech-to-Text Tools:** Help students with learning disabilities transcribe spoken words into text.
- **Predictive Analytics:** Used to identify students at risk and provide early interventions.
- **Language Learning Apps:** AI-powered apps like Duolingo personalize language instruction.

All of these examples are not being used in Revelstoke at this time.

# 1 - AI as Coach in K-12 Schools

- **Definition:** AI systems that provide personalized feedback, guidance, and support to students and educators.
- **Examples:** Adaptive learning platforms, AI tutors, feedback tools for writing and math.
- **Benefits:** Personalized learning paths, immediate feedback, support for diverse learning needs.
- **Challenges:** Ensuring equity, avoiding over-reliance, maintaining human oversight.
- **Discussion Prompt:** *How can AI coaching tools be integrated into our school's existing support systems?*

## 2 - AI as Collaborator in K-12 Schools

- **Definition:** AI tools that work alongside students and teachers to co-create, solve problems, and enhance learning.
- **Examples:** AI-assisted writing tools, coding partners, collaborative brainstorming apps.
- **Benefits:** Enhances creativity, supports project-based learning, fosters digital literacy.
- **Challenges:** Ethical use, data privacy, balancing collaboration with independent thinking.
- **Discussion Prompt:** *In what ways can AI be a creative partner for students and teachers?*

# 3 - AI as Essential Tool in K-12 Schools

- **Definition:** AI as a foundational technology that supports everyday tasks and learning processes.
- **Examples:** Automated grading, scheduling assistants, classroom management tools.
- **Benefits:** Saves time, improves efficiency, supports decision-making.
- **Challenges:** Training staff, infrastructure needs, ensuring transparency.
- **Discussion Prompt:** *What essential tasks in our schools could be improved with AI tools?*

# Examples of AI Tools Used in BC Schools

## 1. Microsoft / Microsoft Copilot (Generative / Agentive):

- Lesson planning, simplifying texts, summarizing articles.
- For reading level adjustments and translation.
- Accessibility support with text-to-speech and translation features via Immersive Reader.

## 2. SchoolAI (Generative):

- Supports literacy, unit planning, scheduling, and data analysis.

## 3. MagicSchool AI (Generative):

- Tools for lesson planning, feedback, and PD.
- Includes MagicStudent and MagicSchool Enterprise.

# Examples of AI Tools Used in BC Schools

## 4. Generative AI Tools:

- ChatGPT, Gemini, Leonardo.ai, ElevenLabs, Glasp for creative writing and multimedia.

## 5. AI Literacy and Detection Tools:

- GenAI detectors and prompting frameworks like CRAFT.

# Issue: Privacy and Data Security

- AI tools often collect and process student data. Ensuring compliance with Canadian privacy laws (e.g., FOIPPA / PIPEDA) and protecting sensitive information is critical.
- Use tools that protect student data and avoid unnecessary collection.

# Issue: Bias and Equity

- AI algorithms may reflect biases in training data, potentially disadvantaging certain student groups.
- AI hallucinations occur when an AI system generates false or misleading information that appears plausible.
- Equity in access and outcomes must be considered.
- Students and staff may use AI-generated content without verifying its accuracy leading to erosion of trust in educational tools.
- Need for digital literacy and fact-checking skills.

# Issue: Academic Integrity

- AI tools can assist with writing and problem-solving, but may also facilitate plagiarism or reduce student engagement in learning.
- AI should support—not replace—educators.

# Issue: Transparency and Explainability

- Educators and students should understand how AI tools make decisions.
- 'Black box' systems can undermine trust and accountability.

# **Issue: Staff and Student Readiness**

- Effective use of AI requires digital literacy and professional development.
- ALL Staff must be aware and students must be taught responsible use and critical thinking.

# **Issue: Policy and Governance**

- Clear guidelines are needed for selecting, implementing, and monitoring AI tools in schools. Provincial and district-level policies are evolving.
- Inform students and parents about AI use and provide opt-out options.

# Discussion Questions

- How can AI support student learning and our school's educational goals?
- What concerns do our parents and students have?
- How can we involve our students and parents in AI initiatives?
- What challenges do we foresee in implementing AI tools?
- How can we ensure ethical and equitable use of AI in our schools?
- What professional development is needed for our staff?
- What policies and curriculum are needed to guide AI use?

These questions and presentation have been previously presented to DPAC, SD19 Education Committee, District Admin Team and feedback plus possible district AI implementation guidelines are being provided to our Board and Senior Admin for review.



## Superintendent's Report to the Board – January 13, 2025

### Community Partner Engagement

Attended the Revelstoke Early Childhood Development Committee meeting. Below are Pro D opportunities presented at the meeting.

- *Ripple Effect of Resiliency: An Indigenous Perspective course – available through Revelstoke CCRR*
- *Woodland Creature and Forest Tree Storytelling Make and Take for early years professionals: Wednesday, December 10, 2025, 6:00-8:00 PM, Room 121 – Early Years Centre, register with Revelstoke CCRR at 250-837-6669 or email [ccrr@revelstokechildcaresociety.com](mailto:ccrr@revelstokechildcaresociety.com)*
- *Early Years Indigenous Education Learning Event with School District 19, Thursday January 29, 2026, 5:00-7:30. Dinner provided starting at 5:00. Register with Revelstoke CCRR at 250-837-6669 or email [ccrr@revelstokechildcaresociety.com](mailto:ccrr@revelstokechildcaresociety.com)*



Attended Thompson Okanagan Superintendent Chapter virtual meeting.

Participated in the ELCC Lead Community of Practice virtual session.

Attended the RTA Holiday Dinner.

Submitted a draft article to *InspireED* journal. *InspireED* is the official journal of the British Columbia School Superintendents Association. The article, *Inclusion Plays Here: Transforming Playgrounds into Hubs of Communication and Belonging* is accepted for Spring publication.

### SD 19 District Meetings

Regular meetings with:

- CUPE President Celes Lucius and Vice-President Yvette Pendergast
- RTA President Jason Stevens and BCTF Health and Wellness Consultant
- Executive assistant Salon
- District Leadership team



Met with the District Vice Principal of Inclusion, Jillian Fransoo, to review elementary literacy strategies.

Met with District Vice Principal of Technology Haworth to review updated Technology Plan.

Attended a family POPPARD (Provincial Outreach Program for Autism and Related Disorders) meeting.

Attended a Learning Support Team meeting to review best strategies to support a student's progress.

## Framework for Enhancing Student Learning

Met with Career Coordinator Scheiber and Principal Kenyan to discuss strategies and recommendations resulting from the 2025 Audit.

Initiated regular leadership team meetings structured to include,

*Land Acknowledgement, Principal Learning Reflection/open grounding grounded in Compassionate Systems Leadership, the Framework for Enhancing Student Learning (FESL), share-outs, and an informational component as required.*

## School Visits

Attended the RSS Concert Band performance, BVE winter concert, AHE winter concert and CPE winter concert.

Visiting Mr. Kieller's class twice a week to support outdoor learning, numeracy stations, and literacy lessons. A parent expressed appreciation for the outdoor learning opportunities provided, noting its value. These experiences align with the BC curriculum and support the Board of Education's five Belief Statements.

BVE recess and lunch break visits.

RSS and AHE check ins.

This report underscores our continued commitment to nurturing a supportive environment for students, staff, and the broader community, aligned with the Student Learning Goal and Learning Pathways articulated in the Strategic Plan





Grateful for the privilege to live and learn on the unceded traditional territories of the Sinixt, Secwepemc, Ktunaxa, and Sylix Okanagan who have been stewards of this land since time immemorial.

Weý (Nsyilxcen), Weyt-K (Secwepenemc), Ki?su?k kyukyit (Ktunaxa), Taanishi (Michif), Hello

### Our school district believes in:

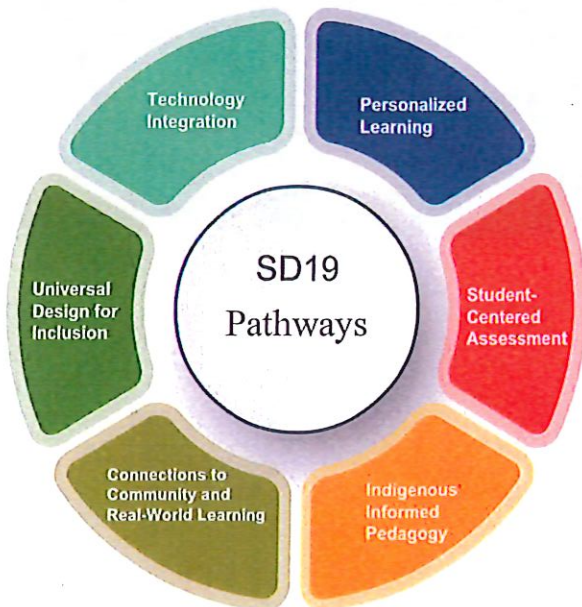
The pursuit of excellence while nurturing a joy for lifelong learning.

Fostering the physical, mental, and emotional well-being of our school community.

Supporting the development of diverse communication skills, creative thinking, and critical reasoning.

Living the journey of Truth and Reconciliation.

Upholding the ideals of social and environmental responsibility at both the individual and societal levels.



**Student Learning Focus and Pathways** We will create purposeful learning environments that incorporate the Core Competences into every facet of the curricula.

We will prepare students to enter the next steps of their lives as educated citizens equipped with resilience, self-worth, and pathways for a fulfilling future.

**Technology Integration Pathway:** Provides learners with access to information and creative ways to design, showcase, and archive their learning over time. A focus on a deeper understanding of responsible sources and uses to promote positive mental health and digital citizenship.


**TECH IN SD19**

In today's rapidly evolving digital landscape, providing our students and staff with direct opportunities to learn about and integrate technology is essential for fostering a thriving educational environment. By equipping students with the skills to engage with technology meaningfully—such as learning to code and harnessing digital tools—they become active participants in their learning journey, capable of designing, showcasing, and preserving their work in creative and impactful ways. Simultaneously, offering hands-on training for teachers and support staff ensures they are confident in utilizing and integrating technology into their instructional practices, enabling them to guide students effectively. This dual focus not only enhances the learning experience for students but also empowers educators to create innovative, technology-rich environments that inspire collaboration, critical thinking, and digital citizenship. Together, in conjunction with the technology integration pathway focus of the District Strategic Plan, these opportunities lay the foundation for a forward-thinking educational community where technology serves as a bridge to deeper understanding, creativity, and growth.


Teaching both coding to students and providing hands-on tech training for teachers and support staff lays the foundation for a supporting the district Technology Integration Pathway by empowering learners with practical skills and tools to engage with information creatively and effectively. Coding is a critical component of this integration, as it helps students develop problem-solving, analytical thinking, and creativity. By learning coding, students gain the ability to design innovative projects, such as interactive presentations, websites, and apps, which they can use to showcase their learning. This hands-on approach fosters a deeper connection with their educational content, transforming traditional learning into an active, engaging process that emphasizes creativity and long-term knowledge retention.

Our students and teachers benefit from a deeper understanding of responsible sourcing and usage of digital content. Through coding and tech training, they learn to identify reliable resources, avoid misinformation, and respect intellectual property. These lessons are essential in developing digital citizenship, as students learn to navigate the online world with integrity and ethical awareness. By fostering these habits early, schools help create a generation of learners who are not only tech-savvy but also mindful of their responsibilities as digital citizens.

The district strategic plan, and in particular the Technology Integration Pathway is being directly supported by technology initiatives currently underway in the district.

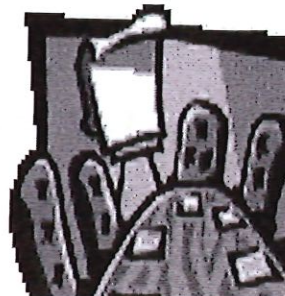


**AfterSchool Hands-On  
Technology  
Sessions**



THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees  
FROM: Roberta Kubik, Superintendent of Schools  
DATE: January 13<sup>th</sup>, 2026  
ACTION: Revelstoke Secondary School Out of Town Trip



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The Science Department at Revelstoke Secondary School is planning a 5-day trip to the Bamfield Marine Science Centre in Bamfield, on the west coast of Vancouver Island for 10 senior students and 2 staff members. Details have been reviewed by Greg Kenyon, Principal of Revelstoke Secondary School and he is satisfied that the students' safety and well-being have been addressed and all participants will have medical and travel insurance.

**RECOMMENDATION:**

“THAT the Revelstoke Board of Education approve a group of Revelstoke Secondary School senior science students participating in a school trip to the Bamfield Marine Science Centre on Vancouver Island from April 12<sup>th</sup> to 16<sup>th</sup>, 2026 in accordance with Policy 7.4.”



**Respect  
Safety  
Success**

**To: Roberta Kubik**  
**From: Greg Kenyon, Principal**  
**Date: January 5, 2026**  
**Re: Bamfield Marine Science Centre Trip April 12-16, 2026**

.....

The science department is eager to take 22 senior students and 2 staff to the Bamfield Science Centre located on the west coast of Vancouver Island from April 12-16, 2026 (dates assigned by the Science Centre). The focus of the trip is to provide students with hands on experience and an introduction to the marine sciences. The activities offered provide learning opportunities on the water, in labs, and on the beaches and coast line surrounding Bamfield. This focus meets the curricular competencies and learning outcomes of science programing in many ways.

The group is anticipating fundraising to help with the costs. At present, the trip is estimated to cost \$1500.00 per student.

Travel will be by bus and ferry.

Accommodation will be at a motel in Port Alberni (1 night) and the Bamfield Marine Science Centre dorms (3 nights)

Having reviewed all the particulars of the trip I am satisfied that the students' safety and well-being will be addressed and ask that you approve the trip subject to Policy 7.4 and Regulation 7.4.1.

Sincerely,

  
Greg Kenyon  
Principal

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Revelstoke Secondary School  
1007 Vernon Avenue  
Revelstoke, B.C. V0E 2S0  
Ph: (250)837-2173



Begbie View Elementary School  
**"Growing Together...Being Our BEST"**  
Bag 7100, Revelstoke, B.C. V0E 2S0  
Phone: 250-837-3085

December 9, 2025

Dear Mrs. Kubik:

The BVE Grade 7 students plan to once more attend Sunnybrae Bible Camp, leaving May 28 and returning May 29th, 2026, and travelling by school bus. Their teachers will accompany them, along with parent chaperones. Criminal record checks will be completed in advance.

This is a co-curricular trip which we have done annually for many years. As all of the SD No. 19 Elementary schools from Revelstoke go on the same dates, the students enjoy meeting the Grade 7s from across the District.

I would like to request approval for this one-night trip, in accordance with Policy 7.4 Travel for Students Activities, Section 2.2 overnight travel, three nights or fewer.

Thank you for your consideration.

Sincerely,

Ariel McDowell  
Principal, Begbie View Elementary  
School District No. 19 (Revelstoke)

## **Upcoming Trustee Dates January to June 2026**

January 13<sup>th</sup>, 2026 – Board Meeting

January 26<sup>th</sup>, 2026 – Policy Meeting

January 27<sup>th</sup>, 2026 – Education Meeting

January 29<sup>th</sup>, 2026 – BCPSEA AGM

February 10<sup>th</sup>, 2026 – Board Meeting

February 13<sup>th</sup>, 2026 – Pro D

February 20<sup>th</sup>-21<sup>st</sup>– Thompson Okanagan Branch – Spring – Osoyoos

February 20<sup>th</sup>, 2026 – BCSTA Provincial Council

February 23<sup>rd</sup>, 2026 – Policy Meeting

February 24<sup>th</sup>, 2026 – Education Meeting

March 3<sup>rd</sup>, 2026 – Board Meeting

March – BCSTA Board Chairs Meeting

March 16<sup>th</sup> – March 29<sup>th</sup>, 2026 – Spring Break

March 31<sup>st</sup>, 2026 – Education Meeting

March – BCASBO Secretary Treasurers Meeting

March – MOECC All Superintendent’s Meeting

April 7<sup>th</sup>, 2026 – Board Meeting

April – BCSTA MOECC Partner Liaison Meeting

April 9<sup>th</sup>-11<sup>th</sup>, 2026 – BCSTA AGM

April 17<sup>th</sup>, 2026 – BCSSA Spring Forum

April 27<sup>th</sup>, 2026 – Policy Meeting

April 28<sup>th</sup>, 2026 – Board Meeting

April 28<sup>th</sup>, 2026 – Education Meeting

May 15<sup>th</sup>, 2026 – Pro D

May 19<sup>th</sup>, 2026 – Board Meeting

May 20<sup>th</sup>-22<sup>nd</sup>, 2026 – BCASBO AGM

May 21<sup>st</sup>, 2026 – CPE Sports Day

May 22<sup>nd</sup>, 2026 – AHE Sports Day

May 25<sup>th</sup>, 2026 – Policy Meeting

May 26<sup>th</sup>, 2026 – BVE Sports Day

May 26<sup>th</sup>, 2026 – Education Meeting

June 9<sup>th</sup>, 2026 – Board Meeting

June 23<sup>rd</sup>, 2026 – Education Meeting

June 26<sup>th</sup>, 2026 – Administrative Day

## SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees; Superintendent of Schools

FROM: Bruce Tisdale, Secretary Treasurer

DATE: January 7, 2026

ACTION: Capital Project Update



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The following is a summary on the status of the capital projects undertaken in 2025.

### **Columbia Park Elementary**

- The electrical switching upgrade is complete but is a deficiency involving a roof over the unit. This is scheduled for the spring.
- The roofing project has been awarded with the work to commence after spring break.
- Painting of the gymnasium is complete.

### **Arrow Heights Elementary**

- The major renovation project is complete with the exception of a few deficiencies.
- There are some optional pieces to the renovation project that have been approved and are still planned. They include updating the projector/sound equipment in the gymnasium and replacing any of the old doors with ones that match the new ones. It is expected both of these will be completed by the end of the school year.
- The service upgrade project has been completed.
- As a pilot project, a different style of matting is being used in boot rooms, main entrances and gymnasium. These are more expensive than the product the district has used in the past but they will retain more dirt which will reduce the wear and tear on the flooring.

### **Begbie View Elementary**

- The lighting upgrade is basically complete with the exception of a few deficiencies.
- The gymnasium projector replacement will take place at the same time as the Arrow Heights work.

### **Revelstoke Secondary**

- The lighting upgrade is basically complete with the exception of a few deficiencies.
- The roof extension/outdoor classroom is complete with the exception of the sanding and finishing of the beams. This is expected to be completed once the snow has melted. The fire table and landscaping will also be undertaken at that time.
- Radon remediation has been completed for the areas identified by the consultant (drama room, pe office). The second part of the remediation project which involves parts of the theatre will occur sometime around spring break. The current levels of Radon are within acceptable levels but depend on the HVAC system to maintain the air flow. This project

involves a permanent solution that won't be reliant on other systems or staff to maintain the required levels.

## District

- The Farwell project is progressing with completion expected by the end of January.
- The additional siding replacement is expected to be completed around the same time.
- All three new buses are now in service. This includes the \$610,000 electric bus from Thomas, the \$245,000 diesel bus from Western Bus and the \$160,000 activity bus from Western Bus. The three older buses have been sold by public auction, leaving the district with six reliable buses to cover regular transportation routes and extracurricular activities.

The fleet is as follows: Regular Routes - 2025 76 passenger electric bus, 2025 57 passenger accessible diesel bus; 2022 76 passenger electric bus; Activity Bus – 2025 gas 24 passenger bus; Spare buses 2 - 2017 76 passenger diesel conventional buses.

- The LED lighting upgrades have been undertaken for all district facilities. It is expected that the Okanagan College rooms will be completed this summer. Once that project is completed, all district facilities will have LED lights.
- Smaller AFG projects were put on hold this summer given the number of large projects underway. The full refinishing of the gymnasium floors in three schools was completed.
- Plans are underway to create a full Feeding Futures Food storage area, likely on the grounds of the maintenance shop. The funding will come from the Federal Government's National Food program and from reserves that have been set aside for this purpose.

THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees; Superintendent of Schools  
FROM: Bruce Tisdale, Secretary Treasurer  
DATE: January 13, 2026  
ACTION: 2025/2026 Final Funding



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The final operating grant for 2025/26 based on actual enrolment as of September 30, 2025 has been received. There are two additional enrolment count dates in the spring, but they will not impact our district as these counts adjust for changes in distributed learning, significant enrolment swings and other specialized programs that are not offered by our district. The district's initial projections inadvertently included a projected enrolment increase in February that isn't expected to occur. As a result, the final grant includes February enrolment funding of \$80,740 that will result in a reduction to the announced funding.

The final 2025/26 operating grant for School District No 19 is \$15,914,052 which is an increase of \$24,725 from the preliminary grants announced last spring. This is a net increase as regular student enrolment was less than projected while Inclusive Student enrolment increased.

There were several smaller changes to other categories in the Supplement of Unique Student Needs allocation including increases to Indigenous Education and English Language Learners enrolments.

The original estimate of enrolment was completed in February of 2025 and was modified throughout the year until September 30 as student enrolment projections changed. Based on this information, the district anticipated the changes to enrolment, so a number of adjustments were made to the staffing contained in the annual budget. This served to minimize the disruption at the schools after the start of the school year.

A detailed comparison of preliminary and final grants is attached on Appendix A. It provides the details on what drove the changes in the funding from the preliminary budget.

The impact of the increases to expenditure combined with the increased funding will be reviewed over the coming weeks as an amended budget is brought to the board for review in February.

The other major funding component is the Classroom Enhancement Funding (CEF), which is not included in our operating grants. It is not impacted by actual enrolment but is based on the actual staffing impact of the class size language. The CEF increased from 2024/25 as a result of the ministry funding salary and benefit related increases.

Please contact me if you have any questions on the funding.

Respectfully submitted.

hbt

**SCHOOL DISTRICT NO. 19 (REVELSTOKE)**  
**SUMMARY OF OPERATING GRANT COMPARISONS**  
**For Annual 2025/26 and Final 2025/26**

**APPENDIX "A"**

Preliminary Annual Grant for 2025/26				Final Grant for 25/26			
<b>SEPTEMBER 2024 ENROLMENT COUNT</b>				<b>FINAL ENROLMENT COUNT</b>			
1,117.00	school age	\$ 9,015	\$ 10,069,755	1,106.063	school age	\$ 9,015	\$ 9,971,154
0.00	online learn	\$ 7,200	\$ -	-	distrib learn	\$ 7,200	\$ -
4.00	homeschools	\$ 250	\$ 1,000	4.00	homeschools	\$ 250	\$ 1,000
0.00	course chal	\$ 279	\$ -	-	course chal	\$ 232	\$ -
1,117.00	+ adults =	1,117.00		1,106.06	+ adults =	1,106.06	
<b>Total Enrolment-Based Funding (September)</b>			<b>\$ 10,070,755</b>	<b>Total Enrolment-Based Funding (September)</b>			<b>\$ 9,972,153</b>
<b>SUPPLEMENTS</b>				<b>SUPPLEMENTS</b>			
Basic 1% to 4%				Basic 1% to 4%			
		\$ -		0.00		\$ 3,734	\$ -
Extended (4%+)				Extended (6.4%)			
		\$ -		0.00		\$ 5,601	\$ -
Significant Cumulative Decline (7%+)				Significant Cumulative Decline (7%+)			
		\$ -		-		\$ 3,734	\$ -
<b>Supplement for Enrolment Decline</b>				<b>First 1% not funded</b>			
		\$ -	A			\$ -	\$ -
Level 1 Spec Needs				Level 1 Spec Needs			
1		\$ 51,300	\$ 51,300	1.00		\$ 51,300	\$ 51,300
Level 2 Spec Needs				Level 2 Spec Needs			
84		\$ 24,340	\$ 2,044,560	88.00		\$ 24,340	\$ 2,141,920
Level 3 Spec Needs				Level 3 Spec Needs			
4		\$ 12,300	\$ 49,200	6.00		\$ 12,300	\$ 73,800
<b>Total of Spec Needs</b>				<b>Total of Spec Needs</b>			
\$ 2,145,060				2,267,020		\$ (121,960)	
Eng. Lang Learning				Eng. Lang Learning			
41		\$ 1,815	\$ 74,415	44.00		\$ 1,815	\$ 79,860
Aboriginal Ed				Aboriginal Ed			
85		\$ 1,790	\$ 152,150	89.00		\$ 1,790	\$ 159,310
Adult Ed				Adult Ed			
0		\$ 5,755	\$ -			\$ 5,755	\$ -
Equity of Opportunity Supplement				Vulnerable Students			
		\$ 58,156				\$ 57,941	
<b>Supplement for Unique Student Needs</b>			<b>\$ 2,429,781</b>	<b>Supplement for Unique Student Needs</b>			<b>\$ 2,564,131</b>
SALARY DIFFERENTIAL				SALARY DIFFERENTIAL			
		\$ 109,028				\$ 98,005	
UNIQUE GEO FACTORS				UNIQUE GEO FACTORS			
		\$ 3,110,435				\$ 3,110,435	
FUNDING PROTECTION				FUNDING PROTECTION			
		\$ -	A			\$ -	
EDUCATION PLAN				CURRICULUM & LEARNING SUPPORT			
4		\$ 10,000		4		\$ 10,000	
<b>September Enrolment Count Total</b>			<b>\$ 15,729,999</b>	<b>September Enrolment Count Total</b>			<b>\$ 15,754,724</b>
<b>JULY 2025 ENROLMENT COUNT</b>				<b>JULY 2024 ENROLMENT COUNT</b>			
SUMMER LEARNING				SUMMER LEARNING			
2		\$ -		2		\$ -	
<b>FEBRUARY 2026 ENROLMENT COUNT</b>				<b>FEBRUARY 2025 ENROLMENT COUNT</b>			
<b>THIS REVENUE TO COME OUT</b>				<b>\$ 80,740</b>			
<b>MAY 2026 ENROLMENT COUNT</b>				<b>MAY 2025 ENROLMENT COUNT</b>			
<b>GRAND TOTAL</b>			<b>\$ 15,810,739</b>	<b>GRAND TOTAL</b>			<b>\$ 15,835,464</b>
INDIGENOUS EDUCATION COUNCILS				INDIGENOUS EDUCATION COUNCILS			
		\$ 78,588				\$ 78,588	
<b>Adjusted Grand Total</b>			<b>\$ 15,889,327</b>	<b>Adjusted Grand Total</b>			<b>\$ 15,914,052</b>
Total funding support provided in formula				Total funding support provided in formula			
		\$ -	A			\$ -	
<b>2 + 3 - 4 =</b>			<b>\$ 15,719,999</b>	<b>2 + 3 - 4 =</b>			<b>\$ 15,833,312</b>

Classroom Enhancement fund	Table B	631,885	665,035
Learning Improvement fund	Table C	54,927	54,927
Community Link	Table A	118,513	118,513
Annual Facility Grant - Operating and Capital	Table D	417,877	458,775
Affordability/Feeding Futures Fund		350,000	350,000
<b>TOTAL MINISTRY FUNDING</b>		<b>17,462,529</b>	<b>17,561,302</b>