



**School District 19**  
(Revelstoke)

# Revelstoke Board of Education

## Policy Manual

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### 5.9 Video Surveillance

The Board of Education supports the controlled use of video surveillance on Board property, for the specific purpose of protecting property and individuals' safety and personal belongings.

The Board recognizes that video surveillance systems must be used in a manner that protects the privacy rights of individuals.

Video surveillance is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.

#### Guidelines

1. Parent Advisory Council approval is required prior to the operation of a permanent video surveillance system.
2. Public notification signs, clearly written and prominently displayed, must be in place on sites that are subject to video surveillance.
3. Only designated employees or agents will access the video surveillance system. Video records may be accessed by an appropriate agency if required as part of an investigation.
4. Video recording equipment will remain in a secure location. Each principal is responsible for the proper implementation and control of the video surveillance system.
5. The Superintendent or designate will report to the board annually on the use of video surveillance in the District.