



**School District 19**  
(Revelstoke)

## **Accounts Payable / Payroll Clerk**

School District No. 19 (Revelstoke) is accepting applications for a Part-Time Accounts Payable / Payroll Clerk position starting as soon as possible. The Accounts Payable / Payroll Clerk is responsible for accounts payable and provides support and backup for payroll. It is a part-time (25 hours per week) regular position with benefits (including a pension plan) and the salary is \$25.78 per hour. Salary and benefits are in accordance with the CUPE Local 5150 Collective Agreement. The position can be increased to 30 hours per week if the successful applicant so chooses.

Please provide a detailed resume with a minimum of three references by December 3<sup>rd</sup>, 2021 to:

Bruce Tisdale, Secretary Treasurer  
School District No. 19 (Revelstoke)  
501 11th Street  
P. O. Bag 5800  
Revelstoke, BC V0E 2S0  
Phone: (250) 837-2101  
Email: [btisdale@sd19.bc.ca](mailto:btisdale@sd19.bc.ca)

Only those applicants being interviewed will be contacted.