



School District 19
(Revelstoke)

The Board of Education of
School District No. 19 (Revelstoke)
Regular Board Meeting
Board Office
Tuesday, March 10th, 2026
5:00 p.m.

A G E N D A

1 **CALL TO ORDER AND WELCOME NERISSA JOSEPH – Chair of the Indigenous Education Council. Nerissa is from the Splatsín Community.**

2 **ATTENDANCE**

Trustees: _____

Sr. Admin.: _____

Principals/Vice Principals: _____

REGRETS:

3 **APPROVAL OF AGENDA:**

4 **APPROVAL OF MINUTES:**

Regular Meeting of February 10th, 2026

5 **DELEGATIONS:**

6 **SPECIAL REPORTS:**

7 **BUSINESS ARISING - Nil**

8 **NEW BUSINESS**

8.1 **ADMINISTRATION REPORTS:**

8.1.1 **SUPERINTENDENT KUBIK**

- a) Superintendent's Administration Report to the Board
- b) Superintendent's Strategic Plan Report to the Board
- c) 2026/2027 Calendar
- d) AI Evening
- e) Upcoming Trustee Dates

8.1.2 **SECRETARY TREASURER REPORT - Nil**

8.2 **OTHER - Nil**

8.3 **COMMITTEE REPORTS- Nil**

- a) Policy Review Committee Minutes of January 26th, 2026 – pending
and Minutes of February 23rd, 2026
- b) DPAC Minutes of March 4th, 2026 – will appear at the next Board meeting
- c) Education Advisory Committee Minutes of February 24th, 2026 - pending

8.4 **TRUSTEE REPORTS**

- a) Trustee Roundtable

8.5 **CORRESPONDENCE - Nil**

9 **FUTURE AGENDA ITEMS**

10 **PUBLIC QUESTION PERIOD**

11 **RECESS**

_____ TIME: _____



School District 19
(Revelstoke)

Revelstoke Board of Education

Regular Board Meeting
February 10th, 2026

Minutes

CALL TO ORDER

Trustee Chell called the meeting to order at 5:01 p.m.

ACKNOWLEDGEMENT

*We would like to respectfully honour the four nations on whose land we live and learn:
The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.*

Wendy Rota

Trustee Rota honoured the four nations whose land we live on. She acknowledged the changing of the four seasons and how each one brings a new beginning. The seasons are a time for reflection and strengthening the deep connection to the care of this land.

ATTENDANCE

Trustees:	Chell, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
and:	Executive Assistant Salon
Guests:	Jason Stevens, RTA President
Regrets:	Trustee Zimmer

APPROVAL OF AGENDA

26: R-187 Rota/Walsh

"THAT the agenda be approved as presented."

CARRIED

APPROVAL OF MINUTES

26: R-188 Walsh/Allen

"THAT the minutes of the Regular Board meeting of January 13th, 2026,
be approved as presented."

CARRIED

DELEGATIONS - Nil

SPECIAL REPORTS - Nil

BUSINESS ARISING - Nil

NEW BUSINESS

ADMINISTRATION REPORTS

SUPERINTENDENT KUBIK

Administration Report to the Board

Superintendent Kubik presented her Administration Report to the Board highlighting:

- The AI presentation planned for March 11th at RSS for parents/caregivers, students, educators, and the community. The agenda will include a guest speaker, presentation of AI guidelines, an AI slide deck, and a gallery walk. Information was sent out to families.
- The Principals and Vice Principals Association Book Club – The book: AI for Educators – provides a vision for an AI future.
- A virtual meeting with Susan Leslie, Early Learning Educator, to coordinate a professional learning day involving the Circle of Learning
- The connection with early learning – Pre-K play sessions at elementary schools.

A number of questions were asked and answered.

Strategic Plan Report to the Board

Superintendent Kubik presented the Strategic Plan Report highlighting the Begbie View learning plan pathways gallery walk. It was noted that Core Competencies are incorporated into all school curriculum.

Human and Social Development

Superintendent Kubik presented the district's 2024-2025 data on Human and Social Development. Overall, the data shows that the district is doing well, but the intention is to focus on improvement.

Upcoming Trustee Dates

The February to June 2026 meeting dates were circulated. It was noted that the March BCASBO Secretary Treasurer meeting and the April BCSTA MOECC Partner Liaison meeting have been cancelled.

SECRETARY TREASURER TISDALE

Report on Bills Paid for July and August 2025, September and October 2025, November and December 2025.

Secretary Treasurer Tisdale presented memos on bills paid for July and August 2025, September and October 2025, November and December 2025.

26: R-189 Allen/Walsh

“THAT the Reports on Bills Paid for:
July and August 2025 in the amount of \$2,032,550.78 and;
September and October 2025 in the amount of \$4,828,249.74 and;
November and December 2025 in the amount of \$4,294,089.76
be approved as presented.”

CARRIED

Amended Annual Budget

Secretary Treasurer Tisdale reviewed the memo providing details on the 2025/2026 Amended Annual Budget Bylaw in the amount of \$22,028,323. He reported that increased student enrollment created additional revenue as well as additional costs. There was discussion regarding surplus funds. Trustees agreed that available surplus funds should be spread over the next three years.

26: R-190 Allen/Rota

“THAT the Revelstoke Board of Education give first, second and third reading and adoption of the 2025/2026 Amended Annual Budget in the amount of \$22,028,323.”

CARRIED

26: R-191 Allen/Rota

“THAT the Revelstoke Board of Education approve the allocation of \$50,000 from Local Capital board initiated project funds to support the evergreening of the technology play for 2025-2026 and;

That the future capital expansion portion of Local Capital be used to fund the two major Farwell School Projects.”

CARRIED

Trustee Chell thanked the Finance & Facilities Committee for their work on budget process.

OTHER - Nil

COMMITTEE REPORTS

Policy Review Committee Minutes of January 26th, 2026

This will be placed on the agenda for the next meeting.

DPAC Minutes of February 4th, 2026

Trustee Walsh presented the DPAC Minutes of February 4th, 2026, noting:

- The AI presentation planned for March 11
- The draft 2026/2027 School District Calendar
- School fundraisers

25: R-192 Walsh/Rota

“THAT the minutes of the DPAC Committee Minutes of February 4th, 2026, be received as presented.”

CARRIED

Education Advisory Committee Minutes of January 27th, 2026.

Trustee Walsh presented the minutes of January 27th, 2026, highlighting:

- Alex Lavigne of Breathe Light Media is creating a local video addressing the effects of screen time and social media
- RSS gym availability during the noon hour for students, if parents are interested in volunteering to supervise

25: R-193 Walsh/Allen

“THAT the minutes of the Education Committee minutes of January 27th, 2026, be received as presented.”

CARRIED

Finance & Facilities Minutes of February 2nd, 2026

Trustee Allen presented the minutes of the February 2nd, 2026, highlighting:

- The Year-to-Date Program Expenses
- The Historical Expense Flow Report
- The Amended Budget and Local Capital Allocation

25: R-194 Allen/Rota

“THAT the minutes of the Finance & Facilities minutes of February 2nd, 2026, be received as presented.”

CARRIED

TRUSTEE REPORTS

Trustee Roundtable

It was noted that at an Early Childhood meeting, Interior Health recorded 131 births in 2025, indicating an increase in student enrollment in five years.

IEC Representation

Trustee Chell reported the Trustee Zimmer, representative for the Indigenous Education Council, is stepping down from the committee, and asked if anybody would like to take it over. Trustee Rota will take over as the representative at the IEC meetings.

CORRESPONDENCE – Nil

FUTURE AGENDA ITEMS – Nil

PUBLIC QUESTION PERIOD

- o RTA President J. Stevens inquired about Ministry funding regarding TTOC costs from year to year.
- o J. Stevens thanked Superintendent R. Kubik for her work in accommodating the workplace accommodations for an RTA staff member.

ADJOURNMENT

The meeting adjourned at 5:46 p.m. on the motion of Trustees Allen/Rota.

CLOSED BOARD ITEMS

Chair

Secretary Treasurer

DATED: February 10th, 2026

Superintendent's Report to the Board – March 10, 2025

Community Partner Engagement

Attended the Revelstoke Early Childhood Development Committee meeting.

Provided updates on Kindergarten Registration, Pre-K Play, Ready Set Learn, the Parent/Caregiver Series, and the Early Development Instrument (EDI). Also, the committee highlighted an upcoming professional development opportunity with Dr. Vanessa LaPointe on April 27, 2026, from 6:30–8:00 PM.

Attended the Thompson Okanagan Branch BCSTA meeting (s) in Oliver, BC hosted by Okanagan Similkameen. The following are a few highlights.

Discussion Panel featuring questions posed to the panel: Trevor Davies, Tracy Loffler, Vanessa Mitchell, TOB Executive member

Presentation from Okanagan Similkameen Senior Staff - Driving Student Learning Through Inquiry, Alignment, and Trust

Branch Executive Presentation - Update on current projects, and suggested next steps

SD 19 District Meetings

Regular meetings with:

- RTA President Jason Stevens and BCTF Health and Wellness Consultant
- Executive assistant Salon
- District Leadership team

Met with the District Vice Principal of Inclusion, Jillian Fransoo, to review staffing.

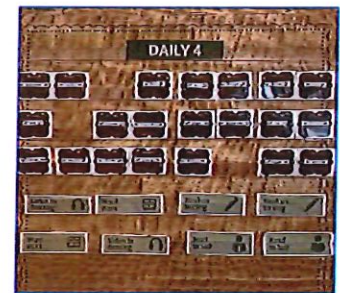
Met with staff member and RTA President Stevens to review an accommodation plan.

Met with AHE principal Mair to review student plans.

Commenced two Biweekly Leadership team meeting. The meetings focused on the new insight dashboard from the province, review of the book AI for Educators and key share outs from departments.

The Insight (Education Insights) Dashboard is a Ministry-provided analytics platform that gives districts and school leaders access to MyEducationBC data through interactive dashboards. It supports evidence-informed decision-making by enabling monitoring of trends related to student demographics, attendance, assessments, program enrollment, and progress to graduation. The dashboard includes individual and cohort-level views to support School-Based Team work, planning for student transitions, and targeted supports, with access provided at the school and district level.

Participated in a Joint Sector call with the Ministry. The main agenda for this meeting is to review the Board Policy Review Report.



Participated in two planning meetings for the AI Consultation Evening with District Technology Vice Principal Haworth, along with a meeting with Jessica Stewardson to plan logistics.

Framework for Enhancing Student Learning

Facilitated PAUSE sessions for students and parent/caregivers. The initial afternoon session was with Grade 5 students, followed by another afternoon session with Grade 6.



The AHE PAUSE program at Arrow Heights Elementary is a school-based, preventative mental health and well-being initiative that supports students and families by creating intentional space for connection, reflection, and learning around mental health. Through parent-focused sessions and school-community conversations, PAUSE helps families identify support systems, build mental health awareness, and strengthen relationships between home and school. The program aligns with Revelstoke School District's strategic priorities around social-emotional well-being, inclusive school communities, and early, relational approaches to mental health support, complementing AHE's broader focus on social-emotional learning and whole-child development

Attended a session and led a station with SET-BC and CPE.

As you know, CPE has led the way in the use of Communication Boards and Augmentative and Alternative Communication (AAC), and SET-BC visited to film AAC in action at CPE. One of the sessions was student-led and truly impressive. The resulting documentary will be used to support and inform other schools across the province. Big kudos to Victoria Stange and Monica Penner for their leadership and work with AAC.

Participated in the Pre K Play at BVE. I was fortunate to be the outside greeter to the littles and their parents/caregivers as they ventured to the kindergarten classrooms.

AHE had 12 out of 15 attend (soon to be 16...one that will register soon), CPE had 19 out of 28 attend - 2 families who hadn't yet registered attended. BVE had 20 out of 33 attend with 2 families who hadn't registered, but since have. Next Pre K Play Feb. 26th. Kindergarten Registration is AHE 15, BVE 33 and CPE 29



School Visits

Visiting BVE primary classrooms on Monday and Thursday, CPE visits on Fridays, AHE principal check, student reviews and PAUSE sessions, RSS visited to all classrooms.

This report underscores our continued commitment to nurturing a supportive environment for students, staff, and the broader community, aligned with the Student Learning Goal and Learning Pathways articulated in the Strategic Plan





Grateful for the privilege to live and learn on the unceded traditional territories of the Sinixt, Secwepemc, Ktunaxa, and Sylix Okanagan who have been stewards of this land since time immemorial.

Weý (Nsyilxcen), Weyt-K (Secwepenemc), Ki?su?k kyukyit (Ktunaxa), Taanishi (Michif), Hello

Our school district believes in:

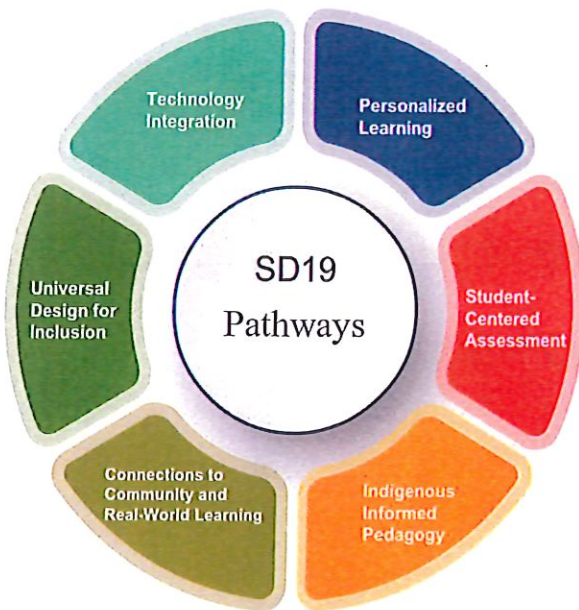
The pursuit of excellence while nurturing a joy for lifelong learning.

Fostering the physical, mental, and emotional well-being of our school community.

Supporting the development of diverse communication skills, creative thinking, and critical reasoning.

Living the journey of Truth and Reconciliation.

Upholding the ideals of social and environmental responsibility at both the individual and societal levels.



Student Learning Focus and Pathways We will create purposeful learning environments that incorporate the Core Competences into every facet of the curricula.

We will prepare students to enter the next steps of their lives as educated citizens equipped with resilience, self-worth, and pathways for a fulfilling future.

Across elementary schools, the Core Competencies are intentionally highlighted each day, with a specific Core Competency also featured in the 'Week At A Glance' Communication to staff. This approach strengthens connections between daily classroom practice, school-wide communication, and the Student Learning Focus. Through this work, schools are creating purposeful learning environments that intentionally incorporate the Core Competencies into every facet of the curriculum, supporting student learning pathways and whole-child development.

Excerpt from Elementary WAG (Week at Glance)

- The focus for March- **Positive Personal and Cultural Identity** - March is a time to recognize and celebrate who we are as individuals. Students are encouraged to discover their strengths, express their unique talents, and appreciate what makes themselves—and others—special.

In December, our focus is on *Generosity and Joy*—exploring how small acts of giving can brighten our classrooms, our school, and our own hearts. Using the BC Core Competencies, students will practice kindness, reflect on the impact of their actions, and find ways to share joy within our community during this festive season.

Growing Together Being Our B.E.S.T.: March Focus: Reflection – taking time to take stock of our progress and learning. Student self-reflection is a powerful tool, and so is educator self-reflection 😊

School-Wide Focus: For January and February, our focus is on the Core Competency **Salmon – Thinking (Critical and Creative Thinking)**. The Salmon teaches us about perseverance, problem-solving, and determination. Along their journey, salmon face strong currents and obstacles, but they keep thinking, adapting, and finding new ways to move forward.

Schoolyard Swans : for the month of February is Ms. Hill/Ms. Holme's Grade 4/5 class

School-Wide Focus: In March and April, our focus is on the Core Competency **Wolf – Personal and Social Responsibility**.

Wolf focuses on:

- Teamwork and belonging
- Leadership and cooperation
- Looking out for one another
- Contributing to the group
- Making responsible choices that support the community

The Wolf teaches us about teamwork, loyalty, and caring for one another. Wolves work together to support their pack, understanding that everyone has an important role to play. At CPE, being like the Wolf means making responsible choices, helping others, and contributing positively to our school community. This connects directly to our RAISE expectations: we show **Respect**, value **All Individuals**, take responsibility for **Self**, and care for our **Environment**. When we act like the Wolf, we strengthen our pack and help make our school a safe, caring, and inclusive place for everyone.

Schoolyard Swans : for the month of March are Ms. Lacroix/Ms. Manson & Ms. Reeves classes

SCHOOL DISTRICT NO. 19 (REVELSTOKE)

TO: All Trustees

FROM: Roberta Kubik, Superintendent of Schools

DATE: March 10th, 2026

SUBJECT: 2026/2027 District Calendar



The draft 2026/2027 District Calendar was circulated for feedback to the Revelstoke Teachers' Association, CUPE Loca I5150, DPAC and school PACs. They provided feedback on the placement of the professional development days and the placement of Spring Break. The 2026/2027 calendar must be approved by the Board and submitted to the Ministry of Education for its approval by March 31st, 2026.

This calendar includes the two-week Spring Break, and has a balance of professional development days that will provide opportunities for local collaboration as well as regional and provincial events. As trustees are aware, the bookends of Labour Day and June 30th shift every year resulting in days of instruction annually varying from 181 to 188 for students.

The proposed calendar meets the Ministerial requirements, will provide opportunities for early dismissal times during the year to facilitate communication with parents, and includes a shortened first day of school which allows for a smooth start to the school year for staff and students.

Recommendation:

"THAT the Revelstoke Board of Education adopt the 2026/2027 District Calendar as presented."



SCHOOL DISTRICT NO. 19 (REVELSTOKE) SCHOOL CALENDAR – 2026/2027

Month	Statutory Holidays	Closures	Non-Instructional Dates	Total Days in Session	Days of Instruction	
August	British Columbia Day Monday, August 3 rd , 2026			0	0	
September	Labour Day Monday, September 7 th , 2026 First day of school is Tuesday, September 8th, 2026 National Day for Truth & Reconciliation - Wednesday, September 30 th , 2026		District Learning Day Wednesday, September 2 nd , 2026 Professional Development Thursday, September 3 rd , 2026	18	16	
October	Thanksgiving Day Monday, October 12 th , 2026		Professional Development Day Friday, October 23 rd , 2026	21	20	
November	Remembrance Day Wednesday, November 11 th , 2026		Professional Development Monday, November 2 nd , 2026	20	19	
December	Christmas Day Friday, December 25 th , 2026 Boxing Day-Monday, Dec 28 th , 2026 New Year's Day - Fri, January 1 st First day back Monday, Jan 4th	Christmas Break December 21 st , 2026 - January 1 st , 2027 (incl.)		14	14	
January	First day back Monday, Jan 4th			20	20	
February	Family Day Monday, February 15 th , 2027		Professional Development Friday, February 12 th , 2027	19	18	
March	Good Friday, March 26 th , 2027 Easter Monday, March 29 th , 2027 First day back Tuesday, Mar. 30th	Spring Break, Good Friday March 15 th , 2027 – March 26 th , 2027 (incl.)		12	12	
April				22	22	
May	Victoria Day Monday, May 24 th , 2027		Professional Development Monday, May 10 th , 2027	20	19	
June			Administrative Day Wednesday, June 30 th , 2027	22	21	
Total				188	181	
School	Start Time	Recess / Break	Lunch	Afternoon Break	Regular Dismissal	Revelstoke Secondary School Off-Time Table Instruction
Arrow Heights Elementary	8:30 am	10:00 – 10:20 am	12:00 pm – 12:50 pm		2:32 pm	Tues – Weds - Thurs 3:30 – 4:30 pm
Begbie View Elementary	8:30 am	10:00 – 10:20 am	12:00 pm – 12:50 pm		2:32 pm	
Columbia Park Elementary	8:30 am	10:00 – 10:20 am	12:00 am – 12:50 pm		2:32 pm	
Revelstoke Secondary	8:45 am	10:05 – 10:15 am	11:35 am – 12:25 pm	1:45 – 1:55 pm	3:12 pm	

**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 19 (REVELSTOKE)**

TO: All Trustees

FROM: Roberta Kubik, Superintendent

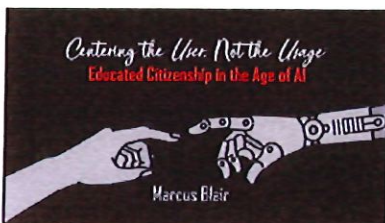
DATE: March 10, 2026

INFORMATION/ACTION: AI CONSULTATION

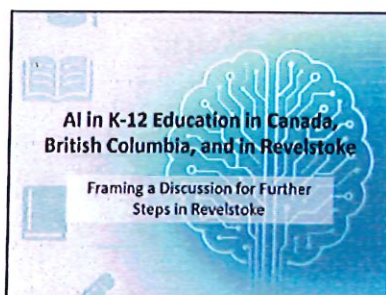


Join Us for an Important Discussion on AI

We invite you to join us on Wednesday, March 11th, from 6:30 to 8:00 PM. This event will bring together parents, teachers, and community members to discuss the significance of artificial intelligence.



Guest speaker Marcus Blair will share his extensive expertise on AI, emphasizing the necessity for all of us to collaborate in understanding, utilizing, and ensuring safety in its application.



Join District Vice Principal of Technology for an engaging presentation on the Current State of AI in BC Education, featuring a visually stimulating PowerPoint.



Join us for an engaging discussion on AI, where we will explore six questions posed to students, education committee, DPAC members, and librarians. Participate in a gallery walk and share your valuable feedback with us.

AI SCOPE AND SEQUENCE GRADES		
K-4	5-8	9-12
<ul style="list-style-type: none"> • AI in daily life • Benefits and risks • Applications across disciplines • How AI is used in various industries • Ethical implications of AI • AI in education • AI in healthcare • AI in transportation • AI in entertainment • AI in agriculture • AI in manufacturing • AI in finance • AI in law • AI in military • AI in space exploration • AI in environmental science • AI in social media • AI in advertising • AI in customer service • AI in cybersecurity • AI in sports • AI in art and design • AI in music • AI in gaming • AI in robotics • AI in autonomous vehicles • AI in smart cities • AI in smart homes • AI in smart grids • AI in smart infrastructure • AI in smart agriculture • AI in smart manufacturing • AI in smart transportation • AI in smart energy • AI in smart defense • AI in smart security • AI in smart justice • AI in smart education • AI in smart healthcare • AI in smart environment • AI in smart society 	<ul style="list-style-type: none"> • AI in daily life • Benefits and risks • Applications across disciplines • How AI is used in various industries • Ethical implications of AI • AI in education • AI in healthcare • AI in transportation • AI in entertainment • AI in agriculture • AI in manufacturing • AI in finance • AI in law • AI in military • AI in space exploration • AI in environmental science • AI in social media • AI in advertising • AI in customer service • AI in cybersecurity • AI in sports • AI in art and design • AI in music • AI in gaming • AI in robotics • AI in autonomous vehicles • AI in smart cities • AI in smart homes • AI in smart grids • AI in smart infrastructure • AI in smart agriculture • AI in smart manufacturing • AI in smart transportation • AI in smart energy • AI in smart defense • AI in smart security • AI in smart justice • AI in smart education • AI in smart healthcare • AI in smart environment • AI in smart society 	<ul style="list-style-type: none"> • AI in daily life • Benefits and risks • Applications across disciplines • How AI is used in various industries • Ethical implications of AI • AI in education • AI in healthcare • AI in transportation • AI in entertainment • AI in agriculture • AI in manufacturing • AI in finance • AI in law • AI in military • AI in space exploration • AI in environmental science • AI in social media • AI in advertising • AI in customer service • AI in cybersecurity • AI in sports • AI in art and design • AI in music • AI in gaming • AI in robotics • AI in autonomous vehicles • AI in smart cities • AI in smart homes • AI in smart grids • AI in smart infrastructure • AI in smart agriculture • AI in smart manufacturing • AI in smart transportation • AI in smart energy • AI in smart defense • AI in smart security • AI in smart justice • AI in smart education • AI in smart healthcare • AI in smart environment • AI in smart society

Engage in an open discussion regarding the newly introduced district AI guidelines and the AI Scope and Sequence developed by teacher librarians.



Enjoy an insightful guided exploration of various AI tools, including Microsoft CoPilot and Canva.

Conclude the evening with an open Q&A session, allowing for discussions about the session and outlining the next steps with the board and trustees.



Upcoming Trustee Dates March to June 2026

March 6th – MOECC All Superintendent’s Meeting

March 10th– Board Meeting

March 16th – March 29th, 2026 – Spring Break

March 31st – Education Meeting

April 7th – Board Meeting

April 9th – Board Chair Event

April 9th-11th – BCSTA AGM

April 16th -17th – BCSSA Spring Forum

April 27th – Policy Meeting

April 28th – Board Meeting

April 28th – Education Meeting

May 15th – Pro D

May 19th – Board Meeting

May 20th-22nd – BCASBO AGM

May 21st – CPE Sports Day

May 22nd– AHE Sports Day

May 25th– Policy Meeting

May 26th – BVE Sports Day

May 26th– Education Meeting

June 9th– Board Meeting

June 9th – RSS Music Concert 7:00 pm

June 10th – RSS Music Concert 7:00 pm

June 11th – RSS Awards night 7:00 pm

June 23rd – Education Meeting

June 25th – Grad vs Staff Softball 11:00-12:00

- Grad BBQ 12:00-1:00 pm
- Grad Rehearsal 1:00-2:00 pm
- Grad Reverse Parade 7:00-7:45 pm

June 26th – Graduation Photo at Grizzly Plaza 10:00 am

- Graduation Parade at RSS 10:15 am
- Graduation Ceremony 11:00-1:00 pm

June 26th – Administrative Day



School District 19
(Revelstoke)

**Revelstoke Board of Education
Policy Review Committee
February 23rd, 2026
Minutes**

We would like to respectfully honour the four nations on whose land we live and learn: The Sinixt, the Secwépemc, the Ktunxa, and the Syilx Okanagan.

Attendance:

Trustee Zimmer, Trustee Allen, CUPE Representative McNutt, RTA Representative Ausman

Regrets: Superintendent Kubik

Guest: District Vice Principal of Technology M. Haworth

1. CALL TO ORDER

Meeting called to order at 4:00 p.m.

2. ADDITIONS TO THE AGENDA

The agenda was adopted as presented.

3. ADOPTION OF THE MINUTES

Minutes dated January 26th, 2026 - pending

4. STATUS OF POLICIES

a. Status of policies undergoing revision as of February 24th, 2026.

Policy # - Policy Name	Status	Timeline
New Policy – Student Withdrawal	Final edit	Fall/Winter 2025/2026
New Policy – Board Authority Authorized Courses	Create & Review working document	Fall/Winter 2025/2026
New Policy – Normal Resident (Ordinarily Resident)	For Admin procedure	Fall/Winter 2025/2026
Final editorial for Board Guidelines for Careers and Work Experience and Admin Protocol I-09	Review Draft	Fall/Winter 2025/2026
5.6 Sexual Orientation and Gender Identity	Review	
AI Guidelines	Review	Winter 2026

5. NEW BUSINESS

a. Review AI Guidelines

Changed purpose statement. Trustee Zimmer will wordsmith the AI Guidelines and forward to Executive Assistant Salon.

6. REVIEW OF POLICIES

a. Student Withdrawal

The Committee reviewed the working document and discussed the following:

- Students will be informed of the implications of withdrawing from a course or school by the principal or designate
- Changing bullet point #1 – remove “al” from “withdraw”.
- Additional point to support a discussion between student, parent/caregiver/guardian, and Principal or designate regarding impact of withdrawal from course or school
- Recommendation for bullet points to be numbered

b. Board Authority Authorized Courses

The new policy is on hold until further information comes down from the BCSTA.

c. Normal Resident (Ordinarily Resident)

The Committee selected this policy for Admin procedure.

d. Guidelines for Careers and Work Experience

In discussion with Kristen Scheiber, Career and Work Experience Coordinator, the Committee drafted guidelines of a proposed policy. The proposed policy was circulated for review, and the following changes were made:

- Move definition section to end of document
- Add “equity of access” statement to the “Policy Statement”
- Remove “Guiding Principles” section
- A few changes to bullet points to clarify some points

An updated version will be forwarded to Superintendent Kubik and Executive Assistant Salon.

e. Policy 5.6 Sexual Orientation and Gender Identity

To be reviewed at the next meeting.

7. REVIEW OF POLICY MANUAL TO SELECT POLICIES FOR REVIEW

The Committee reviewed the current policy manual and identified the following policies for review:

- 4.8 Transportation To and From School
- 5.2 Student Transportation in Private Vehicles
- 7.4 Travel for Student Activities
- 7.8 Student Admission School Choice

8. **MEETING DATES for 2025/2026** (4th Monday of each month at 3:45 pm) at the School Board Office.

- Tentative meeting dates for review for the 2025/2026 school year:
 - April 27th, 2026
 - May 25th, 2026

9. **ADJOURNMENT**

Meeting adjourned at 4:45 pm.

