



## School District 19 (Revelstoke)

### Breakfast Coordinator

### Arrow Heights Elementary School

School District No. 19 (Revelstoke) is looking for a qualified candidate to facilitate and grow a healthy daily breakfast program at Arrow Heights Elementary School. This will be a contracted position consisting of five hours per week until June 27<sup>th</sup>, 2019. The successful candidate will have:

1. Current Foodsafe Level I certification;
2. Demonstrated ability to coordinate volunteers;
3. Demonstrated ability to build positive relationships with children;
4. Experience building positive community outreach;
5. Successful grant writing experience
6. Knowledge of BC Food and Beverage Guidelines and Canada's Food Guide

Responsibilities will include, but are not limited to:

- Daily coordination of food preparation and service
- Acquisition of supplies
- Maintaining a safe and clean environment
- Coordination of set-up and take-down of service area
- Solicitation of financial and in-kind support
- Maintain accurate financial records and ensuring program remains within support parameters

Please provide a cover letter, resume including three professional references (with contact information) by **4:00 pm on Friday, March 29<sup>th</sup>, 2019** to:

Ariel McDowell, District Principal Support Services  
School District No. 19 (Revelstoke)  
PO Bag 5800, 501 11<sup>th</sup> Street  
Revelstoke, BC V0E 2S0  
PHONE: (250) 837-2101  
FAX: (250) 837-9335  
E-MAIL: [amcdowell@sd19.bc.ca](mailto:amcdowell@sd19.bc.ca)