

Policy Manual

2.22 Trustee Elections Bylaw

A BYLAW ESTABLISH PROCEDURES FOR THE CONDUCT OF TRUSTEE ELECTIONS.

The Board of Education of School District No. 19 (Revelstoke) wishes to establish procedures for the conduct of trustee elections:

Accordingly, the Board of Education of School District No. 19 (Revelstoke), in an open meeting of the Board, enacts as follows:

1. Scope

This bylaw applies to both general school elections and by-elections, except as otherwise indicated.

2. Trustee Electoral Areas

In School District No. 19 (Revelstoke), trustee elections are conducted in the following electoral areas:

<u>TEA#</u>	<u>Trustee Electoral Area</u>	<u># of Trustees</u>
	<i>City of Revelstoke</i>	5
1	<i>Electoral Area B, Regional District of Columbia Shuswap</i>	<i>(Included in the number of trustees above)</i>

3. Definitions

The terms used in this bylaw shall have the meanings assigned by the *School Act* and the *Local Government Act*, and the *Local Elections Campaign Financing Act* except as the context indicates otherwise.

- a. "Board" means the Board of Education of School District No. 19 (Revelstoke).

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- b. “By-election” means a trustee election to fill a vacancy on the Board in any of the circumstances described in section 36 of the *School Act*.
- c. "Election" means a trustee election.
- d. “General voting day” means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.
- e. “Minister” means the Minister of Education.
- f. “Regional District” means the Regional District of Columbia Shuswap.

4. Voters List

The most current available Provincial list of voters prepared under the Election Act is the register of resident electors, effective 52 days before general voting day for any election to which this bylaw applies.

5. Application of Local Government Bylaws

In Trustee Electoral Area #1, if the City of Revelstoke conducts all or a part of the trustee election, the election bylaws of the City of Revelstoke, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

6. Required Advance Voting Opportunities

- a. Unless the Board is exempted from the requirement by Order of the Minister, an advance voting opportunity will be held on the tenth day before general voting day.
- b. Unless the Board is exempted from the requirement for an additional advance voting opportunity by Order of the Minister an additional advance voting opportunity will be held on the date specified in the bylaws of the City

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of Revelstoke as they may be amended from time to time, and if not such date is specified on the third day before general voting day.

7. Order of Names on the Ballot

The order of names of candidates on the ballot will be alphabetical.

8. Resolution of Tie Vote after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

9. Number of Nominators

The minimum numbers of qualified nominators for a trustee candidate is two.

10. Nomination Deposit

No nomination deposit is required for nomination for the office of school trustee.

11. Website Access to Candidate Nomination Documents and Campaign Financing Disclosure Statements

- a. The Board authorizes public access to nomination documents of the trustee candidates during the regular office hours at the Board's office from the time the nomination documents are delivered until 30 days after declaration of the election results.
- b. The Board will make available to the public by internet access, without charge, during the regular office hours of the Board's head office, access to the disclosure statements or supplementary reports required to be made available by the BC chief electoral officer on an Elections BC authorized website, other than:
 - i. a mailing address or residential address of a significant contributor, or
 - ii. a telephone number, mailing address, or residential address of a candidate,

until 5 years after general voting day for the election to which the trustee's disclosure statements and supplementary reports relate.

- c. The Board will, on request, provide a copy or other record of trustee candidates' disclosure statements and supplementary reports for as long as they are required to be available to the public under section 11 a and b.
- d. Before providing the services under section 11 a or b other than to a Board officer or employee acting in the course of their duties, the Board may require the person requesting the service to
 - i. satisfy to a Board official that any purpose for which personal information is to be used is permitted by the *Local Government Act* and section 63 of the *Local Elections Campaign Financing Act*, and
 - ii. provide a signed statement that
 - (1) the individual, and
 - (2) if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other record

will not use the information included in the copy or other record except for a purpose permitted under the *Local Government Act* or the *Local Elections Campaign Financing Act*.

12. Public Notice Posting Places

- a. For the purpose of trustee elections conducted by the Board, the following are designated as public notice posting places for the purposes of section 50 of the *Local Government Act*:
 - i. the notice board located at the main entrance to the Board's head office; and
 - ii. city hall.



School District 19
(Revelstoke)

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13. Publication by means other than newspaper

- a. The Board designates the following means of publication of notices required to be published pursuant to section 94.2 of the Community Charter:
 - i. the Board’s website at www.sd19.bc.ca; and
 - ii. a second approved means of publication to be determined by the Board.

14. Title

This bylaw may be cited as "Revelstoke Board of Education Trustee Elections Bylaw 2.22".

15. Repeal

Revelstoke Board of Education Trustee Elections Bylaw No. 2.21 is hereby repealed.

Date of First Reading:

Date of Second Reading:

Date of Third Reading:

Date of Adoption:

(Corporate seal)

Chairperson of the Board

Secretary Treasurer