



School District 19
(Revelstoke)

**District Parent Advisory Council
Meeting # 2
Wednesday, November 14th, 2018
1:00 p.m.
School Board Office**

Britt Hunchak , (CPE)
Stacey Lamont (RSS)
Jennifer Wright (RSS)
Karyn Molder (RSS)
Christina Griffiths-Wallwork (CPE)
Amy Hickey (AHE)
Tanya Traverse (AHE)
Helen Kondos-Sheppard (BVE)
Candice Mangione (BVE)
Elmer Rorstad, Trustee
Mike Hooker, Superintendent

A G E N D A

1. Call to order
2. Attendance
3. Agenda Additions
4. A review of the minutes of October 3rd, 2018 Meeting
5. Elections (Chair, vice-Chair, Secretary and Treasurer)
6. Correspondence
 - 5.1 BCTF Teachers Magazine Sept/Oct 2018 Publication
7. Treasurer's Report
 - 7.1 Funds in the Regular Account
 - 7.2 Funds in the Gaming Account
8. Board of Trustees / District Administration News
 - 8.1 Assessment and Reporting (Communicating Student Learning)
 - 8.2 Class Size and Non-Enrolling Report
 - 8.3 New Policy – Physical Restraint and Seclusion in Schools
 - 8.4 Surplus School Sites
 - 8.5 Arrow Heights Elementary School – Sidewalk along Nichol Road
 - 8.6 Parent Representation on the District's Education Committee
 - Meetings take place once a month on Tuesdays (November 27th, January 29th, February 26th, April 30th, and May 28th)
9. Old Business
10. New Business
 - 10.1 BCCPAC Conference
 - 10.2 BCCPAC to be updated with new executive

11. PAC News

12. Adjournment

Next meetings Wednesdays at 1:00 pm at the School Board Office:

- December 5th, 2018
- February 6th, 2019
- March 6th, 2019
- May 1st, 2019
- June 5th, 2019



Revelstoke Board of Education

District Parent Advisory Council Meeting October 3rd, 2018

School District 19
(Revelstoke)

Minutes

1. **Call to Order**

Call to order 1:03 pm

2. **Attendance**

Britt Hunchak (CPE), Jennifer Wright (RSS), Jeanette Starling (CPE), Karyn Molder (RSS), Cathleen Busch (RSS), Tanya Traverse (AHE), Amy Hickey (AHE), Candice Mangione (BVE), Helen Sheppard (BVE), Stacey Lamont (RSS), and Mike Hooker (Superintendent) and Elmer Rorstad (School Board Trustee)

3. **Agenda Additions**

- None

4. **Review of Minutes of Last Meeting – June 6th, 2018**

- Accepted as presented – no errors or omissions

5. **Correspondence**

- None

6. **Treasurer's Report**

- Funds in the Regular Account total \$4,500.11
- Funds in the Gaming Account total \$2,064.62

7. **Board of Trustees/District Administration News**

Foundation Skills Assessment

- Superintendent Hooker provided an overview of the provincial assessment program noting that there has been a long history of disagreement between the BCTF and government about the FSA, and particularly the Fraser Institute's use of the data to rank schools.
- Further noted that the Ministry of Education sets policy that Boards of Education are expected follow.
- The Foundation Skills Assessment materials have been updated to reflect current curriculum. Parents receive all the original assessment materials their children complete at the end of the assessment period.
- The assessment at grade 4 and grade 7 provides the only provincial tool for school districts to get a snapshot of student performance in reading, writing and numeracy, relative to the rest of the province.
- Parents are encouraged to review the materials on line, or in the schools.

School Planning Day – August 30th, 2018 Presentation

- Parents are encouraged to review the district overview on the SD 19 webpage which highlights the district focus on student health and well-being.

Capital Projects Update

- Work at Arrow Heights Elementary School is now complete
- A major renovation to the entrance at Columbia Park Elementary is scheduled to begin in late fall

Surplus Schools – Big Eddy Site

- Information regarding the disposition of the Big Eddy site is available on the school district website.

Communicating Student Learning

- There will be a request for representation from the DPAC on the district's Education Committee in November after the trustee elections.

8. **Old Business**

- Payment of \$1,750 towards ArtStarts 2018/2019 Program

9. **New Business**

Trustee Elections: All Candidates Forum on October 9th, 2018

- A reminder to encourage parents and others to attend the all candidates forum at 7:00 pm at Begbie View Elementary School.

DPAC Elections to take place at November 7th, 2018 meeting

- For information

10. **PAC News**

AHE

- There has been a big turn-out at PAC meetings so far.
- The Hot Lunch Committee is planning the lunches for the year. This month there will be pizza from Emo's and pies for Thanksgiving dessert.
- The Scholastic Book Fair will take place on October 11th.
- PAC elections took place with a new Chairperson, Vice-Chairperson, Secretary and DPAC rep.
- Terry Fox Run raised \$556.
- Assembly was held on September 28th, 2018 for "Orange Shirt Day".
- The grade 6/7 students will be hosting a Haunted House on October 30th, 2018.
- Breakfast Club is operating 5 days a week with 2 days there is breakfast in the gym and 3 days it is a "grab and go" breakfast.
- Parents are concerned about road safety.

BVE

- PAC Elections were held on September 10th, 2018.
- The Terry Fox Run was successful.
- The PAC's Harvest Festival will be held on Thursday, October 18th, 2018.

- The Scholastic Book Fair will take place December 3rd and 4th, 2018.
- There will be a Purdy's and Deilmans fundraiser – dates to be determined.
- The "Green Christmas" event will be held on December 20th, 2018.

CPE

- Looking for another photographer for the annual family photo fundraiser.
- Difficulties with arranging for after-school child care were discussed.
- The fundraising goal for this year will be to raise enough funds to purchase a commercial dishwasher for the school.
- Columbia Park Elementary School received \$100,000 for new playground equipment. Installation is set for early November.
- September's hot lunch was pasta and Caesar salad from Emo's.
- PAC Elections took place.
- Breakfast Club is operating 5 days per week.
- The renovations to the front of the school are still in the planning phase.
- The renovations to the band room have been completed.

RSS

- No written report was provided.

11. Adjourned: 1:04 pm

Next meeting dates:

All meetings will be held at 1:00 pm at the School Board Office, 501 11th Street.

- November 2nd, 2016
- December 7th, 2016
- February 1st, 2017
- March 1st, 2017
- April 5th, 2017
- May 3rd, 2017
- June 7th, 2017



School District 19
(Revelstoke)

**SCHOOL DISTRICT #19 (REVELSTOKE)
CLASS SIZE AND NON-ENROLLING REPORT
2018/2019**

This report is provided for the information of Trustees, parents and the community.

Class Size Averages

Listed below are the projected class size averages in our district.

	<u>2017/18</u>	<u>2018/19</u>
Kindergarten	14	17
Grades 1 – 3	19	19
Grades 4 – 7	21	22
Grades 8 – 12	See Department ranges on the next page.	

Class Organizations

These elementary organization plans are current to September 28th, 2018.

Begbie View Elementary School									
Class	K	1	2	3	4	5	6	7	TOTAL
K	18								18
K	18								18
K/1	6	9							15
1		21							21
2			19						19
2			20						20
3				20					20
3/4				10	9				19
4					24				24
4/5					5	16			21
5/6						7	16		23
6/7							8	14	22
6/7							8	15	23
Total	42	30	39	30	38	23	32	29	263

Arrow Heights Elementary School									
Class	K	1	2	3	4	5	6	7	TOTAL
K	17								17
K	16								16
1		17							17
2/3			11	9					20
2/3			12	8					20
4					25				25
5						19			19
6/7							11	11	22
6/7							11	8	19
Total	33	17	23	17	25	19	22	19	175

Columbia Park Elementary School									
Class	K	1	2	3	4	5	6	7	TOTAL
K	17								17
K	16								16
1		22							22
1/2		6	13						19
2/3			14	6					20
3				18					18
4/5					19	5			24
5/6						14	9		23
6/7							8	16	24
6/7							6	18	24
Total	33	28	27	24	19	19	23	34	207

Revelstoke Secondary School

Department	Range	
	Sept 2017	Sept 2018
Languages (French)	19 - 25	12 - 27
Applied Skills	19 - 24	18 - 26
English	13 - 25	18 - 26
Math	16 - 29	17 - 28
Fine Arts	20 - 29	20 - 29
Social Studies	10 - 29	16 - 29
Science	14 - 28	17 - 24
Physical Education	18 - 29	24 - 30

SCHOOL	K	1	2	3	4	5	6	7	8	9	10	11	12	Ungraded	TOTAL
REVELSTOKE SECONDARY									80	67	77	70	84	1	379
ARROW HEIGHTS	33	17	23	17	25	19	22	19							175
COLUMBIA PARK	33	28	27	24	19	19	23	34							207
BEGBIE VIEW	42	30	39	29	38	24	32	29							263
TOTAL	108	75	89	70	82	62	77	82	80	67	77	70	84	1	1024
International Students:				1						4	5	8	4		22
TOTAL ENROLMENT	108	75	89	71	82	62	77	82	80	71	82	78	88	1	1046

Historical Non-enrolling RTA

	Collective Agreement Ratios	14/15	15/16	16/17	17/18	18/19
Enrollment		930	904	930	970	1024
LAT		1.964	1.987	1.987	2.5	2.5
	1/489	1/468	1/455	1/478	1/387	1/410
R/T		7.177	7.867	8.040	8.7	9.045
	1/281	1/115	1/114	1/118	1/112	1/113
Counsellor		2.250	2.25	2.175	2.175	2.175
	1/653	1/412	1/402	1/436	1/445	1/471
Librarian		2.014	2.2	2.2	2.2	2.3
	1/454	1/421	1/410	1/439	1/451	1/446



School District 19
(Revelstoke)

Revelstoke Board of Education

Policy Manual

X.X Physical Restraint and Seclusion in Schools

The Board of Education believes that all students must have access to a safe and respective educational program, and that inclusive and least restrictive approaches in the provision of student supports are considered best practice.

A wide variety of creative approaches to teaching/learning are used to support students' academic and social-emotional learning goals, including the configuration of physical spaces within and beyond the traditional classroom setting and accommodations for students' sensory and self-regulation needs.

The Board of Education supports the following guidelines regarding the use of physical restraint and seclusion in our schools in the event such action is required to protect the safety of self/others.

Guidelines

1. Restraint and seclusion are used only as emergency, not treatment, procedures.
2. All behavioural interventions must protect the rights of all students to be treated with dignity and honour each student's right to learn in a safe environment. Alternate behavioural interventions are based on prevention through positive behaviour supports and/or relationships to the greatest extent possible. Interventions address the underlying purpose of student behaviour.
3. Physical restraint or seclusion is used only in exceptional circumstances where the behaviour of a student poses imminent danger of serious physical harm to self and/or others, and where less restrictive interventions have been ineffective in ending imminent danger or serious physical harm.
4. Restraint or seclusion is discontinued once imminent danger or serious physical harm to self and/or others has dissipated and parents/guardians are notified as soon as possible that emergency action was necessary.
5. Staff working in a situation that may involve physical restraint or seclusion are trained accordingly.
6. Students exhibiting behaviour that is compromising the safety of self and/or others will be supported by an IEP and/or Behaviour Plan and/or Safety Plan that will be

reviewed annually at a minimum. Parents and, where appropriate, students will be offered opportunities to be consulted and encouraged to be involved in the development of these plans.

7. The physical restraint and seclusion policy will be reviewed annually at the direction of the Superintendent or designate.

Definitions:

Physical Restraint – is a method of restricting another person’s freedom of movement or mobility – in order to secure and maintain the safety of the person or the safety of others.

The provision of a “physical escort”, i.e., temporary touching or holding of a student’s hand, wrist, arm, shoulder or back for the purpose of accompanying and inducing a student who is acting out to walk to a safe location, does not constitute physical restraint. The provision of physical guidance, or prompting of a student when teaching a skill, redirecting attention, or providing comfort also does not constitute physical restraint.

Seclusion – is the involuntary confinement of a person, alone in a room, enclosure, or space which the person is physically prevented from leaving.

Behaviour strategies, such as “time out”, used for social reinforcement as part of a behaviour plan are not considered “seclusion”.

The term seclusion does not apply where a student has personally requested to be in a different/secluded location/space.