



MICROSOFT TEAMS

SETTING UP MICROSOFT TEAMS

While in-class instruction is suspended, RSS will be using **Microsoft Teams** as the main platform for our learning. **Teams** is part of the Microsoft Office 365 suite that students have used while at school. This software allows students and teachers to connect virtually, as well as giving them opportunities to share resources and learning activities. You do not have to pay for **Teams**; it is part of your child's SD#19 Microsoft Office 365 suite.

To access Teams, students can open their Office 365 account (portal.office.com), login, and click on the Teams logo. Please use a Chrome browser. Students can also install the Microsoft Teams software/app on a computer, iPhone, iPad, or Android device. Here is a download link:

<https://teams.microsoft.com/downloads>. Again this is free to download.

After the software or app is downloaded, start the software or app and connect with your child's SD19 email address and password.

The username for David Smith would be: davsmi@sd19.bc.ca

Password: Use the 4-digit PIN used to access computers at school (your child should know this)

Students: Your class teachers will be communicating with you through email, blogs (if available), and through Teams. Please check your Teams posts for more information starting next week.