



School District 19
(Revelstoke)

The Board of Education of
School District No. 19 (Revelstoke)
Regular Board Meeting
Board Office
Tuesday, February 10th, 2026
5:00 p.m.

A G E N D A

1 CALL TO ORDER AND RECOGNITION OF TRADITIONAL TERRITORIES

We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.

Wendy Rota

2 ATTENDANCE

Trustees: _____

Sr. Admin.: _____

Principals/Vice Principals: _____

REGRETS:

3 APPROVAL OF AGENDA:

4 APPROVAL OF MINUTES:

Regular Meeting of January 13th, 2026

5 DELEGATIONS:

6 SPECIAL REPORTS:

7 BUSINESS ARISING - Nil

8 NEW BUSINESS

8.1 ADMINISTRATION REPORTS:

8.1.1 SUPERINTENDENT KUBIK

- a) Superintendent's Administration Report to the Board
- b) Superintendent's Strategic Plan Report to the Board
- c) Memo – Human and Social Development
- d) Upcoming Trustee Dates

8.1.2 SECRETARY TREASURER REPORT

- a) Memo – Report on Bills Paid for July and August 2025
- b) Memo – Report on Bills Paid for September and October 2025
- c) Memo – Report on Bills Paid for November and December 2025
- d) Memo – 2025-2026 Amended Annual Budget

8.2 OTHER - Nil

8.3 COMMITTEE REPORTS- Nil

- a) Policy Review Committee Minutes of January 26th, 2026 – will appear at next mtg.
- b) DPAC Minutes of February 4th, 2026
- c) Education Advisory Committee Minutes of January 27th, 2026
- d) Finance & Facilities Committee Minutes of February 2nd, 2026

8.4 TRUSTEE REPORTS

- a) Trustee Roundtable
- b) IEC Representation

8.5 CORRESPONDENCE - Nil

9 FUTURE AGENDA ITEMS

10 PUBLIC QUESTION PERIOD

11 RECESS

_____ TIME: _____



School District 19
(Revelstoke)

Revelstoke Board of Education

Regular Board Meeting
January 13th, 2026

Minutes

CALL TO ORDER

Trustee Chell called the meeting to order at 5:30 p.m.

ACKNOWLEDGEMENT

*We would like to respectfully honour the four nations on whose land we live and learn:
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

Sasha-Emily Walsh

Trustee Walsh acknowledged the four nations whose land we live on. She met with a local Indigenous Artist through the Artwork at the Library Showcase. They discussed various stories, Pow Wows, the Artist's history as well as Truth and Reconciliation.

ATTENDANCE

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
Guests:	Jason Stevens, RTA President
Regrets:	Executive Assistant Salon

APPROVAL OF AGENDA

26: R-181 Zimmer/Walsh

"THAT the agenda be approved as amended."

CARRIED

APPROVAL OF MINUTES

26: R-182 Rota/Allen

"THAT the minutes of the Regular Board meeting of December 10th, 2025, be approved as presented."

CARRIED

DELEGATIONS - Nil

SPECIAL REPORTS

Potential AI Directions and Guidelines

- District Vice Principal Haworth gave a presentation on Artificial Intelligence highlighting the following topics:
 - The opportunities that come out of AI
 - The four core focus areas
 - The use of real world examples
 - The MOECC is not planning on developing a provincial AI policy

Trustees asked a number of questions which were answered. There was consensus that a community information forum would be held in March. The Board thanked District Vice Principal Haworth for his work on AI on behalf of the district.

District Vice Principal Haworth also presented a Purpose Statement framed around AI. He referenced the district's website, the after school training session and classroom support.

26: R-183 Allen/Rota

"THAT the draft Purpose Statement on the use of AI be referred to the Policy Committee for review as a guideline and not a policy."

CARRIED

BUSINESS ARISING - Nil

NEW BUSINESS

ADMINISTRATION REPORTS

SUPERINTENDENT KUBIK

Administration Report to the Board

Superintendent Kubik presented her Administration Report to the Board highlighting:

- Community Partner Engagement
Grade 11 Speed Networking session for Career Education – Students rotated through tables every seven minutes networking and sharing interests in careers.
- POPPARD Outreach Program
- The Inspire Education Articles highlighting the District and Community Story on Communication Boards

Trustees asked a number of questions which were answered.

Strategic Plan Report to the Board

Superintendent Kubik presented the Strategic Plan Report to the Board highlighting Technology Integration Pathway – provides learners with access to information and creative ways to design, showcase, and archive their learning. Also highlighted was the Early Learning Indigenous Program.

RSS Bamfield Science Trip April 12th-16th, 2026

RSS is planning a 5-day trip to the Bamfield Marine Science Centre on the West Coast of Vancouver Island. It was noted that 15 of 22 spaces have been taken.

26: R-184 Zimmer/Walsh

“THAT the Revelstoke Board of Education approve a group of Revelstoke Secondary School Senior science students participating in a school trip to the Bamfield Marine Science Centre of Vancouver Island from April 12th to 16th, 2026 in accordance with Policy 7.4.”

CARRIED

BVE Sunnybrae Year End Overnight Trip

Received as information - BVE Grade 7 trip to Sunnybrae is planned for May 28th to May 29th, 2025.

SECRETARY TREASURER TISDALE

a) Capital Projects Update

Secretary Treasurer Tisdale presented a memo outlining a summary on the status on the capital projects undertaken in 2025, noting that all four schools received upgrades. Three older buses have been sold and three new buses are in service. He extended his thanks to Andrew McDade, Manager of Operations, for all his work on these projects.

b) 2025/2026 Final Funding

Secretary Treasurer Tisdale presented a memo noting that the final 2025/2026 operating grant is \$15,914,052, which is based on the final enrolment as of September 30th, 2025.

OTHER - Nil

COMMITTEE REPORTS - Nil

TRUSTEE REPORTS

Trustee Roundtable

- o Battle of the Books – ongoing
- o Program at the Library
- o Read Grant – application to be submitted for Screen Smart Projects
- o BVE bike lanes – review this with the City

CORRESPONDENCE – Nil

FUTURE AGENDA ITEMS – Nil

PUBLIC QUESTION PERIOD - Nil

ADJOURNMENT

The meeting adjourned at 6:25 p.m. on the motion of Trustees Allen/Walsh.

CLOSED BOARD ITEMS

Chair

Secretary Treasurer

DATED: January 13th, 2026

Superintendent's Report to the Board – February 10, 2025

Community Partner Engagement

Engagement with community and inter-agency partners continues to strengthen shared responsibility for student success and well-being, supporting the Board's belief that community partnerships are essential to expanding learning opportunities and removing barriers for students

Secretary Treasurer Tisdale and I met with the Chamber of Commerce to review the following.

- *Future usage of the OC building / Youth Career Paths / WEX Program / SD19 Statistics / Business Retention & Expansion Report / Investment attraction campaign*

Attended the Early Years Indigenous Education Evening Learning Event - A system-wide commitments to early learning and Indigenous perspectives.

Attended the Social Development Committee meetings. Highlights from meeting,

- *Poverty Reduction working group update / Terms of Reference review / Status of Indigenous Liaison position / Good Food Box - New Program*

Participated in regional and provincial superintendent forums

- *(Thompson Okanagan Chapter and BCSSA Superintendent Learning Partners) to maintain alignment with provincial priorities and effective practices.*

Attended the Parent/Caregiver Series

- *Speaker Hilla Shlomi, CYMH, presented on Children's Challenging Behaviors, whether they are 5 or 15 years old.*

SD 19 District Meetings

District-level engagement focused on maintaining system coherence, transparent communication, and alignment of resources and staffing with Board priorities

Regular meetings with:

- RTA President Jason Stevens and BCTF Health and Wellness Consultant
- Executive assistant Salon
- District Leadership team

Met with the District Vice Principal of Inclusion, Jillian Fransoo, to review staffing.

Attended monthly DPAC meeting – minutes will appear later in the agenda.

Attended the Education Committee meeting- minutes appear later in the agenda.



Attended the Finance and Facilities meeting - minutes will appear later in the agenda.

Conducted TTOC interviews, one with District Vice Principal and one with District Principal Wallach.

Met with District Vice Principal Haworth to discuss Save the Date – March 11th AI in Schools Consultation.

The evening agenda will include a guest speaker, presentation of AI guidelines, parents/caregivers circulate to various stations to experience AI use in schools. There will also be an AI slide deck, and a gallery walk to gather input on the six AI guiding questions.



Framework for Enhancing Student Learning

Work in this area continues to align directly with the Board-approved Enhancing Student Learning framework, supporting intellectual development, human and social well-being, and career readiness

Met with Career Coordinator Scheiber and Principal Kenyan to discuss career programming at RSS.

Visited the Saturday Game Fest hosted by RSS staff member Kai Boggild.

Met with the RSS Athletic Director Hoshizaki to review programming.

Along with District Principal Wallach, participated in the regularly scheduled virtual meeting with BC Children's Hospital Mental Health Strategy project.

Attended the AHE Pre K play session. Met twelve families in this session.

Along with District Principal Wallach, attended a virtual special meeting with Indigenous Education Council (IEC) to review budget and future meetings.

Commenced a virtual meeting with Susan Leslie and the Executive Directors Chell and Spannier of Revelstoke Child Care Society to coordinate professional learning of Circle through Pedagogy of Voice with an Indigenous Lens.

- *This Circle learning embeds the pedagogy of First Peoples Principles on Knowing in Being and Pedagogy of Voice*
- *Addresses the heart and mind of the child – looking at the whole child – creating a community of learners.*

Commenced the regular leadership team meeting – *highlights surrounded discussion from the AI for Educators book, chapter 1 to 4, and key share outs from each department. District VP Haworth led the AI discussion.*

School Visits

School visits strengthen understanding of classroom practice, school culture, and student experience, and informs system-level planning and continuous improvement.



BVE primary classroom visits on Mondays and Thursdays

CPE visits on Fridays

RSS check-in

AHE Principal check-in

This report underscores our continued commitment to nurturing a supportive environment for students, staff, and the broader community, aligned with the Student Learning Goal and Learning Pathways articulated in the Strategic Plan.



Grateful for the privilege to live and learn on the unceded traditional territories of the Sinixt, Secwepemc, Ktunaxa, and Sylix Okanagan who have been stewards of this land since time immemorial.

Weý (Nsyilxcen), Weyt-K (Secwepenemc), Ki?su?k kyukyit (Ktunaxa), Taanishi (Michif), Hello

Our school district believes in:

The pursuit of excellence while nurturing a joy for lifelong learning.

Fostering the physical, mental, and emotional well-being of our school community.

Supporting the development of diverse communication skills, creative thinking, and critical reasoning.

Living the journey of Truth and Reconciliation.

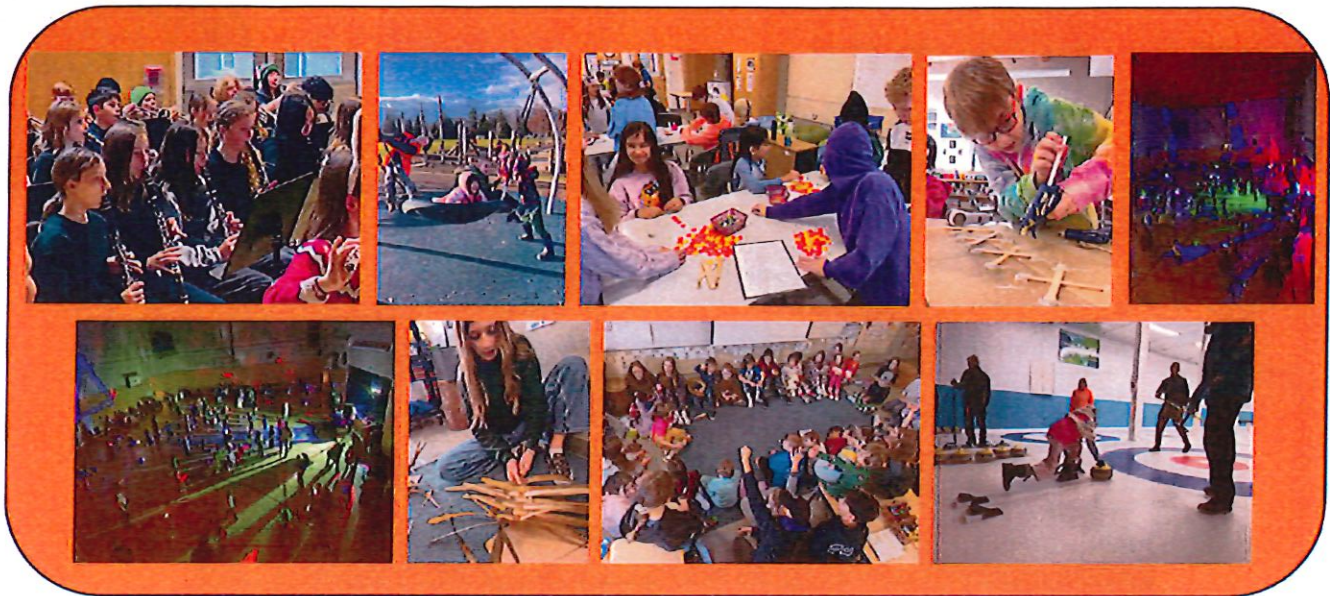
Upholding the ideals of social and environmental responsibility at both the individual and societal levels.



Student Learning Focus and Pathways We will create purposeful learning environments that incorporate the Core Competences into every facet of the curricula.

We will prepare students to enter the next steps of their lives as educated citizens equipped with resilience, self-worth, and pathways for a fulfilling future.

BVE Strategic Plan Pathways Gallery Walk



BVE DISTRICT STRATEGIC PLAN PATHWAYS



- 1



Personalized Learning

Explorations with variety and choice (cooking, music, photography, strategy games, Apple pencils, and ProCric) or creation of combat games, etc.)
Opportunities for choice and voice in choosing one's learning (multiple ways for students to access their learning (reading, watching, listening, doing), and to show their learning (representing, writing, acting out, building, creating, drawing, etc.)
Strengths based, using the students' interests and curiosities to intentionally plan learning opportunities.

- 2



Student-Centred Assessment

Circle of Learning self assessment
teachers work with students to develop shared criteria so that it is in student voice
students learn to apply core competency and real world learning
students engage in cycles of learning and reflection Enquire, set goals, attempt to solve/create, reflect on results, refine and try again to improve on result.

- 3



Indigenous-Informed Pedagogy

Centering the lived knowledge that children come with (the learning and sticks from each Nation)
Management of culture, knowledge, respect and control
Knowledge learning of local Indigenous languages
build connections to outdoor spaces (environment as third teacher)
continue to build on long standing connections to Indigenous Elders
continued support of Indigenous Programming for classes and groups
collaborate, deeply understand and Acknowledgment Indigenous Student Support Meet on a regular basis

- 4



Universal Design for Inclusion

New visual communication board on the BVE playground - learn together how best to use this
New accessible playground completed
Building a culture of differentiation (planning access points for all, choice and challenge)
emphasis on celebrating diversity (different strengths, skills, interests, personalities make the fabric of the school vibrant, strong and connected)

- 5



Connections to Community & Real-World Learning

Continuation of learning about careers by visiting BVE parents to share their careers and career pathways with students
context based learning more about the parents of our BVE students and access to key staff in business, real knowledge, experience and skills at our school
Creating the circle of leaders (learning Mats in the Community)
Weekly visits to the library and a field
Community field trips (the science, history, Museum, Park, etc.)
Partnership with local businesses (Beverly, etc.)
Local events (St. Martin's and St. Paul's, Park, etc.)
Academic Association, etc. (MPL, etc.)
Working with parents and P&C (offering school visits, etc.)
Partnership for school engagement projects (the students will be writing and reviewing the Book of the Year, etc.)
Partnership with local businesses (the students will be writing and reviewing the Book of the Year, etc.)

- 6



Technology Integration

Library, Career, Citizenship and Staff Meetings include focus on students and staff using AI in informed, ethical, responsible and effective ways in concert with District developed protocols
Partnership projects (students in the year they can use technology for creative expression (Globe, coding, Makey Makey, Apple Pencils, ProCric, etc.)
Digital citizenship education (Digital Writing when connecting online information, checking sources, citing sources, social media, digital footprint, etc.)
Support parents promote healthy technology use at home
Continuing to use District resource people to enhance technology use and learning

TO: All Trustees
 FROM: Roberta Kubik, Superintendent of Schools
 DATE: February 10th, 2026
 RE: Human and Social Development



Human and Social Development

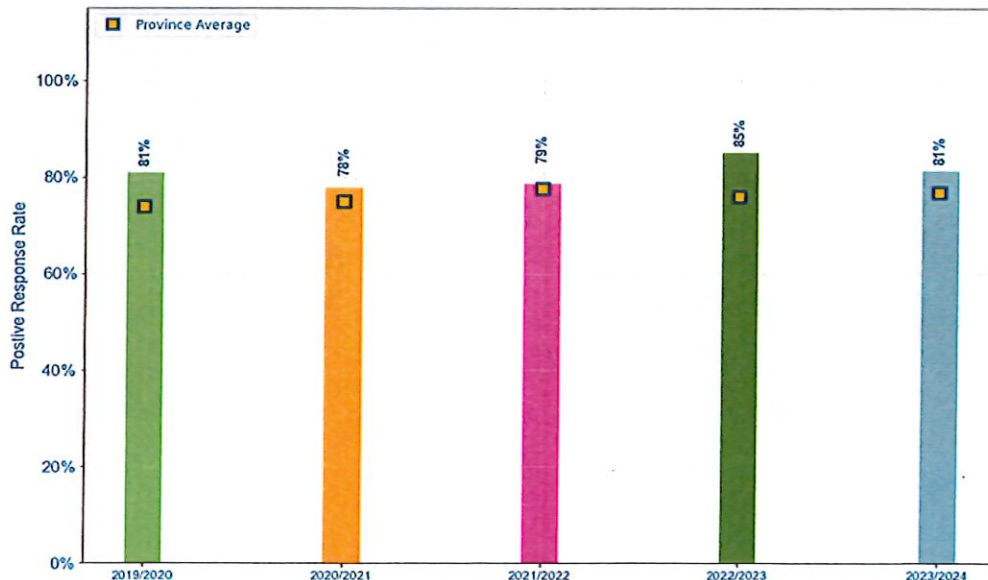
Feel Welcome, Safe and Connected _ Summary Grade 4, 7 and 10

SD019 - Student Learning Survey - Expected Count | Participation Rate for Grades 4, 7, and 10

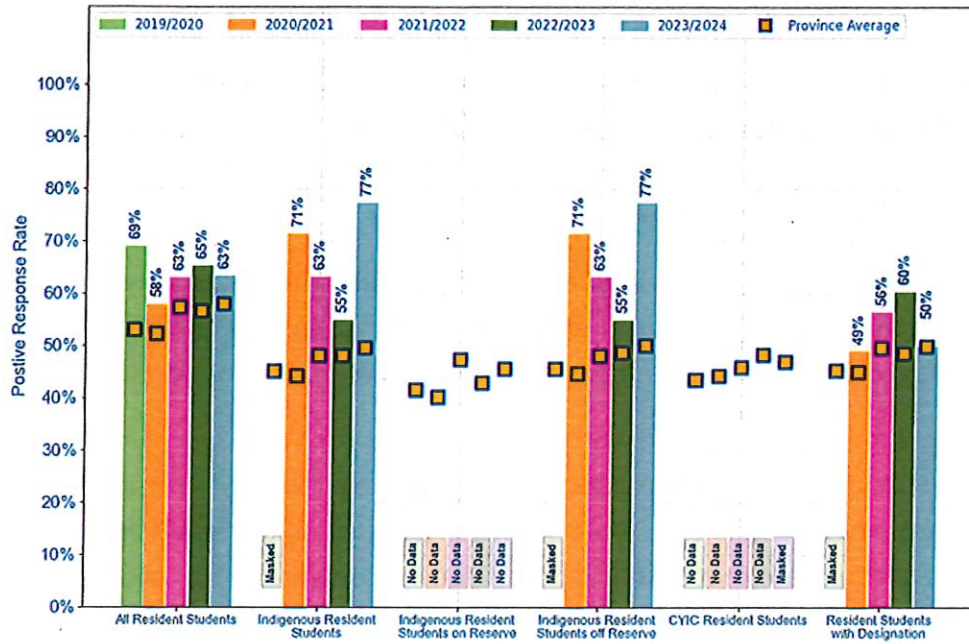
	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
All Resident Students	202 37%	218 89%	221 89%	258 87%	250 94%
Indigenous Resident Students	31 32%	28 75%	24 79%	37 84%	26 85%
Indigenous Resident Students on Reserve	0	0	0	0	0
Indigenous Resident Students off Reserve	31 32%	28 75%	24 79%	37 84%	26 85%
CYIC Resident Students	0	Masked	0	Masked	Masked
Resident Students with Designation	50 24%	53 79%	47 81%	64 81%	54 93%

Participation rates have been steadily increasing over the years with 94% of our students participating in the Student Learning Survey last year. High participation rates increase the validity of the data. No Children and Youth in Care were enrolled in the district in the 2024-2025 school year. There are no living on reserve students in the district. Due to a small population size, Student Learning Survey results were masked for Indigenous students and students with designations in 2019-2020 to maintain student privacy.

SD019 - Feel Safe - Positive Response Rate for Grades 4, 7, and 10

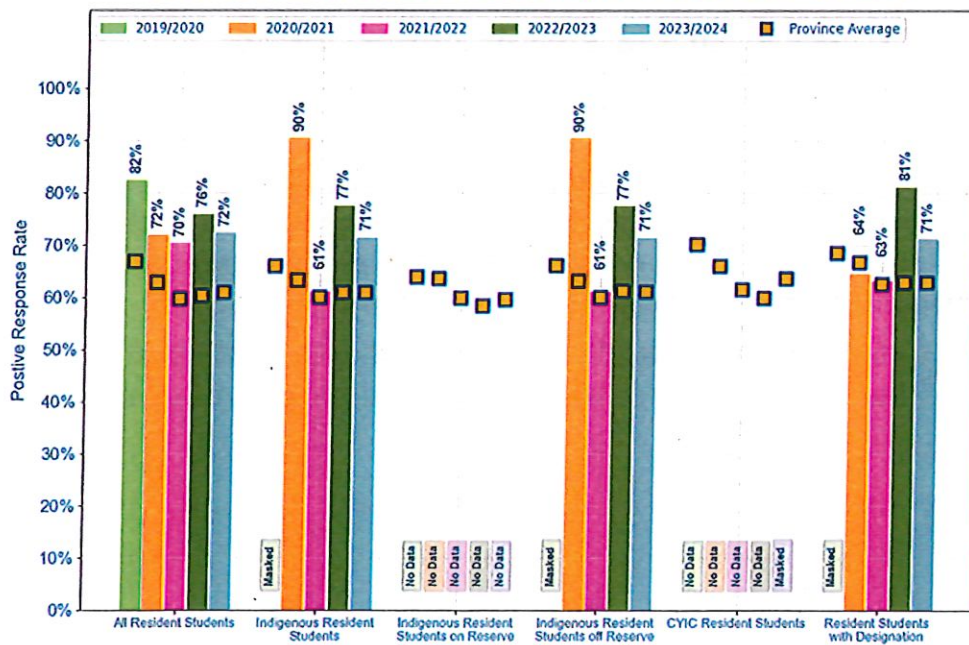


SD019 - Sense of Belonging - Positive Response Rate for Grades 4, 7, and 10



Measure 3.2: Students Feel that Adults Care About Them at School

SD019 - 2 or more Adults Care - Positive Response Rate for Grades 4, 7, and 10



Most All Resident Students continue to feel welcome, safe, and have a sense of belonging in Revelstoke schools. Students indicated an increasing trend in feeling welcome over the past five years in priority groups as well as overall. Although sense of belonging continues to trend upwards, the largest increase was seen with Indigenous students and students with designations decreased last year.

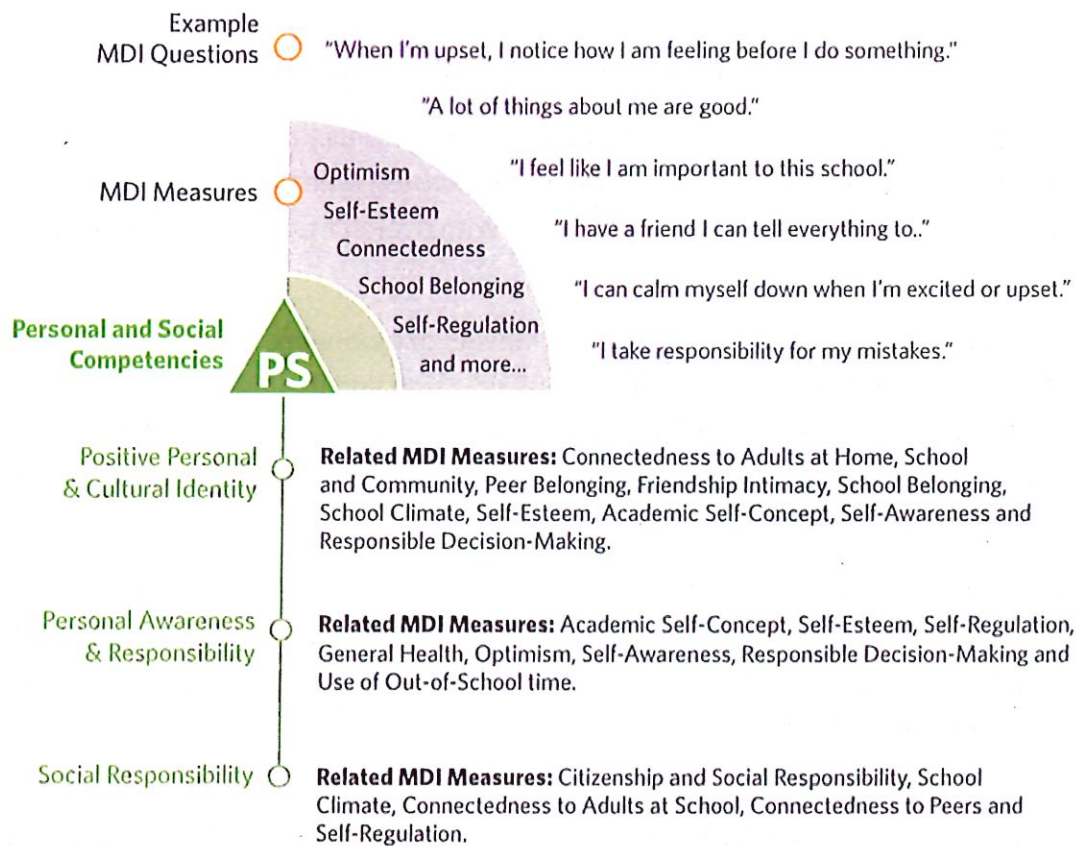
Students in Revelstoke continue to indicate that they feel more welcome, safe, and connected than the provincial average, with Indigenous students significantly above provincial average in a sense of belonging and students with designations at the provincial average.

Data from the Middle Years Development Instrument shows that more grade 5 and 8 students also felt an increased sense of belonging, although the grade 8 data is concerning. This is the year that students transition into a new school, and initiatives continue to support this transition. The high school staff have made this a key focus for the 25-26 school year.

Did you know that the MDI asks children questions related to **Personal and Social Competencies**?

Your MDI data provide a unique approach to understanding children's social and emotional development and well-being in relation to the **BC Ministry of Education's Personal and Social Competencies**. MDI data do not provide an individual assessment of children. Instead, these data provide a snapshot of how groups of children are doing across important areas of development in our schools and communities.

As illustrated below, areas measured by the MDI reflect facets of children's Personal and Social Competencies, providing valuable context for understanding children's growth and progress on the core competencies.



Continued initiatives aim to improve belonging and connectedness, with recent programs and increased support for priority populations.

We continue to create space for community partners to work in schools to reduce barriers. The Indigenous Department has made it a focus to create opportunities to build a sense of community through family gatherings, Indigenous Leadership opportunities, and cultural events. Elementary schools have set goals to enhance students' sense of belonging and connectedness in their school learning plans. The district is monitoring the impact of recent changes, such as the implementation of mental health and wellness program Open Parachute in classrooms and increased counsellor visits to elementary schools to support the transition to high school.

Priority populations at secondary schools score at or above provincial levels in school belonging with targeted supports and champions ensuring equity. In 23/24 students with designations indicated that they are feeling more welcome than they did a few years ago, although we noted a decrease in sense of belonging. Systemic changes in learning support teacher assignments have affected resident students with designations, and the district is observing the impact of recent interventions. Indigenous students are feeling the most welcomed with the greatest sense of belonging we have seen in the past five years.

Human and Social Development – Key Takeaways

Student participation in the Student Learning Survey remains strong, with 94% participation, providing confidence in the data. Across grades 4, 7, and 10, most students report feeling welcome, safe, and connected, with overall trends improving over the past five years.

Students in SD19 consistently report higher levels of belonging than the provincial average, with Indigenous students showing the strongest gains and the highest sense of belonging seen in recent years. Students with designations report feeling more welcome than in previous years; however, a recent decline in sense of belonging has been identified and is being closely monitored.

Transition years, particularly Grade 8, remain an area of focus. The district has prioritized targeted supports, including enhanced transition planning, mental health and wellness programming, increased counsellor presence in elementary schools, and continued community partnerships.

Overall, the data indicates positive progress in human and social development, with intentional efforts underway to address emerging areas of need while sustaining strong outcomes for student belonging and well-being.

Upcoming Trustee Dates February to June 2026

February 13th, 2026 – Pro D

February 20th-21st– Thompson Okanagan Branch – Spring – Oliver

February 20th, 2026 – BCSTA Provincial Council

February 23rd, 2026 – Policy Meeting

February 24th, 2026 – Education Meeting

March 3rd, 2026 – Board Meeting

March – BCSTA Board Chairs Meeting

March 16th – March 29th, 2026 – Spring Break

March 31st, 2026 – Education Meeting

March – BCASBO Secretary Treasurers Meeting

March – MOECC All Superintendent’s Meeting

April 7th, 2026 – Board Meeting

April – BCSTA MOECC Partner Liaison Meeting

April 9th-11th, 2026 – BCSTA AGM

April 17th, 2026 – BCSSA Spring Forum

April 27th, 2026 – Policy Meeting

April 28th, 2026 – Board Meeting

April 28th, 2026 – Education Meeting

May 15th, 2026 – Pro D

May 19th, 2026 – Board Meeting

May 20th-22nd, 2026 – BCASBO AGM

May 21st, 2026 – CPE Sports Day

May 22nd, 2026 – AHE Sports Day

May 25th, 2026 – Policy Meeting

May 26th, 2026 – BVE Sports Day

May 26th, 2026 – Education Meeting

June 9th, 2026 – Board Meeting

June 9th, 2026 – RSS Music Concert 7:00 pm

June 10th, 2026 – RSS Music Concert 7:00 pm

June 11th, 2026 – RSS Awards night 7:00 pm

June 23rd, 2026 – Education Meeting

June 25th, 2026 – Grad vs Staff Softball 11:00-12:00

- Grad BBQ 12:00-1:00 pm

- Grad Rehearsal 1:00-2:00 pm

- Grad Reverse Parade 7:00-7:45 pm

June 26th, 2026 – Graduation Photo at Grizzly Plaza 10:00 am

- Graduation Parade at RSS 10:15 am

- Graduation Ceremony 11:00-1:00 pm

June 26th, 2026 – Administrative Day

SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: Finance and Facilities Committee of the Whole

FROM: Bruce Tisdale, Secretary Treasurer

DATE: February 2nd, 2026

ACTION: Report on Bills Paid for July and August 2025



Attached is the Report on Bills Paid for the period July 1st, 2025, to August 31st, 2025.

I am prepared to answer any questions Trustees may have and, at this time, would request that Trustees recommend:

“THAT the Report on Bills Paid for July and August 2025 in the amount of \$ 2,032,550.78 be approved as presented at the next regular board meeting.”

SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: Finance and Facilities Committee of the Whole
FROM: Bruce Tisdale, Secretary Treasurer
DATE: February 2nd, 2026
ACTION: Report on Bills Paid for September and October 2025



Attached is the Report on Bills Paid for the period September 1st, 2025, to October 31st, 2025.

I am prepared to answer any questions Trustees may have and, at this time, would request that Trustees recommend:

“THAT the Report on Bills Paid for September and October 2025 in the amount of \$ 4,828,249.74 be approved as presented at the next regular board meeting.”

SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: Finance and Facilities Committee of the Whole
FROM: Bruce Tisdale, Secretary Treasurer
DATE: February 2nd, 2026
ACTION: Report on Bills Paid for November and December 2025



Attached is the Report on Bills Paid for the period November 1st, 2025, to December 31st, 2025.

I am prepared to answer any questions Trustees may have and, at this time, would request that Trustees recommend:

“THAT the Report on Bills Paid for November and December 2025 in the amount of \$ 4,294,089.76 be approved as presented at the next regular board meeting.”

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees
Superintendent of Schools

FROM: Bruce Tisdale, Secretary Treasurer

DATE: February 10, 2026

ACTION: 2025/2026 Amended Annual Budget



Attached is the 2025/2026 Amended Annual Budget Bylaw in the amount of \$22,028,323.

The Amended Annual Budget continues the education programs that were approved in the Annual Budget and aligns with the Board's Strategic Plan. The Amended Annual Budget includes changes that have occurred since the Annual Budget was adopted on June 17, 2025. The priorities are determined in accordance with the Board's Strategic Plan.

This overview complements and explains the Amended Annual Budget for the fiscal year ending June 30, 2026. The budget document that accompanies this overview is in the Board agenda package.

The Amended Annual Budget is prepared in a format prescribed by the Ministry of Education and Child Care (MOECC). The Provincial Government requires that Boards adopt an amended budget for the 2025/26 school year by February 28, 2026.

The budget document is complex and is made up of three distinct funds. The three funds are summarized as follows:

Fund	Amended	Annual
Operating Fund	\$17,587,817	\$17,095,511
Operating Fund – Capital	75,000	40,000
Special Purpose Funds	\$ 1,734,460	\$1,795,373
Special Purpose Funds-Capital	60,385	0
Capital Fund	\$ 2,570,661	\$2,487,575
TOTAL	\$ 22,028,323	\$21,418,459

Statement 2, Revenue and Expense on page 2, summarizes the combined revenues and expenditures of all three funds budgeted for the fiscal year of July 1 2025 and June 30 2026.

The Schedules on pages 6 to 14 provide more detail on expenditures specific to each of these funds. The balances in these schedules are combined to provide the balances in Statement 2.

Schedule 1 SURPLUS (page 5) summarizes the changes in surpluses in each of the three funds.

OPERATING FUND

Schedule 2 OPERATING FUND (page 6) provides a summary of the Operating Fund Revenues and Expenditures including the planned Use of Surplus.

The Operating Fund includes the District's operating grants and other operating revenues such as leases and interest income. Legislation requires that the District present a balanced budget for the Operating Fund, whereby the budgeted expenditure does not exceed the total of budgeted revenue plus any surplus in the operating fund carried forward from previous years.

Schedules 2A, 2B, and 2C (PAGE 7 -10) provides details on the Revenues and Expenditures.

Revenues and expenditures are based on a combination of the audited 2024/2025 Financial Statements, actual enrolments, and projections based on the 2025/2026 expenditures to date.

Some of the factors that impacted the amended budget are:

- Staff hired from July to December, 2025 based on enrolment and student needs.
- Employee increments and vacation pay increase.
- Continued increasing costs in the use of replacement staff – the amended budget includes more than \$600,000 for all unionized staff and that may not be enough to cover the costs.
- Allocation for casual employee leave under the Employment Standards Act. This is reflected in the \$600,000 costs noted above.
- Changes in benefit costs.
- Adjustments to reflect updated costs for current service levels.
- Continued emphasis on maintaining a full range of course offerings at Revelstoke Secondary School and appropriate class sizes in all schools.

USE OF SURPLUS

The total budgeted unrestricted surplus appropriation decreased by \$100,532 in 2024/2025 leaving an available unrestricted surplus \$647,052. The allocation required from the prior year's surplus after the adjustments from Internally Restricted Funds, is \$327,607 which is an increase of \$57,509 from the Annual Budget. The table below details the total use of surplus included in the amended budget.

Source	Amended	Annual
Aboriginal Education Targeted Surplus	\$ 27,573	0
Indigenous Education Council	\$ 47,687	0
Site Based Account Surplus	\$ 56,096	0
Unrestricted Surplus	\$ 327,607	\$270,098
TOTAL	\$ 458,963	\$270,098

The focus for the 2025/2026 Operating budget will be on expense management rather than revenue management. The district has limited control over the revenues generated as they are largely student driven while the expenditure are locally determined.

Operating expenses are within the district's control so this will be a focus of future operating budgets. Salary and benefit costs comprises 86% of the current Operating Budget (\$15,108,589) with 14% (\$2,479,228) in non salary related costs. Depending on funding increases, there will potentially be more challenges involved in balancing future budgets.

While the assumptions used in the budget are prudent, there is a reasonable likelihood that in practice, costs in some areas will be less than budgeted. For example, continued milder weather and/or a reduction in the use of casual staff will impact budgeted costs which in turn reduces the amount of surplus required. The direction has been to allocate the surplus over a three year period in order to maintain current service levels over a reasonable period of time. This was a foundation in the preparation of the Amended Annual Budget.

The use of surpluses, as outlined above, results in service levels that are above what is funded by the MOECC. It should be noted that the continued use of unrestricted surpluses to balance the budget is not sustainable in the long term.

Schedule 3 SPECIAL PURPOSE FUNDS (page 11) provides a summary of the Special Purpose Funds.

The Special Purpose Funds account for grants and contributions that agreements with third parties direct towards specific activities. As these are targeted grants, the budget accounts for any unspent funds as deferred revenue, not as accumulated surplus.

Schedules 3 and 3A (pages 12-14) SPECIAL PURPOSE FUNDS

Special Purpose Funds are revenue and expenses that are separate from the regular operating funds and are restricted in their use as noted above. These targeted funds include Learning Improvement, Annual Facility Grant, Strong Start, Community Link, Feeding Futures, and the Classroom Enhancement Fund. These programs are essential to the operations of the district and provide additional support for students that would otherwise not be possible.

There were no new Special Purpose fund accounts added in 2025/2026.

Schedule 4 CAPITAL Fund (page 15) provides detail on the Capital Fund.

The Capital Fund revenues and expenditures involve the amortization of the Deferred Capital Revenue and the amortization of Capital Assets for the year. These accounts recognize the depreciation of the facilities as well as bringing the Deferred Capital Revenue into the district's Amended Annual Budget for 2025/2026.

This fund also includes Ministry of Education and Child Care capital contributions for

various projects including the lighting upgrade at Revelstoke Secondary School, the renovations at Arrow Heights Elementary School, the renovations and program expansion at Farwell School, replacement of three busses and additional equipment for the Food Enhancement program.

CONCLUSION

The draft copy of the 2025/2026 Amended Annual Budget is presented for your consideration at this evening's meeting. As indicated earlier in this memo, the Amended Budget builds on the programs that were funded in the Annual Budget adopted in June of 2025.

RECOMMENDATION by the Finance and Facilities Committee:

"THAT the Revelstoke Board of Education give first, second and third reading and adoption to the attached 2025/2026 Amended Annual Budget in the amount of \$22,028,323."

Amended Annual Budget

School District No. 19 (Revelstoke)

June 30, 2026

School District No. 19 (Revelstoke)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 19 (REVELSTOKE) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 19 (Revelstoke) Amended Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$22,028,323 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 10th DAY OF FEBRUARY, 2026;

READ A SECOND TIME THE 10th DAY OF FEBRUARY, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 10th DAY OF FEBRUARY, 2026;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 19 (Revelstoke) Amended Annual Budget Bylaw 2025/2026, adopted by the Board the 10th DAY OF FEBRUARY, 2026.

Secretary Treasurer

School District No. 19 (Revelstoke)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	1,106,063	1,080,000
Other	4,000	4,000
Total Ministry Operating Grant Funded FTE's	1,110,063	1,084,000
Revenues		
	\$	\$
Provincial Grants		
Ministry of Education and Child Care	18,023,596	17,643,273
Other	50,000	70,000
Other Revenue	800,376	806,617
Rentals and Leases	254,727	245,896
Investment Income	160,000	175,000
Amortization of Deferred Capital Revenue	2,084,809	2,053,295
Total Revenue	21,373,508	20,994,081
Expenses		
Instruction	15,869,723	15,563,271
District Administration	1,151,390	1,059,657
Operations and Maintenance	4,410,288	4,328,361
Transportation and Housing	461,537	427,170
Total Expense	21,892,938	21,378,459
Net Revenue (Expense)	(519,430)	(384,378)
Budgeted Allocation (Retirement) of Surplus (Deficit)	458,963	270,098
Budgeted Surplus (Deficit), for the year	(60,467)	(114,280)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(60,467)	(114,280)
Budgeted Surplus (Deficit), for the year	(60,467)	(114,280)

School District No. 19 (Revelstoke)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	17,587,817	17,095,511
Operating - Tangible Capital Assets Purchased	75,000	40,000
Special Purpose Funds - Total Expense	1,734,460	1,795,373
Special Purpose Funds - Tangible Capital Assets Purchased	60,385	
Capital Fund - Total Expense	2,570,661	2,487,575
Total Budget Bylaw Amount	22,028,323	21,418,459

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 19 (Revelstoke)

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

Statement 4

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(519,430)</u>	<u>(384,378)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<u>(135,385)</u>	<u>(40,000)</u>
Total Acquisition of Tangible Capital Assets	<u>(135,385)</u>	<u>(40,000)</u>
Amortization of Tangible Capital Assets	<u>2,330,661</u>	<u>2,257,575</u>
Total Effect of change in Tangible Capital Assets	<u>2,195,276</u>	<u>2,217,575</u>
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>1,675,846</u>	<u>1,833,197</u>

School District No. 19 (Revelstoke)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2026

	Operating Fund	Special Purpose Fund	Capital Fund	2026 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	1,565,627		4,756,373	6,322,000
Changes for the year				
Net Revenue (Expense) for the year	(358,963)	60,385	(220,852)	(519,430)
Interfund Transfers				
Tangible Capital Assets Purchased	(75,000)	(60,385)	135,385	-
Local Capital	(25,000)		25,000	-
Net Changes for the year	<u>(458,963)</u>	<u>-</u>	<u>(60,467)</u>	<u>(519,430)</u>
Budgeted Accumulated Surplus (Deficit), end of year	<u>1,106,664</u>	<u>-</u>	<u>4,695,906</u>	<u>5,802,570</u>

School District No. 19 (Revelstoke)

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	15,988,751	15,642,900
Other	50,000	45,000
Other Revenue	800,376	806,617
Rentals and Leases	254,727	245,896
Investment Income	135,000	150,000
Total Revenue	<u>17,228,854</u>	<u>16,890,413</u>
Expenses		
Instruction	14,281,384	13,916,019
District Administration	1,075,269	983,536
Operations and Maintenance	1,886,743	1,841,560
Transportation and Housing	344,421	354,396
Total Expense	<u>17,587,817</u>	<u>17,095,511</u>
Net Revenue (Expense)	<u>(358,963)</u>	<u>(205,098)</u>
Budgeted Prior Year Surplus Appropriation	<u>458,963</u>	<u>270,098</u>
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(75,000)	(40,000)
Local Capital	(25,000)	(25,000)
Total Net Transfers	<u>(100,000)</u>	<u>(65,000)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 19 (Revelstoke)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	15,914,052	15,889,327
Other Ministry of Education and Child Care Grants		
Pay Equity	101,498	101,498
Student Transportation Fund	49,847	49,847
Support Staff Benefits Grant		12,429
FSA Scorer Grant	4,094	4,094
February 2026 Projections in Error	(80,740)	(80,740)
Adjustment for Revised Enrolment - reduction of 35 students		(333,555)
Total Provincial Grants - Ministry of Education and Child Care	15,988,751	15,642,900
Provincial Grants - Other	50,000	45,000
Other Revenues		
Other School District/Education Authorities	510,476	516,717
Miscellaneous		
Miscellaneous	5,000	5,000
Art Starts	5,400	5,400
School Generated Revenue	275,000	275,000
Band Instrument Rental	4,500	4,500
Total Other Revenue	800,376	806,617
Rentals and Leases	254,727	245,896
Investment Income	135,000	150,000
Total Operating Revenue	17,228,854	16,890,413

School District No. 19 (Revelstoke)

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2026

	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$
Salaries		
Teachers	6,986,945	6,852,801
Principals and Vice Principals	1,012,342	1,057,231
Educational Assistants	1,162,396	1,075,507
Support Staff	1,203,839	1,164,797
Other Professionals	745,508	747,086
Substitutes	592,500	612,500
Total Salaries	<u>11,703,530</u>	<u>11,509,922</u>
Employee Benefits	<u>3,405,059</u>	<u>3,266,846</u>
Total Salaries and Benefits	<u>15,108,589</u>	<u>14,776,768</u>
Services and Supplies		
Services	831,866	742,738
Student Transportation	60,720	60,960
Professional Development and Travel	185,921	178,321
Rentals and Leases	2,400	2,400
Dues and Fees	70,587	70,587
Insurance	78,646	78,646
Supplies	753,948	705,251
Utilities	495,140	479,840
Total Services and Supplies	<u>2,479,228</u>	<u>2,318,743</u>
Total Operating Expense	<u>17,587,817</u>	<u>17,095,511</u>

School District No. 19 (Revelstoke)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	5,133,848	266,161		40,408	61,844	471,700	5,973,961
1.03 Career Programs	209,157						209,157
1.07 Library Services	279,945	21,798		79,745		1,300	382,788
1.08 Counselling	110,568			2,660			113,228
1.10 Inclusive Education	1,170,102	226,738	1,162,396	18,681	109,520	42,000	2,729,437
1.30 English Language Learning	54,733						54,733
1.31 Indigenous Education	28,592	454,049		91,192			119,784
1.41 School Administration				205,452		19,000	678,501
Total Function 1	6,986,945	968,746	1,162,396	438,138	171,364	534,000	10,261,589
4 District Administration							
4.11 Educational Administration				9,341	200,138		209,479
4.40 School District Governance					88,549		88,549
4.41 Business Administration				104,385	125,073	500	229,958
Total Function 4	-	-	-	113,726	413,760	500	527,986
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration		43,596			115,561		159,157
5.50 Maintenance Operations				529,202		32,000	561,202
5.52 Maintenance of Grounds				34,043		11,000	45,043
5.56 Utilities							-
Total Function 5	-	43,596	-	563,245	115,561	43,000	765,402
7 Transportation and Housing							
7.41 Transportation and Housing Administration					44,823		44,823
7.70 Student Transportation				88,730		15,000	103,730
Total Function 7	-	-	-	88,730	44,823	15,000	148,553
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	6,986,945	1,012,342	1,162,396	1,203,839	745,508	592,500	11,703,530

School District No. 19 (Revelstoke)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Amended Annual Budget	2026 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	5,973,961	1,707,741	7,681,702	712,033	8,393,735	8,282,379
1.03 Career Programs	209,157	55,440	264,597	29,765	294,362	294,362
1.07 Library Services	382,788	117,896	500,684	21,200	521,884	497,144
1.08 Counselling	113,228	29,967	143,195		143,195	143,195
1.10 Inclusive Education	2,729,437	867,974	3,597,411	82,955	3,680,366	3,442,448
1.30 English Language Learning	54,733	14,452	69,185		69,185	100,000
1.31 Indigenous Education	119,784	49,027	168,811	18,072	186,883	154,133
1.41 School Administration	678,501	192,969	871,470	120,304	991,774	1,002,358
Total Function 1	10,261,589	3,035,466	13,297,055	984,329	14,281,384	13,916,019
4 District Administration						
4.11 Educational Administration	209,479	47,028	256,507	70,040	326,547	293,411
4.40 School District Governance	88,549	11,037	99,586	170,813	270,399	216,304
4.41 Business Administration	229,958	40,167	270,125	208,198	478,323	473,821
Total Function 4	527,986	98,232	626,218	449,051	1,075,269	983,536
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	159,157	40,167	199,324	55,861	255,185	255,166
5.50 Maintenance Operations	561,202	174,807	736,009	234,132	970,141	942,784
5.52 Maintenance of Grounds	45,043	9,634	54,677	111,600	166,277	163,770
5.56 Utilities	-	-	-	495,140	495,140	479,840
Total Function 5	765,402	224,608	990,010	896,733	1,886,743	1,841,560
7 Transportation and Housing						
7.41 Transportation and Housing Administration	44,823	10,802	55,625	2,315	57,940	57,934
7.70 Student Transportation	103,730	35,951	139,681	146,800	286,481	296,462
Total Function 7	148,553	46,753	195,306	149,115	344,421	354,396
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	11,703,530	3,405,059	15,108,589	2,479,228	17,587,817	17,095,511

School District No. 19 (Revelstoke)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2026

	<u>2026 Amended Annual Budget</u>	<u>2026 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	1,794,845	1,770,373
Other		25,000
Total Revenue	<u>1,794,845</u>	<u>1,795,373</u>
Expenses		
Instruction	1,588,339	1,647,252
District Administration	76,121	76,121
Operations and Maintenance	70,000	72,000
Total Expense	<u>1,734,460</u>	<u>1,795,373</u>
Net Revenue (Expense)	<u>60,385</u>	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(60,385)	-
Total Net Transfers	<u>(60,385)</u>	-
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 19 (Revelstoke)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2026

	Mental Health in Schools	Changing Results for Young Children (CR4YC)	Student & Family Affordability	SEYZKT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	Professional Learning Grant	National School Food Program	District Early Learning
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	17,163	31,495	111,891	9,728	-	137,883	234,442	19,675	8,996
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	57,000	-	-	175,000	-	350,000	-	40,710	-
Provincial Grants - Other	57,000	-	-	175,000	-	350,000	-	40,710	-
Less: Allocated to Revenue	57,000	10,000	40,000	3,500	175,000	360,000	105,000	60,385	-
Deferred Revenue, end of year	17,163	21,495	71,891	6,228	-	127,883	129,442	-	8,996
Revenues									
Provincial Grants - Ministry of Education and Child Care	57,000	10,000	40,000	3,500	175,000	360,000	105,000	60,385	-
Expenses	57,000	10,000	40,000	3,500	175,000	360,000	105,000	60,385	-
Salaries									
Teachers	33,247								
Principals and Vice Principals					137,040	47,174	65,270		
Educational Assistants									
Support Staff						7,706			
Other Professionals									
Substitutes									
Employee Benefits	33,247				137,040	54,880	65,270		
Services and Supplies	15,253				32,942	14,623	16,471		
Tangible Capital Assets Purchased	8,500	10,000	40,000	3,500	5,018	290,497	23,259		
Net Revenue (Expense) before Interfund Transfers	57,000	10,000	40,000	3,500	175,000	360,000	105,000		
Interfund Transfers								60,385	
Tangible Capital Assets Purchased								(60,385)	
Net Revenue (Expense)								(60,385)	

School District No. 19 (Revelstoke)
 Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2026

	Columbia Basin Trust	TOTAL
	\$	\$
Deferred Revenue, beginning of year	87,603	800,112
Add: Restricted Grants		
Provincial Grants - Ministry of Education and Child Care	5,000	1,578,404
Provincial Grants - Other	5,000	5,000
	<u>10,000</u>	<u>1,583,404</u>
Less: Allocated to Revenue	10,000	1,794,845
Deferred Revenue, end of year	<u>82,603</u>	<u>588,671</u>
Revenues		
Provincial Grants - Ministry of Education and Child Care	10,000	1,794,845
	<u>10,000</u>	<u>1,794,845</u>
Expenses		
Salaries		
Teachers		506,824
Principals and Vice Principals		309,878
Educational Assistants		41,241
Support Staff		39,421
Other Professionals		14,980
Substitutes		62,857
	<u>-</u>	<u>975,201</u>
Employee Benefits		257,213
Services and Supplies	10,000	502,046
	<u>10,000</u>	<u>1,734,460</u>
Net Revenue (Expense) before Interfund Transfers	<u>-</u>	<u>60,385</u>
Interfund Transfers		
Tangible Capital Assets Purchased		(60,385)
	<u>-</u>	<u>(60,385)</u>
Net Revenue (Expense)	<u>-</u>	<u>-</u>

School District No. 19 (Revelstoke)

Amended Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2026

	2026 Amended Annual Budget			2026 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education and Child Care	240,000		240,000	230,000
Investment Income		25,000	25,000	25,000
Amortization of Deferred Capital Revenue	2,084,809		2,084,809	2,053,295
Total Revenue	2,324,809	25,000	2,349,809	2,308,295
Expenses				
Operations and Maintenance	240,000		240,000	230,000
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,213,545		2,213,545	2,184,801
Transportation and Housing	117,116		117,116	72,774
Total Expense	2,570,661	-	2,570,661	2,487,575
Net Revenue (Expense)	(245,852)	25,000	(220,852)	(179,280)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	135,385		135,385	40,000
Local Capital		25,000	25,000	25,000
Total Net Transfers	135,385	25,000	160,385	65,000
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(110,467)	50,000	(60,467)	(114,280)



School District 19
(Revelstoke)

Revelstoke Board of Education
District Parent Advisory Council Meeting
February 4th, 2026

Minutes

1. **Call to Order and Acknowledgement**

Call to order 12:00 pm

We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.

2. **Attendance**

Courtney Pinkenburg (CPE), Colette Poirier (RSS), Amy McGiven (AHE), Sasha-Emily Walsh (School Board Trustee), Mireille Dufour (CSF), Emily Grady (BVE), Roberta Kubik (Superintendent), Tupray Lehmann (AHE) Jenn Moore (CPE), Anna Rebelo (CSF)

3. **Agenda**

Add: 7: Draft 26-27 School District Calendar
Grade 6 & 7 cell phones

The agenda was adopted as amended.

4. **A review of the minutes dated December 3rd, 2025**

Accepted as presented – no errors or omissions.

The minutes dated December 3rd, 2025 were adopted as presented.

CARRIED

5. **Correspondence - Nil**

6. **Treasurer's Report**

- Fund in the Regular Account - \$2036.62
- Funds in the Gaming Account - \$3,114.82

7. **Board of Trustee / District Administration News**

- Save the Date – March 11th AI in Schools Consultation

The evening agenda will include a guest speaker, presentation of AI guidelines, parents/caregivers circulate to various stations to experience AI use in schools. There will also be an AI slide deck, and a gallery walk to gather input on the six AI guiding questions.

- AI Slide Deck and Questions Update

See attached.

- District Wide Data, Why it Matters

Forward to next meeting.

- Draft 26-27 School District Calendar

Superintendent Kubik presented the draft 26-27 School District Calendar.

It was noted that November 2nd would be a more practical date for the Pro-d Day, rather than November 9th. They supported the other dates and the May 21st, 2026 Pro-d day.

- Cell phones

Trustee Walsh commented that it is okay for grades 6s and 7s to not have cell phones and it is also a good chance for parents/caregivers to stay connected and support each other to hold off on providing phones to students.

8. Old Business

- DPAC Constitution and Bylaws updates

9. New Business

9.1 BCCPAC Updates

BCCPAC has asked DPAC to identify challenges in their district and provide feedback by February 18th, 2026. Some the challenges identified were childcare providers availability, racism and inclusion, food insecurity, and the high cost of housing.

- DeMilles fundraiser for PACs

- Parent Workshop on Individual Education Plans (IEPs)

It was noted that BCCPAC offers a presentation for parents on IEPs and transferring the skills from IEPS to home. DPAC will look into scheduling this virtual presentation and send out information to families.

There was discussion that DPAC is considering to support the UBC Geering Up Day; a request that was received from RSS Career Coordinator K. Scheiber. The funding request is for \$1,000. It is the fifth year that this program has come to the district. DPAC will bet back to K. Scheiber.

10. **PAC News**

10.1 **AHE**

- Pizza hot lunch
- Winter fun day – February 19th, 2026
- PAC supported the purchase of bouncy bands for each classroom
- About 15 students doing ski after school program
- All the school winter activities are underway
- Teachers hosting pancake breakfast
- BOB fest is coming
- Grade 5 PAUSE program
- PAC is supporting 6 new swings

10.2 **BVE**

-

10.3 **CPE**

-

10.4 **RSS**

-

10.5 **EDG**

-

11. **Next meeting dates:**

Tentative meeting dates for 2025/2026 (All meetings will be held at the school board office upstairs meeting room at noon).

- March 4th, 2026
- May 6th, 2026
- June 3rd, 2026

12. **Adjourned**

Meeting ended at 1:05 pm



School District 19
(Revelstoke)

School District 19 (Revelstoke)
Minutes of the Education Advisory Committee Meeting
Held on Tuesday, January 27th, 2026
at the School Board Office at 3:30 PM

PRESENT:	Roberta Kubik, Superintendent
	Jason Stevens, RTA President
	Jeff Acton
	David Lee, RSS
	Rio Zwart, RSS
	Rory Tomm, RSS
	Mandy McQuarrie
	Wendy Rota
	Sasha-Emily Walsh
	Hazel Peet

1. CALL TO ORDER

Meeting called to order at 3:30 pm.

2. ACKNOWLEDGEMENT

*We would like to respectfully honour the four nations on whose land we live and learn:
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

3. ADDITIONS TO THE AGENDA - Nil

4. ADOPTION OF THE AGENDA

Add: 6. d) RSS gym during lunch

The agenda was approved as amended.

5. ADOPTION OF THE MINUTES

The minutes dated November 25th, 2025, were adopted as presented.

6. NEW BUSINESS

a) Alex Lavigne of Breathe Light Media

Following Alex's introduction, the committee pop-corned ideas around the table to build a foundation for Alex's storyboard proposal.

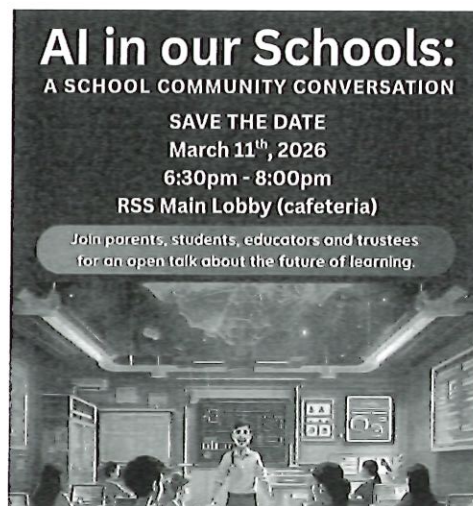
There were discussions on the following ideas:

- o RSS students to have a dialogue to their grade 5 self
- o Having communication that it is acceptable not to have a phone
- o The phone "is bigger than them" as it can be all encompassing
- o Older students have noticed that more and more grade 8's do not have phones

- Teach older students screen literacy so they can speak on how to manage screen literacy
- Have the older students speak and present at all elementary schools
- Have older students do testimonials on how they felt before the digital device restriction policy came in and how they feel after the policy has been in place
- The senior students say they tune out at times at open assemblies, and it is better if they present to younger students including grade 8's
- A parent spoke to the idea of when you are on your phone and something happens you have a little chuckle, but in a group with no phones people's faces light up and you laugh together
- Show the older kids sharing life experiences with younger siblings
- Discuss how old you should be before going on social media
- Have a series of short reels to address screen time and cell phones
- A parent pointed out that even if the phone is not in your hand, but in a pocket or backpack, you still feel every notification buzz from messages, ads, video games
- The short reels are for different audiences, primary, intermediate, high school, and parents/caregivers
- Career Day could be another place where older students can present this information

It was noted that Alex will develop a proposal and submit it to Roberta.

- b) AI evening presentation – March 11th – 6:30 to 8:00 pm – RSS main lobby



- c) AI feedback summary update
Forward to the next meeting.

- d) RSS gym during lunch

There was discussion about whether parents would volunteer to supervise students in the gym during lunch hour.

7. UPCOMING MEETING DATES

Tentative meeting dates for 2025/2026 to be held on the last Tuesday of the month (all at 3:30 pm at the School Board Office) except for the meeting in September which will be held on the third Tuesday:

- February 24th, 2026
- April 28th, 2026
- May 26th, 2026

8. ADJOURNMENT

The meeting ended at 4:30 pm.



School District 19
(Revelstoke)

Revelstoke Board of Education

Finance/Facilities Committee
February 2nd, 2026

Minutes

CALL TO ORDER

Trustee Allen called the meeting to order at 4:30 p.m.

*We would like to respectfully honour the four nations on whose land we live and learn:
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

ATTENDANCE

Trustees: Allen, Chell, Rota, Walsh and Zimmer
Senior Administration: Superintendent Kubik and Secretary Treasurer Tisdale

FINANCE

Agenda Additions - Nil

New Business

Historical Expense Flow Report (Information)

It was noted that after adjustments are made for costs related to Special Purpose Funds, the percentage of the Operating Budget spent as of December 31st, 2025 is 43.3 %, which is close to the seven-year average.

Year to Date Program Expenses (Information)

Year to Date program expenses summaries was provided for each month from May to December 2025. The revised December total Expenditures is \$7,073,271 after adjustments for Special Purpose Funds.

Report on Bills Paid for July and August 2025, September and October 2025, November and December 2025.

These reports were circulated, and several questions were asked regarding the payments and answers were provided.

Trustees agreed to recommend:

“THAT the Reports on Bills Paid for:
July and August 2025 in the amount of \$2,032,550.78 and;
September and October 2025 in the amount of \$4,828,249.74 and;
November and December 2025 in the amount of \$4,294,089.76
be approved as presented at the next regular board meeting.”

2025/2026 Amended Annual Budget Review

The 2025/2026 Amended Annual budget memo was discussed. Secretary Treasurer Tisdale reported that the final K–12 enrollment increased by 26.063 from the Annual Budget with smaller changes to supplement enrollment. This increase generated additional revenue as well as additional expenditures.

The complexity of students has created challenges which has resulted in increased staffing. There was a detailed discussion regarding the surplus projected to be required to balance the Operating Budget. This is not sustainable at the current amount required. The Board requested that the surplus be carefully managed with a goal to spread the available surplus over other years. Secretary Treasurer Tisdale reviewed how some Special Purpose Fund surplus may be used to support the operating budget in 25/26.

Other areas covered included information on significant changes in the budgets for teacher and education assistant salaries due to increases in staff, governance due to the inclusion of unspent IEC budget, special education due to student need and regular instruction due to increased enrollment.

Trustees agreed to recommend:

“THAT the Revelstoke Board of Education give first, second and third reading and adoption of the attached 2025/2026 Amended Annual Budget in the amount of \$ 22,028,323.”

Recommendation – Allocation of Local Capital

The January 19th, 2026 Secretary Treasurer Tisdale’s memo regarding the recommended Transfer of Local Capital Funds to support the evergreening of Technology and the designation of this funding source for the Farwell projects was presented.

Trustees agreed to recommend:

“THAT the Revelstoke Board of Education approve the allocation of \$50,000 from Local Capital board initiated project funds to support the evergreening of the technology play for 2025-2026 and;

That the future capital expansion portion of Local Capital be used to fund the two major Farwell School Projects.”

Risk Tolerance Review

The February 3rd, 2026 Risk Tolerance Level summary was circulated. There was a consensus that Secretary Treasurer Tisdale should fill out the summary, send it to the Chair of the Finance & Facilities Committee for review and then to be brought to the Board for consideration and approval.

AUDIT

Agenda Additions – Nil

2025/2026 Audit Update - Verbal

FACILITIES

Agenda Additions - Nil

Update on Farwell School

Several items were discussed regarding the lease at Farwell School.

ADJOURNMENT

The meeting adjourned at 5:45 p.m.