



School District 19  
(Revelstoke)

## Revelstoke Board of Education

### Regular Board Meeting September 19<sup>th</sup>, 2018 Minutes

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#### **CALL TO ORDER**

Trustee MacFarlane called the meeting to order at 5:02 p.m.

#### **ACKNOWLEDGEMENT**

*We would like to acknowledge the nations on whose traditional territory we are gathering: the Sinixt, the Ktunaxa, the Secwepemc, and the Syilx.*

#### **ATTENDANCE**

Trustees: MacFarlane, Chell, Nicholson, Rorstad and Richardson  
Senior Administration: Superintendent Hooker and Secretary Treasurer Tisdale  
and: Administrative Secretary Magarian  
Guests: 1 member of the public; and Angie Spencer, CPA, CA, of BDO Canada

#### **APPROVAL OF AGENDA**

18: R-64 Chell/Rorstad

“THAT the agenda be approved as presented.”

“THAT the agenda be approved after moving the 2017/2018 Audited Financial Statements from Secretary Treasurer’s Item 8.1.2 A to Special Reports.

CARRIED

#### **APPROVAL OF MINUTES**

18: R-65 Rorstad/Nicholson

“THAT the minutes of the Regular Board meeting of June 27<sup>th</sup>, 2018, be approved as presented.”

CARRIED

#### **DELEGATIONS**

#### **SPECIAL REPORTS**

Angie Spencer, CPA, CA of BDO Canada presented the 2017/2018 Audited Financial Statements confirming that it was a clean audit. She reviewed the audited financial statements and provided a brief summary to the changes of financial assets, liabilities, deferred revenue, revenues and expenditures. She explained that there was an overall increase in expenditures

over last year due to increases in staffing levels and an increase in expenditures. Revenues increased due to the classroom enhancement fund with an overall result of a small surplus. Ms. Spencer clarified that the Notes that form part of the Financial Statements support the amounts set out in the statements and the schedules at the back break the numbers down by their specific funds.

Trustees thanked Ms. Spencer and district staff for the clean audit.

#### 2017/2018 Audited Financial Statements

Secretary Treasurer Tisdale thanked Angie Spencer and her “respectful, friendly and accommodating” audit team. He then reviewed page 2 of the statements explaining that last year was the first year for the Classroom Enhancement Fund from the Ministry of Education. He also reviewed page 15 of the Financial Statements explaining that some funds are restricted in that they can only be used for specific programs, such as the Aboriginal Education funds. Overall, Secretary Treasurer Tisdale noted that the district’s surplus continues to be monitored closely, and further noted that these funds protect the programs and services in the event of unpredictable increases in expenses due to winter weather conditions and employee health.

18: R-66 Rorstad/Chell

“THAT the Board of Education of School District No. 19 (Revelstoke) approved the 2017/2018 Audited Financial Statements as presented.”

CARRIED

### **NEW BUSINESS**

### **ADMINISTRATION REPORTS**

### **SUPERINTENDENT HOOKER**

Administration Report: Superintendent Hooker

Received as information.

Superintendent Hooker provided his Administration report highlighting the meetings he has had with Bob Rogers, RTA President to review class size and composition and confirmed that the district continues to maintain high levels of support. He also highlighted the district’s participation in a provincial pilot program on the New Student Reporting Policy and Guidelines which aligns with the work of the district’s Communicating Student Learning Committee. He noted that Greg Kenyon, Principal of Revelstoke Secondary School will be taking over the District Principal of Aboriginal Education position from Ariel McDowell. Superintendent Hooker brought trustees attention to the behind the scenes work done by Michael Haworth, District Vice-Principal of Technology during the summer months and the variety and quality of professional development opportunities organized by Colleen Wall and the Professional Development Committee that took place on August 29<sup>th</sup>, 2018.

18: R-67 Chell/Richardson

“THAT the Revelstoke Board of Education send a letter of thanks to Colleen Wall and the Professional Development Committee for their work in organizing events for the August 29<sup>th</sup>, 2018 Professional Development Day.”

CARRIED

August 30<sup>th</sup>, 2018 School Planning Day Presentation

Superintendent Hooker provided trustees with a brief overview of his presentation including the three questions staff ask themselves to guide their thinking, planning and teaching and their focus on student mental health, well being and learning. He noted that the data indicates that Revelstoke continues to be above provincial averages in areas of social emotional health and well being and that this creates excellent learning conditions for students.

Policy 3.1 Learning Resources and Policy 3.3 Copyright

Superintendent Hooker presented the policies for board approval.

18: R-68 Rorstad/Nicholson

“THAT the Revelstoke Board of Education approve Policy 3.1 Learning Resources and Policy 3.3 Copyright.”

CARRIED

2018/2019 Committee and Representative Appointments

Trustee MacFarlane suggested that the current trustees maintain their committee appointments until after the election.

18: R-69 Nicholson/Rorstad

"THAT the 2018/2019 Committee and Representative Appointments be received as presented until the new school board is sworn in following the October 20<sup>th</sup>, 2018 Municipal Election.”

CARRIED

**SECRETARY TREASURER TISDALE** (moved to Special Reports)

**OTHER**

**COMMITTEE REPORTS**

Finance and Facilities Committee Minutes of September 12<sup>th</sup>, 2018

Trustee Rorstad presented the minutes noting with respect to the Audited Financial Statements, the Board feels that due to the fluctuation of costs in a number of areas (TTOC costs, snow removal etc.), it is prudent for the board to maintain a small surplus.

18: R-70 Rorstad/Nicholson

THAT the Report on Bills Paid for May 1<sup>st</sup> to June 20<sup>th</sup>, 2018 in the amount of \$2,761,660.59 be approved.”

CARRIED

18: R-71 Rorstad/Chell

“THAT the minutes of the Finance and Facilities Committee meeting of September 12<sup>th</sup>, 2018 be received as presented.”

CARRIED

## **TRUSTEE REPORTS**

### Early Childhood Development Committee Meeting of June 18<sup>th</sup>, 2018

Trustee Chell presented the minutes for trustees' information noting that Columbia Basin Trust has provided funding for additional child care spaces and the Children's Clothing and Toy Exchange will be held in October.

## **CORRESPONDENCE**

Letter of response from Claire Trevena, Minister of Transportation and Infrastructure regarding Three Valley Gap.

## **PUBLIC QUESTION PERIOD**

Trustee MacFarlane invited members of the audience to ask questions related to items on the agenda.

## **ADJOURNMENT**

The meeting adjourned at 5:47 p.m. on the motion of Trustee Chell.

## **CLOSED BOARD ITEMS**

- BC Public School Employers' Association (BCPSEA) – Teacher Bargaining 2019 Consultation Summary and Survey
- CUPE Support Staff Bargaining Bulletin from BC Public School Employers' Association (BCPSEA)
- Big Eddy Elementary Site – Process for the Disposition of Lots

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Chair

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Secretary Treasurer

DATED: September 19<sup>th</sup>, 2018