



School District 19
(Revelstoke)

Revelstoke Board of Education

Policy Manual

5.7 Maintenance of Order in Schools, on School Grounds and at District Events

Policy

The Board of Education is responsible for ensuring the maintenance of order in schools, on school property, and at school district events. The safety of students, staff and others in the school community is paramount, and to that end, authorized individuals may make orders in accordance with the procedures set out below pursuant to section 177 of the *School Act* to prevent and address any disturbance, disruption or interruption of a school.

Background

Section 177 of the *School Act* addresses the preservation of order on school premises. It provides authority to principals and other administrators or designated individuals to ensure the orderly operation of schools, ensures the protection of students, staff and property, and enables the principal or administrator to call for assistance from law enforcement if necessary.

Procedures

1. The following individuals may issue orders pursuant to section 177 of the *School Act*:
 - a) Superintendent of Schools
 - b) Principals and Vice Principals; and
 - c) Law enforcement officials designated by the Superintendent (such as School Liaison Officers).

2. Orders under section 177 of the *School Act* may be issued when the actions of an individual:
 - a) pose a risk to the safety of students, staff or others in the school community;
 - b) present significant and/or ongoing disruption to the operation of a school, a school function, or an educational program.

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3. Where practicable, before issuing an order pursuant to section 177:
 - a) the responsible school official should first attempt to resolve the situation without issuing such an order; and
 - b) should communicate to the Superintendent of Schools or designate the intention to issue an order pursuant to section 177.

4. The responsible school official shall confirm any order issued pursuant to section 177 of the *School Act* in writing. The notice shall include the following:
 - a) The name and address of the school or school district property from which the person is to be excluded;
 - b) The name of the person excluded from the school or school district property, with contact information if known;
 - c) A summary of the circumstances giving rise to the issuance of the order, including, as applicable, the date, time and location of any incident or incidents, witnesses to the incident, and a general statement as to the nature of the disruption to the school, school function or educational program.
 - d) The name and title of the person issuing the order and preparing the written notification of it;
 - e) The duration of the order (if applicable);
 - f) The date by which the order will be reviewed; and
 - g) A statement that the order pursuant to section 177 may be appealed and the process for such appeal.